

PUBLIC NOTICE OF SOLICITATION
PR#: HA603312RCPE003

This is a Public Unclassified Notice of a solicitation offered by the Department of Defense Education Activity, as required by FAR 5.101(a)(2).

All responsible sources may submit a response which, if timely received, must be considered by the agency. This notice will remain open for 3 (three) days, and will close on 20 September, 2012 at 1:00pm. (EST).

****This requirement is set-aside for Small Business concerns only****

Hello,

1. Request you provide me your best quote on the item(s) and/or services listed in the attached spreadsheet and Statement of Work. All offered items must meet specifications shown. In addition, offers are to include model number and catalog item description information. Failure to submit this information may render the offer unacceptable. Add all discount opportunities when placing quotes.

2. This RFQ will close on 20 September 2012, at 1:00 p.m. EST.

3. Brand name items or equal will be evaluated for acceptability and best value considering price and other factors. Clauses incorporated into this solicitation/request for quote. FAR 52.211-6 (Brand Name or Equal). You may include pictures/illustrations with your response. This requirement is all inclusive for new equipment only. Used or refurbished equipment will not be accepted. The Government plans to make a firm-fixed price purchase order to the offered with the quote most advantageous to the Government without holding discussions or debriefings.

4. The expected delivery date for all items is 30 days after receipt of order.

5. Quote should include total cost for delivery (F.O.B. Destination, inside delivery). The shipping address is:

Albritton Middle School,
Attn. Supply Tech Mildred Willingham
Bldg. 4-3331
Normandy Drive
Ft Bragg, NC 28307

6. Also, please submit the information listed below with your quote. This business information is necessary in order to process a contract purchase order in the government procurement database.

- a. Quote Number
- b. Date of Quote
- c. Quote Expiration Date
- d. Indicate if item is priced GSA or Open-market
- e. GSA Contract Number
- f. Company Name, Address, Phone Number
- g. Point of Contact (phone & email)
- h. Central Contractor's Registration (CCR) DUNS Number
- i. Central Contractor's Registration (CCR) Cage Code:
- j. Tax ID:
- k. Business Size & Status: (Large, Small, Small Disadvantaged, 8(a),etc.)

7. Send response to: Email: alicia.prince@am.dodea.edu. Any questions or comments should be received no later than 1:00 pm EST. 19 September 2012. Messages that exceed 5MB may not be received due to systems limitations. No inquiries will be answered by telephone.
8. This invoice will be paid using WAWF. Clauses incorporated into this solicitation/request for quote. DFAR 252.232-7003. Electronic Submission and Processing of Payment.
9. Quotes must clearly indicate any open market items. Open market items are subject to FAR 8.402.
10. If shipping costs and inside delivery are not included in the unit price, you must provide for shipping and delivery on an additional line item.
11. All submissions must be received by the response date and time of this notice.
12. This requirement is set-aside for small business concerns.

Thanks,

Alicia Prince
Contract Specialist
Procurement, DoDEA-DDESS
alicia.prince@am.dodea.edu

Library Furniture - Albritton MS

ITEM NO.	ITEM DESCRIPTION	COLOR	QUANTITY
1	Bistro table top, round, café height - 42" diameter, 1 1/2 - 2" thick, laminate surface. Same or equal to Mayline CA42R** series hospitality table top	Mahogany	4
2	Pedestal Table Base (for bistro table), 28" High, approximate 3" cast iron or steel, x base. Same or equal to Mayline CA28B2025 Hospitality Table X Pedestal Base	Black	4
3	Stool, Café Height, Black cast iron or steel frame and legs, lumbar support , durable, curved poly seat and back, padded (optional for seat), 2-arms, braces on front and both sides for foot support, four leg, approximately 43" - 46" H. Color option variety preferred. Same or equal to HON Nucleus Stool N109NT10C	Royal Blue (Black, if blue is unavailable)	8
4	Guest Chair, sled base, 18" seat height, fabric, straight legs (black), 2 arms, heavy gauge steel frame, stackable, contour design. Fabric color option variety preferred. Same or equal to Safco product SAF-7047		60
5	Circulation Desk (Components):		
	60" desk, without ledge, wood veneer,premium grade veneer. Multiple wood finishes and inlay options preferred.		1
	72" w, Computer center with vertical CPU storage, 30" d, wood veneer,premium grade veneer, side panels include a 3: diameter wire grammet for cord management organization. Multiple wood finishes and inlay options preferred.		1
	36"w cabinet, three shelves, adjustable, 30" d, wood veneer,premium grade veneer, side panels include a 3" diameter wire grammet for cord management organization. Multiple wood finishes and inlay options preferred.		1
	36" w cabinet, hinge doors, two drawers, 30" d, wood veneer,premium grade veneer, side panels include a 3: diameter wire grammet for cord management organization. Multiple wood finishes and inlay options preferred.		1
	Triangular corner unit, 30" d, wood veneer,premium grade veneer, side panels include a 3: diameter wire grammet for cord management organization. Wood finishes and inlay options available.		1
	38" h,30" d, wood veneer,premium grade veneer, side panels include a 3" diameter wire grammet for cord management organization. Wood finishes and inlay options available.		1

Statement of Work
DDESS Schools
6th – 8th Grade

I. Background.

The Domestic Dependent Elementary and Secondary Schools (DDESS) and Department of Defense Dependents Schools – Cuba (DoDDS-Cuba), located within the continental United States as well as Puerto Rico and Cuba is comprised of 67 schools providing educational requirements for preschool through 12th grade. DDESS schools serve the children of military service members and Department of Defense civilian employees.

II. Scope.

- a. DDESS has a requirement to provide information/media center furniture to include circulation desk, tables, and chairs in a Middle School consisting of grades 6th – 8th.
- b. Furniture must meet the needs of the specified classroom, teaching environment and provided description. Furniture must have a life span of at least 7 to 10 years.
- c. Requirements.
 1. All furniture must have a life span of at least 7 to 10 years.
 2. The Contractor shall:
 - i. Furnish all labor, material, equipment, quality control, supervision and transportation to meet the requirements for furniture as set forth in the order.
 - ii. Unload and deliver the furniture inside the school to the designated space.
 - iii. Assemble and install all furniture and support items.
 - iv. Send submittals of products to be furnished before delivery is made. Submittals shall be in electronic form (such as product descriptions from web site). Submittals must be approved by the Government before delivery is scheduled.
- d. Delivery
 1. The contractor shall contact the designated Point of Contact (POC) 24 hours in advance before the delivery is to be made and coordinate available times for delivery with the POC.
 2. The contractor shall only work in the schools when Government personnel are present and shall be escorted at all times while students are inside the school.

3. The contractor shall maintain clean and orderly working environments. Floors shall be protected with plastic, cardboard, or other covering to ensure the integrity of the new floors from dents, scratches, or other damage when delivering, moving, and assembling furniture. During and at completion of work, debris shall not be allowed to spread unnecessarily into adjacent areas nor accumulate in the work area itself. All such debris, excess material, and parts shall be cleaned up and removed at the completion of the job and/or at the end of each day work is in progress.

4. When work is completed the contractor shall ensure that the actual work area, including those areas immediately surrounding the work area, are free from debris, waste and trash generated in conjunction with the performance of the task order requirement.

5. The contractor shall remove all debris (cardboard, Styrofoam, etc.) once the installation is complete. All debris shall be removed out of the school, and hauled away from the building.

e. Hours of operation: Normal work hours are from 0730– 16:00 Monday through Friday with the exception of Federal holidays when the schools are closed.

f. School calendars: <http://www.dodea.edu/home/calendars.cfm>.

g. Access to the installation. Delivery drivers must have a valid driver's license and vehicle must have a valid license plate with valid insurance. Drivers and vehicles not meeting this requirement will not gain access to the installation.

h. Time and expense associated with compliance with Fort Bragg, North Carolina's vehicle Access Control Procedures are the responsibility of the contractor. Information regarding gate access can be obtained at 1-877-727-4342 or visit the website at www.RAPIDGate.com.