DDESS SUBSTITUTE TEACHER OR TRAINING INSTRUCTOR APPLICATION FORM

Please complete all sections. Your application package must include a copy of your official transcript(s). Please include front and back copies of transcript(s). Transcript(s) must be in English.

PERSONAL INFORMATION

Name: _____
Last First Middle

Home Address: _____
Street City State Zip

Current Phone Number: _____ E-mail Address: _____

Date of Birth: _____ Are you a U.S. Citizen? Yes _____ No _____

EDUCATION

Name of High School: _____ Year Graduated or GED Earned: _____

Highest Degree Received: _____ Date of Award: _____
(Associate's, Bachelor's, Master's, etc.)

If no degree was awarded, total number of semester hours earned: _____

Name of College/University: _____ Location (City, State):_____

LAST EMPLOYMENT INFORMATION

Dates of Employment: _____ Position Title:_____

Employer:_____ Hours Worked Per Week: _____

Employer's Address: _____

Supervisor's Name: _____ Supervisor's Phone: _____

COMPLEX PREFERENCE

Mark the complex where you are willing and able to immediately work. The location you select is where you will be assigned to upon your appointment into the position.

GEORGIA/ALABAMA DISTRICT:
_____ Fort Benning _____ Fort Rucker _____ Maxwell AFB

KENTUCKY DISTRICT:
_____ Fort Campbell _____ Fort Knox

NORTH CAROLINA DISTRICT:
_____ Fort Bragg _____ Camp Lejeune

SOUTH CAROLINA/FORT STEWART/DODDS-CUBA DISTRICT:
_____ Fort Stewart _____ Fort Jackson _____ Laurel Bay _____ Guantanamo Bay, Cuba

VIRGINIA/NEW YORK/PUERTO RICO DISTRICT:
_____ West Point _____ Quantico _____ Dahlgren _____ Antilles, Puerto Rico _____ Ramey, Puerto Rico

I hereby certify that all statements in this application are true, complete and correct. I understand that any willful omission or falsification of material facts in this application will constitute sufficient reason for my immediate termination from Federal service.

Applicant's Signature: _____ **Date:** _____

In order for your application to be reviewed and processed, you must follow the instructions in the Substitute Teacher/Training Instructor vacancy announcement for the district in which you are wishing to work on where to send your application package.