



DEPARTMENT OF DEFENSE EDUCATION ACTIVITY
AMERICAS

MID-ATLANTIC DISTRICT
WEST POINT SCHOOLS
UNITED STATES MILITARY ACADEMY
WEST POINT, NEW YORK 10996-1196

June 6, 2018

MEMORANDUM FOR RECORD

SUBJECT: Minutes of West Point School Board Meeting, June 6, 2018.

1. **Call to Order:** The regular meeting of the West Point School Board was called to order by Mrs. DeGregory on Wednesday, June 6 at 4:30 PM in the West Point MS Information Center.

2. **Members Present were:**

Sarah Gardner-Cox, Board Member
Kirk Ingold, Board Member
Helen Balilo, Community Superintendent (via Lync)

Tim Viles, Board Member
Christina DeGregory, Board Member

Others Present:

Denise DeMarco, ES Principal
Denise Eves, School Board Clerk (via Lync)
Tim Pillsworth, USACE
Michi Carl, SLO
Angie Lamoski, ISS
Lauren Lebednik

Gala Edgar, Union Representative
Miles Shea, MS Principal
Kelisa Wing, ES Assistant Principal
Terry DeLay
Lucinda Uhorchak
Sue Kerns

3. **APPROVAL OF AGENDA:** Ms. Gardner-Cox made a motion to approve the agenda. Mr. Ingold seconded the motion. By unanimous vote the agenda was approved.

4. **APPROVAL OF PAST MINUTES:** The minutes from the May 2018 meeting were reviewed. Mrs. Gardner-Cox motioned approval of the past minutes. Mr. Ingold seconded the motion. By unanimous vote the minutes were approved.

5. **MILCON Report:** None

6. **School Updates/Presentations:** Tour of the new elementary school

7. **INDIVIDUALS WISHING TO ADDRESS THE SCHOOL BOARD:** A parent asked for clarifying information about the plan to open the walls in the second grade classrooms at WPES for next school year and for the new building. The "new" wing at WPES has walls which can open between two classrooms. The second and third grades will open the walls to create a shared learning environment similar to what they will have in the new WPES. The third grade teachers recently traveled to Quantico and visited Crossroads Elementary and Dahlgren Schools. The teachers visited Dahlgren to see how the rooms can be arranged to ensure efficiency in a shared space. An ISS team will come to the school to help the teacher arrange the shared room. The teachers will be sharing the responsibility for teaching all the students much like what was being done in second and third grade for math this school year.

Mrs. Balilo stated that Mrs. Demarco is planning a parent information night for the second and third grade families before the new school year. Mrs. DeGregory asked if DODES is conducting action research about the open concept. Mrs. Balilo stated that there is no action research project at this time for DoDEA.

8. **BOARD PRESIDENT COMMENTS** No comments

9. **REPORTS**

a. **PTO Report:** Nothing to report. Lauren Lebednik

b. **SLO Report:** Report given by Michi Carl.

- Confirmed Tutor.com visits to West Point Schools (September 10-11 2018).
- See the Point tour dates are finalized, sign up occurring daily!

- Community Relations Council for Education held June 5th, rich conversation amongst district leadership. Updates on HFFMCS Capitol Project and WPS which led to a conversation about marketing to our incoming Families. We determined RCI would be an optimum location for marketing materials. I met with RCI, we now have a large table dedicated to school related materials.

CONTINUING BUSINESS:

Enrollment for next year: Mrs. Balilo went over the enrollment report. The trend is up in enrollment. 25 to 1 is the standards for 4th and 5th grade. Mr. Viles is concerned that the projected enrollment for 5th grade is high and asked if there is a plan in place if there is a need to add more teachers. Mrs. Balilo stated that she is working with Mr. Shea and the ES admin team to readjust the staffing if necessary. If we need more teachers, we would go to Dr. Cuadrado to ask for more staffing.

Mr. Viles asked if there is anything celebration for those who are retiring? Is it just within the schools? Mrs. Balilo told the board that DoDEA gives a certificate and an award to those retiring. Mr. Viles is looking for further recognition for the teachers that retire. Mr. Shea explained that a luncheon was held for the retirements and those who were moving.

Clubs and sponsors: the information was sent in an email earlier in the day. A Leadership group was assembled to look at the clubs. Mrs. DeMarco stated that the stakeholders requested times of when the clubs would meet. There will be sessions that the parents will have to decide, what club their child can participate in. The Committee is very adamant that parents need to be committed to the club with their child. Mr. Shea gave kudos to Mrs. Lebednik as she formed a Color Guard for the MS school. Sprinkles to Mrs. Lebednik.

Press Release: NAAP scores DoDEA and is treated as a state. DoDEA is ranked #1 in Reading scores across the nation and DoDEA tied for third in Math. It was suggested by Ms. Gardner-Cox that the school board be copied on the correspondence as not everyone is at both schools.

Second grade to sister schools: Job Share alike with Quantico

Third grade teachers came to Quantico and Dahlgren to have the same experience that the second grade teachers had. They are excited to bring the 21st Century environment to the third grade for next year.

10. NEW BUSINESS:

Elections: Mr. Viles stated that no one volunteered to run for the School Board vacancies. It was suggested to postpone the elections until August for new families. There was a request to go from five members to three members. The Board would need to advertise in the paper during the summer. Target dates for consideration are orientation day or the first day of school. As the Board stands now, the remaining three Board members are considered a quorum. Mrs. Evangelista and Mr. Viles would have to commit to the first two meetings for a quorum. The Board will get back in touch with Mrs. Balilo in July with their decision for the elections. The Board will pull the information together in the next couple of weeks. The announcement would need to be sent to the communities before Aspen shuts down for the summer.

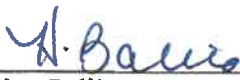
School Board meeting: Recommendation was made to have an initial meeting August 15th. This meeting will be conducted virtually.

Enrollment: # of teachers for each grade and the # of students.

11. ANNOUNCEMENT OF NEXT MEETING: The next meeting of the West Point School Board will be held on August 15th at 4:30 PM in the Middle School Information Center.

12. ADJOURN MEETING: Mrs. DeGregory motioned to adjourn the meeting. Mr. Viles seconded the motion. The meeting adjourned at approximately 5:30 PM. All interested parties were then escorted for a tour of the new WPES construction site.

Approved by:


Helen Balilo
Community Superintendent


Heather Evangelista
President, West Point School Board