

**THE NON DEPARTMENT OF DEFENSE SCHOOLS PROGRAM (NDSP)**

**SPONSOR REIMBURSEMENT FOR HOME-BASED EDUCATION**

Sponsor's Name: \_\_\_\_\_ Sponsor's Country: \_\_\_\_\_

Dependent's Name (ONE FORM PER CHILD): \_\_\_\_\_

- Please attach receipts for all materials listed.
- **EFT Information Request** must be on file prior to reimbursement if processed by the Defense Finance and Accounting Services (DFAS).
- Funds going to an American Bank Account must be in dollars
- Enter exchange rate on the date purchases were made. Use <http://www.oanda.com/currency/converter/>.

| Grade Level                           | Subject Area/Book Title/Materials | Local Currency Amount | *Exchange Rate (If applicable) | **U.S. Amount (If applicable) |
|---------------------------------------|-----------------------------------|-----------------------|--------------------------------|-------------------------------|
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| <b>SHIPPING</b>                       |                                   |                       |                                |                               |
| <b>TAX</b>                            |                                   |                       |                                |                               |
| <b>TOTAL THIS PAGE</b>                |                                   |                       |                                |                               |
| <b>TOTAL REIMBURSEMENT REQUESTED:</b> |                                   |                       |                                |                               |

I certify that this claim is true and correct to the best of my knowledge and belief and that payment or credit has not been received by me. All materials are age/grade appropriate and are for the sole purpose of the education of my child.

Sponsor Signature: \_\_\_\_\_ Date: \_\_\_\_\_



