

Accounting I

LAP 1 – You and the World of Accounting



Name _____

Period _____

Date Started _____

Date Completed _____

DoDEA Standards

- ◆ **PT5a** Apply knowledge gained from individual assessment to a comprehensive set of goals and individual career path
- ◆ **PT5b** Develop career awareness and related skills to enable them to make viable career choices and become employable in a variety of careers
- ◆ **PT5f** Develop the ability to market the assets each individual has

Objectives

- ◆ Describe how personal skills, values, and lifestyle goals affect career decisions
- ◆ Find information about a variety of careers
- ◆ Find specific information regarding careers in accounting
- ◆ Set career goals
- ◆ Describe the types of businesses and organizations that hire accountants
- ◆ Define the accounting terms introduced in this chapter

Resources

Accounting - Real World Applications & Connections – First -Year Course
 Chapter Reviews and Working Papers (Accounting Workbook)
 CD ROM
 Electronic Field Trip

Time Frame 5 hours

Introduction

In Chapter 1 you will learn how to look at yourself for clues to future careers you might enjoy. You are encouraged to do a personal inventory to identify personal skills and interests. You also learn how to research different careers and then match those careers to your personal values and lifestyle goals. You learn about the diversity of accounting career opportunities, as well as the types of business and organizations that hire accountants.

Assignments

Where appropriate and possible, written answers must be in complete sentences and keyed. Turn in completed activities as directed by instructor.

- _____ View Electronic Field Trips: The Real World of Accounting, Preparing for an Interview, Entering the Work Force and Knowing Your Legal Rights
- _____ Read Introduction to Accounting and You and the World of Accounting, pp. 2-5
- _____ Read Section 1, Exploring Careers, pp. 6-12
- _____ Complete the following exercises on p. 13: Thinking Critically, Computing in the Business World, Problems 1-1 and 1-2, using appropriate working papers
- _____ Read Section 2, Accounting Careers: The Possibilities Are Endless, pp. 14-16
- _____ Complete the following exercises on p. 17: Thinking Critically, Communicating Accounting, Problems 1-3, 1-4, 1-5, and 1-6, using appropriate working papers
- _____ Read Accounting Careers in Focus, p. 18 and answer the Thinking Critically question

- _____ Review the Chapter 1 Summary on p. 19
- _____ Complete Understanding Accounting, Concepts and Procedures on p. 20
- _____ Complete Chapter 1 Review and Activities on p. 21 (see instructor)
- _____ Complete End-of-Chapter problems on pp. 22-23 Problems 1-7, 1-8, 1-9, 1-10, 1-11, 1-12, 1-13, and 1-14
- _____ Complete Chapter 1 Review on p. 2 of the Working Papers
- _____ Complete Self Test on pp. 15-16 of the Working Papers
- _____ Complete CD ROM (see instructor for directions)

- _____ **Take Chapter 1 Test**

Self Assessment - "I/I can . . . "

- _____ Describe how personal skills, values, and lifestyle goals affect career decisions.
- _____ Find information about a variety of careers.
- _____ Find specific information regarding careers in accounting.
- _____ Set career goals.
- _____ Describe the types of businesses and organizations that hire accountants.
- _____ Define the accounting terms introduced in this chapter.