

SUMMARY OF STEPS IN THE IDENTIFICATION PROCESS

Referral

Referral of individual students may occur through any one of three methods:

- Screening through group achievement test results
- Nomination by staff, parents/guardians, or self
- Transfer records indicating eligibility for gifted services in a non-DoDEA school

The Gifted Review Committee considers referrals on a quarterly basis, at a minimum. Students with documentation of gifted services in a non-DoDEA school should be reviewed as soon as possible.

Students transferring into a DoDEA school *from a public or private non-DoDEA school* who provide evidence of participation in a gifted program should be referred to the Gifted Review Committee as soon as possible to be considered for eligibility.

A letter is sent to the parents or guardians of each referred student, asking permission for further review and assessment of their child. The committee proceeds with the review of students with parent/guardian permission. No further student assessment is completed without permission.

Students who have been found eligible at a DoDEA school and have been receiving gifted education services shall be **automatically eligible** for services when transferring to another DoDEA school. The Gifted Review Committee should review the profiles of these DoDEA transferring students as soon as possible to recommend program services.

Assessment

Results of multiple measures are documented on the Profile of Strengths (Blue Card). The chairperson of the committee develops a profile folder for each student. The folder contains all available data including rating scales, transcripts, test information, student products, and other evidence. Sufficient data should be collected to facilitate committee review.

Eligibility

The Gifted Review Committee reviews profiles on individual students and determines eligibility status. A student may be found ineligible or eligible, or be placed on monitored status. Students who are monitored are automatically referred to the committee for review the following semester.