



## DoDEA REGULATION 2942.01

### SCHOOL HEALTH SERVICES

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**Originating Division:** Education

**Effective:** 2 September 2016

**Cancels:** DoDEA 2942.0-M, "School Health Services Guide," March, 2004

**Approved by:** Thomas M. Brady, Director, Department of Defense Education Activity

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**Purpose:** This issuance establishes policy and assigns responsibilities for Department of Defense Education Activity (DoDEA) employees in activities associated with health care, and emergency care for students, staff, contractors and official visitors in accordance with DoDEA Guidance.

- Authorizes publication of the School Health Services Manual, and such other guidance as shall be appropriate.
- Establishes DoDEA immunization requirements and health information collection for student enrolment in DoDEA schools.

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## **SECTION 1: GENERAL ISSUANCE INFORMATION**

### **1.1. APPLICABILITY.**

(a) This Regulation applies to the Office of the Director, DoDEA; the Principal Deputy Director and Associate Director for Academics, DoDEA; the Associate Director for Financial and Business Operations, DoDEA; the Chief of Staff, DoDEA; the Director, Domestic Dependent Elementary and Secondary Schools, and Department of Defense Dependents Schools, Cuba (DDESS/DoDDS-Cuba) hereafter referred to as the Director, DoDEA Americas; the Director, Department of Defense Dependents Schools, Europe (DoDDS-E) hereafter referred to as the Director for Student Excellence, DoDEA Europe; the Director, Department of Defense Dependents Schools, Pacific, and Domestic Dependent Elementary and Secondary Schools, Guam (DoDDSP/DDESS-Guam) hereafter referred to as the Director, Student Excellence, DoDEA Pacific (hereafter collectively referred to as " DoDEA Region Directors of Student Excellence "); and all DoDEA Region and District Superintendents, School Administrators, Teachers, and Support Staff.

(b) Parents, sponsors, and students.

### **1.2. POLICY.** It is DoDEA policy that:

a. DoDEA students must be immunized in accordance with the immunization requirements promulgated in AR 40-562/BUMEDINST 6230.15A/AFJI 48-110CG/COMDTINST, and DoD Directive 6205.02E.

b. DoDEA provide heightened privacy protection to the personal health and medical information about students and that it store and disclose that information as instructed in School Health Services Guide. Student health records are educational records not subject to the Health Insurance Portability and Accountability Act.

c. School nurses shall serve as the principal providers of school health services and as consultants to management, teachers and parents in the implementation of school health policies.

d. DoDEA's management of nurses and delivery of school health services shall adhere as close as possible, consistent with Federal laws and employment regulations, to the professional standards for nurses credentialing functionary and service delivery prescribed by the American Nursing Association, the American Academy of Pediatrics, the American School Health Association, the National Association of School Nurses and the National Board for Certification of School Nurses, which are the private non-governmental organizations that prescribe professional functions and standards of performance for their respective professional groups. These organizations are unique in that their guidance is employed by states in establishing professional standards of practice for their respective professional groups, and therefore, they prescribe the standards of professionalism expected of all school nurses.

## **SECTION 2: RESPONSIBILITIES**

### **2.1. DIRECTOR, DODEA.** The Director, DoDEA:

- a. Has overall responsibility for implementing policies, priorities of the school health service program, monitoring and evaluating the implementation and adequacy of the program, making recommendations and overseeing the issuance of implementing guidance.
- b. Reviews immunization rate reports annually to ensure compliance of required vaccines.
- c. Directs DoDEA Directors of Student Excellence, Superintendents, and Principals to achieve compliance with the provisions of this regulation, and to ensure appropriate support, staffing and resources are provided to enable schools to comply with this Regulation.

### **2.2. DODEA DIRECTORS OF STUDENT EXCELLENCE.** The DoDEA Directors of Student Excellence shall:

- a. Provide leadership and guidance within their cognizant area of responsibility concerning the delivery of school health services in compliance with this regulation and DoDEA guidance.
- b. Achieve compliance with the provisions of this regulation, and to ensure appropriate support, staffing and resources are provided to enable schools to comply with this regulation.
- c. Ensure fiscal and technical support necessary to provide adequate and appropriate school health services and professional development relevant to nursing.
- d. Monitor immunization compliance.

### **2.3. DODEA DISTRICT SUPERINTENDENTS.** The DoDEA District Superintendents:

- a. Achieve compliance with the provisions of this regulation, and to ensure appropriate support, staffing and resources are provided to enable schools to comply with this regulation.
- b. Provide leadership, guidance and fiscal support for the delivery of school health services within their respective cognizant districts in compliance with this regulation and DoDEA guidance.
- c. Provide support for school nurses in the use of the current DoDEA Student Information System (SIS) health module for electronic documentation of school health services.
- d. Monitor immunization compliance.
- e. Provide support for school nurses in professional development opportunities.

**2.4. DODEA SCHOOL PRINCIPALS.** The DoDEA School Principals:

- a. Supervise and support delivery of a comprehensive school health services program in compliance with this regulation and the DoDEA School Health Services Manual.
- b. Ensure adequate technology and appropriate physical workspace/conditions that afford privacy and confidentiality for the delivery of school health services.
- c. Monitor immunization compliance.

**2.5. DODEA SCHOOL NURSES.** The DoDEA School Nurses:

- a. Support student learning by addressing the students' physical, mental, emotional, social health and development.
- b. Deliver comprehensive health services, provide health consultation and/or care, identify and intervene with actual and potential health problems based on the nursing process.
- c. Coordinate with local military medical treatment facility on immunization compliance and records.
- d. Provide leadership in promoting health and safety to students and staff in individual and group settings using clinical judgment to direct care and improve outcomes.
- e. Develop Individualized Healthcare Plans and Emergency Action Plans as needed.
- f. Provide liaison services between the school, home, community agencies and health personnel.
- g. Advocate for student health needs with school educational teams that develop Individualized Educational Programs (IEP) and Section 504 Accommodation Plans.
- h. Respond to professional responsibilities.
  - (1) Maintain DoDEA recertification requirements.
  - (2) Maintain current registered nurse state licensure and cardio pulmonary resuscitation certification.
  - (3) Participate in professional growth activities incorporate new learning into practice through current professional literature review, and research activities to implement evidence-based practice to achieve the highest quality school nursing services.

## GLOSSARY

### G.1. ACRONYMS.

DDESS	Domestic Dependent Elementary and Secondary Schools
DoDDS	Department of Defense Dependents Schools
DoDEA	Department of Defense Education Activity
SIS	Student Information System

### G.2. DEFINITIONS. Unless otherwise noted, these terms and their definitions are for the purpose of this issuance.

**immunization.** Immunization is the process whereby a person is made immune or resistant to an infectious disease by the administration of a vaccine. Vaccines stimulate the body's own immune system to protect the person against subsequent infection or disease.

**individualized education program.** A written document that is developed, reviewed, and revised at a meeting of the Case Study Committee, identifying the required components of the individualized education program for a child with a disability. The purpose of an IEP is to enable students to successfully develop their potential by providing a free appropriate public education in compliance with the Individuals with Disabilities Education Act as implemented by Department of Defense Administrative Instruction 1342.12,

**individualized healthcare plan.** Individualized healthcare plan is a written document for individual students with a medical condition that requires nursing interventions during school hours. The plan clearly identifies current health care needs and the best way to manage them. The plan is developed by the nurse through consultation with the primary care provider and parents/guardian/sponsor.

**school health services.** Research-based services that provide an environment that promotes optimal wellness and safety for all students. Such services include individualized quality health care for students and use available community and school resources to promote an overall healthy lifestyle for students, staff and families.

**school nurse.** A professional registered nurse with at least a Bachelor of Science degree in nursing, who facilitates positive student responses to normal development; promotes health and safety, including a healthy environment; intervenes with actual and potential health problems; provides case management services; and actively collaborates with others to build student and family capacity for adaptation, self-management, self-advocacy and learning.

**Section 504 Accommodation Plan.** A written plan developed by the 504 Accommodation Team specifying the nature of the student's disability(ies) and the major life activity(ies) it limits, the basis for determining the disability(ies), the educational impact of the disability(ies), the area(s) for 504 Accommodation( s), and the 504 Accommodation strategies and documentation concerning how the student's progress will be determined. Refer to DoDEA Regulation 2500.14.

## REFERENCES

AR 40-562/BUMEDINST 6230.15A/AFJI 48-110CG/COMDTINST "Immunizations and Chemoprophylaxis for the Prevention of Infectious Diseases," October 2013

DoD Directive 6205.02E, "Policy and Program for Immunizations to Protect the Health of service members and Military Beneficiaries," September 2006

DoD Instruction 1342.12, "Provision of Early Intervention and Special Education Services to Eligible DoD Dependents," June 2015

DoDEA Regulation 2720.1, "First Aid and Emergency Care," September, 2003