

Fluency in Computer Technology Teacher Notes



Dear Colleague,

Please read this document carefully. It will save you time and aggravation.

INTRODUCTORY REMARKS

Internet Access

Many links to Internet sites are included in the text. If your school's connection is frequently problematic you might reconsider offering this course.

Time Frame

Given that the text has 16 chapters and our semesters are 18 weeks, we tried to make each LAP take one week (five classroom hours). Since we have no students available to test these LAPs on, we had to guess. My personal estimate is that, if done properly, each LAP could take students more than five hours of class time.

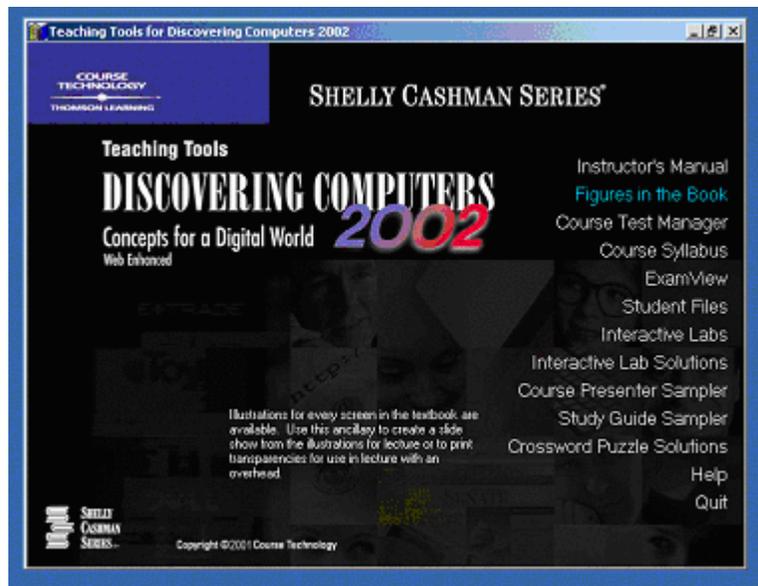
RESOURCES

Text

Course Presenter CD (3 CDs)

Teaching Tools CD

Contains:



RESOURCE DESCRIPTIONS

Student data disks The files for these are on the Teaching Tools CD. See page xiii in the preface of the text for instructions.

Students should read the text as each LAP recommends. The Course Presenter CDs, however, present a slide show which summarizes all the pertinent information in each chapter.

Students should key answers All DODEA rules apply for the Internet

TEXT SECTIONS

Issue

There are 3 to 5 of these within each chapter. Answers are subjective. websites are useful but not mandatory- my opinion. Didn't assign all of them due to time constraints, but you can.

Apply It!

These are interesting but not required by the LAPS.

E-Revolution

Students are given a choice of either of the two "Applied's". That was my decision based on having the students be able to complete the LAP in five classroom hours.

In Summary

These appear at the end of each chapter. The CD, "Course Presenter", contains a PowerPoint presentation that summarizes each chapter.

Learn It Online

"1. Web Gude" The LAP uses the words "brief report". Individual teachers can explain how they want this task done.

"4. Wheel Of Terms" "7. Crossword Puzzle Challenge" "8. Practice Test" are not included in the LAPS. They would be good for preparation for the tests.

Checkpoint

These aren't included in the materials, but they can be printed from the website. I didn't include "Working Together" but individual teachers can.

In The Lab I didn't included all of them, but you can.

Web Work These contain, among other things, interactive labs called "In The Lab". Students need to print out the worksheets. Answers are on the "Teaching Tools" CD.

Special Features

There are eight of these. Teachers may use these as they wish. They're not included in the LAPS.