



BUSINESS MANAGEMENT

LAP 8.1—Chapter 8.1 Decision-Making Skills What is Decision Making?

Name _____

Period _____

Date Started _____

Date Completed _____

DoDEA Standards

- ♦PT2a Engage in higher order thinking and will apply problem-solving strategies in purposeful ways, both in situations where the problem and desirable solutions are clearly evident and in situations requiring a creative approach to achieve an outcome.
- ♦PT3a Communicate ideas to justify position, persuade and convince others, and responsibly challenge existing procedures and policies.
- ♦PT3c Incorporate appropriate leadership and supervision techniques, customer-service strategies, and standards of personal ethics to communicate effectively.
- ♦PT4b Evaluate information critically and completely.
- ♦PT4c Use information accurately and creatively.

Objectives

- ♦ Explain the differences between intuitive and rational decision making.
- ♦ List various factors, conditions, risks, and values affecting decision making.
- ♦ Describe the advantages and disadvantages of group decision making.
- ♦ Name the different ways managers go about making decisions.
- ♦ Discuss how to make creative and effective decisions.

Resource Text: Business Management
Student Workbook and materials for above
Chapter 8, Decision-Making Skills (8.1—What is Decision Making?)

Time Frame 4 hours

Introduction

In Lap 8, Part 8.1, you will learn the two basic ways to make decisions, the six steps to rational decision making, how corporate culture influences decision making, two value systems that play a part in decision making, the principles of team decision making, and the five types of management decision styles.

Assignments

Where appropriate and possible, written answers must be in complete sentences and keyed. Turn in completed activities as directed by instructor.

_____ Text: Read p. 179, Management Talk, and the workplace connections section and complete the questions for Analyzing Management Skills and Applying Management Skills on a separate sheet of paper.

_____ Text: Read Section 8.1, pages 180-190, What is Decision Making?

- _____ Text: Management Careers in Focus (Magazine Editor), p. 185. Read and key answers to critical thinking questions.
- _____ Text: p. 190, Section 8.1 Assessment: Key answers to critical thinking questions and case analysis.
- _____ Workbook, pages 114-17: Skill Building Activities 1, 2, and 3 : Reading, Math and Writing Skills. Key answers on your Chapter 8 Word Answer Document.