POSITION DESCRIPTION (Please Read Instructions on the Back)

1. Agency Position No.: 0426

2. Reason for Submission: [X] Redescription [ ] New [ ] Reestablishment [ ] Other

3. Service: [ ] Hdqtrs. [X] Field

4. Employing Office Location: Arlington, VA

5. Duty Station:

6. OPM Certification No.:

Explanation (Show any positions replaced)

Updates duties and responsibilities of PD with the same number.

7. Fair Labor Standards Act: [X] Exempt [ ] Nonexempt

8. Financial Statements Required: [ ] Executive Personnel Financial Disclosure [ ] Employment and Financial Interests

9. Subject to IA Action: [X] Yes [ ] No

10. Position Status: [ ] Competitive [X] Excepted (Specify in Remarks) [ ] SES (Gen.) [ ] SES (CR)

11. Position is: [ ] Supervisory [ ] Managerial [X] Neither

12. Sensitivity: [X] 1-Non-Sensitive [ ] 2-Noncritical Sensitive [ ] 3-Critical Sensitive [ ] 4-Special Sensitive

13. Competitive Level Code: 0426

14. Agency Use:

15. Classified/Graded by	Official Title of Position	Pay Plan	Occupational Code	Grade	Initials	Date
a. U.S. Office of Personnel Management						
b. Department, Agency or Establishment	0426 Teacher, Emotionally Impaired (Elementary)	TP	1701	C0		
c. Second Level Review						
d. First Level Review						
e. Recommended by Supervisor or Initiating Office						

16. Organizational Title of Position (If different from official title):

17. Name of Employee (if vacant, specify):

18. Department, Agency, or Establishment: Department of Defense Education Activity

a. First Subdivision: Department of Defense Dependents Schools

b. Second Subdivision: Area

c. Third Subdivision: District

d. Fourth Subdivision: School

e. Fifth Subdivision:

19. Employee Review-This is an accurate description of the major duties and responsibilities of my position.

Signature of Employee (optional)

20. Supervisory Certification. I certify that this is an accurate statement of the major duties and responsibilities of this position and its organizational relationships, and that the position is necessary to carry out Government functions for which I am responsible. This certification is made with the knowledge that this information is to be used for statutory purposes relating to appointment and payment of public funds, and that false or misleading statements may constitute violations of such statutes or their implementing regulations.

a. Typed Name and Title of Immediate Supervisor

Signature | Date

b. Typed Name and Title of Higher-Level Supervisor or Manager (optional)

Signature | Date

21. **Classification/Job Grading Certification.** *I certify that this position has been classified/graded as required by Title 5, U.S. Code, in conformance with standards published by the U.S. Office of Personnel Management or, if no published standards apply directly, consistently with the most applicable published standards.*

Typed Name and Title of Official Taking Action

Laura Perkins
Chief, Classification and Compensation

Signature: Laura Perkins | Date: DEC 1 [illegible]

22. Position Classification Standards Used in Classifying/Grading Position

US OPM Position Classification Flysheet for General Education and Training Series, GS-1701, TS-109, October 1991.

Information for Employees. The standards, and information on their application, are available in the personnel office. The classification of the position may be reviewed and corrected by the agency or the U.S. Office of Personnel Management. Information on classification/job grading appeals, and complaints on exemption from FLSA, is available from the personnel office or the U.S. Office of Personnel Management.

23. Position Review	Initials	Date	Initials	Date	Initials	Date	Initials	Date	Initials	Date
a. Employee (optional)										
b. Supervisor										
c. Classifier										

24. Remarks

Standardized position description for use in any DoDDS school.

25. Description of Major Duties and Responsibilities (See Attached)

0426 Teacher, Emotionally Impaired (Elementary)
0427 Teacher, Emotionally Impaired (Middle)
0428 Teacher, Emotionally Impaired (Secondary)

INTRODUCTION

The Department of Defense Education Activity (DoDEA) is a major Department of the Defense (DoD) field activity with worldwide scope. DoDEA delivers, in military communities worldwide, exemplary educational programs that inspire and prepare all students for success in a global environment. The Domestic Dependent Elementary and Secondary Schools (DDESS), located within the continental United States as well as Guam and Puerto Rico, and the Department of Defense Dependents Schools (DoDDS), located in foreign areas, provide a preschool through grade 12 educational program that inspires and prepares all students for success in a global environment. DoDEA is one of the largest, most diverse and geographically dispersed school jurisdictions. All schools in DoDEA are fully accredited and the DoDEA educational program consistently rates at or near the top in comparison with other school systems.

This standardized position description for Teacher, Emotionally Impaired is appropriate for use at any DoDEA school. The Teacher provides a variety of special education services including instruction, assessment and program planning for students with emotional impairments.

SUPERVISORY CONTROLS

Work is performed under the supervision of the School Principal. Additional technical guidance is provided by the district Special Education Coordinator. The Teacher works independently and collaboratively within the framework of special education procedures. Effectiveness of services and day-to-day instruction are subject to periodic review by the Principal and district Special Education Coordinator through observation and evaluation of the program and overall results achieved.

MAJOR DUTIES AND RESPONSIBILITIES

Primarily provides instruction, assessment and program planning for special education students with emotional impairments but may also provide services for students presenting challenging behaviors who have not been identified as needing special education services.

Works with Case Study Committee (CSC) to provide pre-referral interventions, screenings, and assessments (formal and informal) for students suspected of having a disability. Interprets assessment results for team members and parents; participates in developing Individual Education Program (IEP) goals and objectives for eligible students; suggests alternate resources, programs or interventions for students not found eligible for special education.

Uses assessment data and student performance to inform and differentiate instructions; provides diagnostic-prescriptive instruction in a variety of settings to include but not limited to resource room, general education classroom, consultation, and collaboration. Assists in the development,

implementation, monitoring, and revision of behavioral intervention plans for students who require them.

Serves as an informational resource for students, parents, district personnel and community organizations; responds to inquiries and provides information, recommendations and interpretation of student records. Provides consultant services to all teachers to facilitate the carry-over of behavioral gains to various settings; works collaboratively with school staff and teams to identify students at risk for emotional difficulties or those presenting challenging behaviors; provides and demonstrates interventions to assist teachers in working with students. Documents student progress through the use of formative and summative assessment tools; prepares reports related to assigned activities and student progress and behavior; maintains individual student records using the school information system as appropriate.

Adheres to and implements safety and security procedures; creates a school climate conducive to learning, achievement, and citizenship; participates in professional development opportunities and committee activities to review, evaluate, and develop educational materials to improve the educational program; participates in DoDEA system-wide assessment programs; informs school administration of education deficiencies, critical issues, and emergencies; supervises students in outside activities, lunchroom, and bus arrivals and departures; and may be assigned to serve as a sponsor, coach, or consultant of an extracurricular activity.

Performs other duties as assigned.

OTHER SIGNIFICANT FACTS

Incumbent will be required to respect the privacy and sensitivities of students and parents by controlling and restricting personal information to those with a "need to know."

The incumbent may be required to travel by military and/or commercial aircraft, land, or sea transportation to a variety of stateside and/or overseas locations for meetings and conferences. The incumbent may be subject to a variety of environmental conditions, to include the potential for exposure to acts of terrorism.