



**BUSINESS MANAGEMENT**  
 LAP 11.2—Chapter 11.2  
 Operations Management and Planning  
 Job Design and Planning

Name \_\_\_\_\_  
 Period \_\_\_\_\_  
 Date Started \_\_\_\_\_  
 Date Completed \_\_\_\_\_

**DoDEA Standards**

- ◆PT1i Apply trouble shooting techniques and processes
- ◆PT4b Evaluate information critically and completely.
- ◆PT4c Use information accurately and creatively.

**Objectives**

- ◆ Explain what operations managers do.
- ◆ Explain the differences between a continuous-flow and an intermittent-flow operation system.
- ◆ Name four ways businesses use computers to help them design, engineer, and manufacture products..
- ◆ Describe the factors managers must consider in choosing a site for their facilities.
- ◆ Describe the three kinds of facilities layouts.

**Resource** Text: Business Management  
 Student Workbook and materials for above  
 Chapter 11, Operations Management and Planning (11.2—Job Design and Planning)

**Time Frame** 5 hours

**Introduction**

In Chapter 11, Part 11.2, you will learn how managers design jobs, factors affecting the physical work environment, the role of the Occupational Safety and Health Administrator, and how managers plan aggregate production.

**Assignments**

**Where appropriate and possible, written answers must be in complete sentences and keyed.  
 Turn in completed activities as directed by instructor.**

\_\_\_\_\_ Text: Read Section 11.2, pages 262-267, Job Design and Planning. Remember to key answers to the BusinessWeek Management Model critical thinking and decision making on page 265.

\_\_\_\_\_ Text: Section 11.2 Assessment, p. 267. Key answers to critical thinking questions and the case analysis.

\_\_\_\_\_ Workbook: Complete Chapter 11 Review, pages 161-163 and 166-167.

- \_\_\_\_\_ Internet Extension (Planning for Manufacturing) pages 41-42: Reminder: All DoDEA and School Internet Contract Rules apply to all assignments done on the Internet. Complete all questions.
- \_\_\_\_\_ Text: Chapter 11 Assessment, p. 269, Applying Management Principles. Prepare three short memos as directed to the three friends.
- \_\_\_\_\_ Internet Text Activity: BusinessWeek Online, page 269. Complete as directed. Find additional sources and list them making sure you reference the article, date, and exact title. (You will not be presenting to the class).
- \_\_\_\_\_ Workbook: Complete Chapter 11 Database Application, pages 171-172. Follow directions carefully and fill in your interpretation of your results and conclusions.
- \_\_\_\_\_ Workbook: Chapter 11 Self-Assessment: Using the text, complete self-assessment, pages 168-170.
- \_\_\_\_\_ **See the instructor for the Chapter 10 Test.**

**Self Assessment - "I/I can . . . "**

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