



Quiz - Travel Charge Card

INSTRUCTIONS: Please complete all questions on this Government Travel Charge Card Quiz, then sign, date, and return the completed quiz to your local area A/OPC.

Name: _____

Organization: _____ **Tel:** _____

Signature: _____ **Date:** _____

1. **Travel card accounts that become delinquent maybe suspended and cancelled.**
A. True
B. False

2. **Payment of the travel card must be made in full by the due date shown on the billing statement.**
A. True
B. False

3. **Cardholders relinquish their right to recover disputed amount if they do not dispute the charge in writing within 60 days from the date the erroneous charge first appeared on their billing statement.**
A. True
B. False

4. **Claims for reimbursement should be filed within 5 days of return from official business travel.**
A. True
B. False

5. **It is permissible for you to use your travel card for personal expenses when you are not on Government official business travel.**
A. True
B. False

6. **You must pay the Travel Charge Card bill by the due date even if you have not been reimbursed by your Agency.**
A. True
B. False

7. **Payment of your travel card bill is due every 3rd month and only when there is a full moon do you have to pay in full.**
A. True
B. False

- 8. The travel card can be used to purchase items and the balance can be paid off over a period of time that you decide.**
- A. True
 - B. False
- 9. It is permissible for you to use your travel card for personal expenses when you are not on official business travel.**
- A. True
 - B. False
- 10. DoD employees are required to use the travel card for expenses arising from Government official business travel, unless otherwise exempted.**
- A. True
 - B. False