



DEPARTMENT OF DEFENSE
WEST POINT SCHOOLS
UNITED STATES MILITARY ACADEMY
WEST POINT, NEW YORK 10996-1196

September 7, 2016

MEMORANDUM FOR RECORD

SUBJECT: Minutes of West Point School Board Meeting, 1 June 2016

1. **Call to Order:** The regular meeting of the West Point School Board was called to order by Mrs. Kristan Burpo, on Wednesday, 1 June 2016, at 4:40 PM in the West Point MS Information Center.

2. **Members Present were:**

Kristan Burpo, Board President
Jennifer Downes, Board Member
Kerri Schools, Board Member

Helen Balilo, Assistant Superintendent
Jamie Klink, Board Member
Kelly Viles, Board Vice President

Others Present:

Tom Cowan, Deputy GC
Denise Eves, School Board Clerk (VTC)
Denise Cochenour, ES Principal
Corey Algood, ES Asst Principal
Edgar Perry, Admin Officer
Rosemary Jacobs, PTO Rep

CSM Joel Crawford
Michi Cari, School Liaison Officer
Miles Shea, MS Principal

Gala Edgar, Union Representative

3. **APPROVAL OF AGENDA:** A motion was made to approve the agenda as presented. The motion was seconded and approved.

4. **APPROVAL OF PAST MINUTES:** The minutes from the May 2016 meeting were reviewed. The minutes were updated. A motion was made to approve the updated minutes as read. The motion was seconded and the minutes were approved.

5. **BOARD PRESIDENT COMMENTS:** Mrs. Burpo welcomed meeting attendees.

6. **INDIVIDUALS WISHING TO ADDRESS THE SCHOOL BOARD:** Mr. Gould presented Certificates of Appreciation to the outgoing School Board Members. Mr. Gould thanked all of them for their service to the community.

COL Dunham presented Commander's Awards to the School Board.

7. **REPORTS:**

a. **PTO Report:** Rosemary Jacobs

b. **Superintendent's Reports:**

(1) The Education Operations Report was provided

(2) Staffing Update: Ms. Balilo provided the current Staffing update.

(3) Enrollment Report: Ms. Balilo reported the numbers have been consistent and we are fully staffed for all of the positions to support the following enrollment numbers:

Elementary School – 367
Middle School – 427

(4) Monthly CCRSM Update: All training for CCRSM training will be conducted on teacher work days. The trainings are listed on the school calendar that will be sent out via One Call. Copies should be given out during registrations and can be uploaded onto the school website.

(5) The CEOA study update is that a committee has been formed to review the report, but no information has been released from this DoD committee.

(6) The DoDEA RSA was briefed by Ms. Balilo. On July 1, 2016, leadership changes will be in effect. Dr. Emily Marsh will be the Superintendent for the Mid-Atlantic District, DoDEA Americas. There will be four Community Superintendents, Mrs. Balilo being the Community Superintendent for the NYVA District.

(7) School Updates: Mr. Shea and Ms. Cochenour provided their school updates.

c. SLO Report: Ms. Carl provided the SLO Report.

1. Strong Beginnings thanks WPES for their support as once again they partnered with a WPES kindergarten class, bringing the Strong Beginnings (12) students over to WPES for a portion of the day to ease their transition from PK to K.
2. See the Point – a new transition initiative that will be offered to students entering 5th-8th grades, new to the WP community. Participants will see numerous WP sites, MWR facilities, tour WPMS and more! WPES will host an open house atmosphere for new families to tour WPES on the same dates See the Point is offered.
3. CYSS Transition Boat Ride for all incoming JIO 9th graders and new students is scheduled for August 24th.
4. HS Back to School Boat Ride – scheduled in September.
5. J Corps Clubs held their final meeting of the year, bringing both clubs together for team building, t-shirts distributed and an ice cream social.
6. WPMS Applied Tech advisers met with MST Tech Club advisors in an effort to compliment programming.

8. CONTINUING BUSINESS:

- a) **Communication sharing:** School Board would like the minutes of the meeting shared with the families via One Call or on the school website. Discussion about via One Call was that there would be too many attachments and that having it on the website was better. A motion was made by Mrs. Downes to share the minutes on the school website following the Friday after the board meeting. The next version would be in the Bull Dog newsletter. The motion was seconded by Mrs. Schools. The motion was approved. Mrs. Downes amended the first motion to provide a link to the minutes on the school website. It was requested to have a statement on the webpage that stated: “Click here for the latest version of the School Board minutes.” The motion was seconded and approved.
- b) **School Board Agenda:** the members would like the agenda developed a week before the meeting and made as public information by sending a One Call to the community, the Monday before the School Board meeting. There was a discussion about having a section

for the School Board where there is access to the minutes and the agenda. A motion was made that the School Board drafted agenda would be posted via One Call the Monday before the School Board meeting. Mrs. Downes seconded the motion. The motion was approved.

c) **Survey Announcements:** Mrs. Balilo provided an update on the survey.

9. **NEW BUSINESS:**

- a) Coordinating school events so that events were not on the same day/evening for the two schools.
- b) Sharing things learned during the year: A motion was made that the outgoing School Board members would share the information they learned with the incoming School Board. The motion was seconded and approved.
- c) The incoming School Board members were sworn in by Mr. Gould. LTC Viles, Mrs. DeGregory, Mrs. Heather Evangelista and Mrs. Hyleman.

10. **ANNOUNCEMENT OF NEXT MEETING:** The next meeting of the West Point School Board will be held on September 7, 2016, 4:30 PM, in the MS Information Center.

11. **ADJOURN MEETING:** A motion was made to adjourn the meeting and the motion was seconded. The meeting adjourned at approximately 6:50 PM.

Approved by:



Helen Balilo
NY VA Community Superintendent



Heather Evangelista
President, West Point School Board