Furlough Guidance #10 - Overtime Policy During Furlough Periods

This document provides guidance on the handling of overtime during the furlough period. Please note, Extra Duty Compensation to support student extra-and co-curricular activities is not considered overtime. However, Extra Duty Assignments which must occur on a furlough day may start only after the regular school day.

GUIDANCE ON OVERTIME DURING FURLOUGH PERIODS

1) Under no circumstances may overtime be used to offset furloughs, and there can be no "overtime" on furlough days unless furlough relief has already been provided.

2) During periods when furloughs are in effect, overtime should be strictly limited and should not appear to be an attempt to offset furloughs.

3) Subject to these limits, limited overtime may be authorized to meet mission-critical needs. Secretary Jessica Wright, Acting Under Secretary of Defense (Personnel and Readiness) must personally review overtime requests to ensure that they are required to meet mission-critical needs. Requests for overtime must be sent through the DoDEA chain of command to the DoDEA Chief of Staff for further processing.

4) Individual-specific relief from furloughs may be granted to reduce or eliminate the need for overtime, provided such relief is cost effective and:

   a) Relief has been personally approved by the Deciding Official

   b) If more than five individuals are considered for relief-approval by a Deciding Official, prior approval for relief must be obtained from the Acting Under Secretary of Defense (Personnel and Readiness).

   c) The Director, DoDEA will report exceptions to the Under Secretary of Defense (Personnel and Readiness)/Under Secretary of Defense Comptroller so that numbers of exceptions are known.