



**DEPARTMENT OF DEFENSE EDUCATION ACTIVITY
AMERICAS
MID-ATLANTIC DISTRICT
WEST POINT SCHOOLS
UNITED STATES MILITARY ACADEMY
WEST POINT, NEW YORK 10996-1196**

April 5, 2017

MEMORANDUM FOR RECORD

SUBJECT: Minutes of West Point School Board Meeting, April 5, 2017

1. **Call to Order:** The regular meeting of the West Point School Board was called to order by Mrs. Evangelista, on Wednesday, April 5, 2017, at 4:35 PM in the West Point MS Information Center.

2. **Members Present were:**

Christine DeGregory, Board Member
Heather Evangelista, President
Rebecca Hyleman, Vice President

Helen Balilo, Community Superintendent
David Morrow, Board Member
Tim Viles, Board Member

Others Present:

Sue Kerns
Denise Cochenour, ES Principal
Maura DuMoulin
Liz Lindberg
Michi Carl
Tim Dillsworth (USACE)
Sabotka Family
Roderick Taylor
Elizabeth Rowe
Liz Lindberg

Denise Eves, School Board Clerk (VTC)
Miles Shea, MS Principal
Edgar Perry, Admin Officer
Gala Edgar, Union Representative
Wendy Sancho (VTC)
Joshua Leore
Angie Lamonski
Patty Keena
Dea Gist
Joanne Woodworth

3. **APPROVAL OF AGENDA:** Mr. Morrow made a motion to approve the agenda. Mrs. DeGregory seconded the motion. By unanimous vote the agenda was approved.
4. **APPROVAL OF PAST MINUTES:** The minutes from the March 1, 2017 meeting were reviewed. Mrs. Hyleman motioned approval of the past minutes. Mrs. DeGregory seconded the motion. By unanimous vote the minutes were approved.
5. **INDIVIDUALS WISHING TO ADDRESS THE SCHOOL BOARD:**
- An update on the 100 years Celebration of Learning was provided by Sue Kerns.
6. **BOARD PRESIDENT COMMENTS:**
Focus on the following:
Two Centuries of Learning
PTO
Change the dynamic of the meeting- Feels that the configuration as is a barrier to the rest of the group. Mrs. Evangelista Would like the set up for the Board meetings to be more inclusive of the audience. She will work with Mr. Edgar Perry to reconfigure the room arrangement.
7. **REPORTS:**
- a. **MILCON:** Good news: the project has been awarded. There is a scheduled meeting with the contractor. Big items: The trees will need to be cut down by June 1. David Yanik will be arriving for a meeting tomorrow to adjust the contract.

- b. Fencing – A diagram will be submitted to outline where the fence will be.
 Playground – When the project begins it will be closed off until the project is completed.
 Blasting plan – An email will be sent to notify stakeholders when the blasting will occur.
 Haul road – The road is anticipated to take one week to prep and a couple of weeks to complete.

You will probably start seeing things happening at the site in about a month.

- c. **PTO Report:** report given by Liz Lindberg.
- d. **CCRSM Presentation:** given by Wendy Sancho, Math ISS
 - Sixth graders will be taking sixth grade Math
 - Middle School Acceleration – three courses will be compressed into two years
 - Changes:
 - > 7/8 Acceleration will need to score on the TerraNova assessment at 90% and have an overall A in 6th grade Math
 - > 8/Algebra 1 – If a student was not enrolled in the accelerated math 7/8 they can register for a summer school Math option offered through Virtual School.
 - Summer Semester: June 26 – July 31st
 - Registration: April 10th – May 19th
 - Only 150 slots for the course for DoDEA
 - MAD will get 20 slots on a first come first served basis
 - In order to enroll in the Virtual School course the student must be registered.
- e. **SLO Report:** report given by Michi Carl
- f. **Superintendent’s Reports:** Mrs. Balilo updated the board on the following topics.
 - Boiler Replacement in the MS and Gym – Award in April 2017. Construction will start in July and will not be completed until October 2017. There is no anticipated impact on the opening of the school.
 - Child Nutrition Services participation rates were up for the schools. The lunch program has operated in the black again.
 - Enrollment is up in both schools.
 - No current positions are identified for RIF in either school.
 - Customer Satisfaction Survey is still open. School admin will allow time for students in grades 4th -8th to take the survey during the school day. Parents are encouraged to participate in the survey.
- g. **School Updates:** West Point Elementary Student Leadership presentation:
 - Recycling – human milk cartons are used to remind everyone to recycle
 - Kindness Chain
 - Month of the Military Child – different events are lined up for the month to help celebrate the Military Child.
 - Chalk it Out
 - New Projects for April
 - Fuel up to Play 60
 - Earth Day Celebration in May

West Point Middle School:

The Drama Coach presented at the meeting. PTO funded the play for this year. This year the play is “Willy Wonka”. About 65 students will participate in the play this year. Due to the costumes being more detailed, the children will have to buy their costumes. There will be two presentations of the play this year.

- 8. **CONTINUING BUSINESS:** Update the West Point School Board Survey- Mrs. Balilo and Mrs. DeGregory met over the phone to discuss the survey that the board requested to send to the community. It was decided that the DoDEA Customer Satisfaction Survey (CSS) would address the same information as the survey drafted by the board. The board will have access to the survey

results once it is aggregated. The CSS is scheduled to be conducted every two years. In addition to the information requested by the board the data from the CSS will provide use an opportunity to see how the schools at West Point compare to the other schools across DoDEA. The administrators will be required to submit an action plan after the DoDEA survey is completed and aggregated for their schools. Once the data is shared with the board, the data could be used by the board to set goals and priorities for the board. It is hoped that the results of the survey would be available in September the latest.

School board elections – April 27th. There is a need to get the information out to all communities. Last day for applications are April 24th. Does the school board set up the table? Mrs. Balilo stated that the election is done by the school board. The board runs the elections and a school official has to be present when the votes are counted. Notifications of the winners are sent to the Community Superintendent so that she can make contact with the newly elected members.


9. NEW BUSINESS: Focus for next time:

- Cyber bullying –Mrs. Evangelista stated that there is a concern that what is happening online outside of school and school day is impacting the students during the day. Mr. Shea has contacted the NY state trooper to come speak with the 7th and 8th grade students on Monday, April 10th. The program is a NY State sanctioned program. In Middle School, phones are not allowed in the classrooms. The phone is required to be left in the locker. If confiscated as a first offender, Mr. Shea takes the phone and is given back to the student at dismissal. For second time offenders, the phone is taken and the parent is called to come retrieve the phone from the school. Elementary School focuses on the third and fourth grade students to discuss internet safety. The counselors present a program to the students.
- DoDEA online Assessment Pilot Program to test the technology – WPMS will participate in an infrastructure test for the new online assessment program for DoDEA. April 24th for all 6th graders will take a one hour ELA test. It will be done on chrome books. 7th graders will take it one hour later. 8th graders will take it on April 25th. This test is not collecting any results just testing the infrastructure necessary to support the online assessments.

10. ANNOUNCEMENT OF NEXT MEETING: The next meeting of the West Point School Board will be held on May 3, 2017, 4:30 PM, in the Middle School Information Center.

11. ADJOURN MEETING: Mrs. Hyleman motioned to adjourn the meeting. Mr. Morrow seconded the motion. The meeting adjourned at approximately 7:00 PM.

Approved by:


Helen Balilo
Community Superintendent


Heather Evangelista
President, West Point School Board