



DEPARTMENT OF DEFENSE
DEPENDENTS SCHOOLS
OFFICE OF THE DISTRICT SUPERINTENDENT
KOREA DISTRICT
UNIT 15549
APO AP 96205-5549

MEMORANDUM FOR SPONSORS

SUBJECT: Commuting Zone Information for Government Provided Dependent School Bus Transportation

1. The school commuting area is a specific geographic area used to determine eligibility for transportation of dependent students to a DoD school. In accordance with DoD 4500.36R, Management Acquisition and Use of Motor Vehicles, school bus services shall be provided to all authorized students residing outside the walking distance and within the designated commuting area. Transportation is required to establish a commuting area for the purpose of determining eligibility for transportation to DoD schools.
2. The Student Transportation Office in collaboration with the Housing Referral Office provides the commuting zone proposal to the installation commander for approval. The commuting zone is re-examined annually to validate current boundaries or to expand or contract the size of the zone in the best interest of the government.
3. Government sponsored transportation will be provided only for authorized dependents attending DoD schools located within the installation's established and approved commuting area. Government Sponsored transportation is not authorized for non-DoDDS schools. Sponsors who elect to send their dependent(s) to non-DoDDS schools must accept responsibility for all expenses associated with school transportation.
4. Sponsors will acknowledge they have been advised of the commuting zone policy at the Housing Office. The certification shall remain on file in the Housing Office for the length of the sponsor's tour and any extensions thereof. Sponsors who elect to obtain housing outside the commuting area are responsible for transporting their student(s) between their residence and nearest bus stop within the commuting area and or the school. Sponsors should visit the Housing Referral Office or STO prior to looking for housing or entering into lease agreement. **Note:** Requesting school bus transportation is not justification for changing the established commuting zone after choosing to accept a residence outside the established and approved zone.
5. The POC for the commuting zone is your local Student Transportation Office Manager.

DONALD L. BROWN
DoDDS Korea District Transportation Officer