

Quick Assessment Rubric

Foundational Technology Skills

Rating Typical Attributes

- 0** Does not have yet have the skills to use technology.
- 1** Is a novice user; has a lot of trouble operating computers; can enter text into a word processor or browse the Web but cannot create very sophisticated documents or products; cannot search the Web efficiently.
- 2** Is at an intermediate or average level of skill; is fairly fluent with most common applications such as word processors, browsers, and databases, but cannot perform advanced tasks such as configuring networks or using macros.
- 3** Is an expert; is often asked to help or teach others technical skills; is skilled at troubleshooting and using networks; is fluent with many specialized software applications.

Professional Use Skills

Rating Typical Attributes

- 0** Does not have yet have the skills to use technology for professional use.
- 1** Can print worksheets and make simple modifications of existing documents but cannot use technology to create instructional materials; can receive email but does not use telecommunications to communicate with parents or to participate in professional development.
- 2** Uses technology to be more efficient; keeps gradebooks and produces materials faster than before; does not yet use technology to improve the quality and depth of his or her professional development.
- 3** Technology has transformed the professional life of the teacher; collaborates often with colleagues outside of school on projects and to learn; interacts with the community using telecommunications.

Instructional Use Skills

Rating Typical Attributes

- 0** Does not have yet have the skills to use technology in instruction.
- 1** Does not use technology in instruction other than videotapes and older media; does not yet understand the possibilities that technology could bring to the classroom.
- 2** Uses technology, often to present information, but instruction is still dominated by lecture and seatwork; teacher controls most aspects of instruction and the textbook drives the content.
- 3** Through technology the teacher has completely transformed the classroom; students are active learners, investigate to solve authentic problems, use technology to create products, collaborate with experts and other students, and are assessed on authentic performances; technology makes these learning experiences possible

