



DEPARTMENT OF DEFENSE EDUCATION ACTIVITY
AMERICAS
MID-ATLANTIC DISTRICT
WEST POINT SCHOOLS
UNITED STATES MILITARY ACADEMY
WEST POINT, NEW YORK 10996-1196

November 1, 2017

MEMORANDUM FOR RECORD

SUBJECT: Minutes of West Point School Board Meeting, November 1, 2017.

Please Note: In an effort to support the Blue Ribbon Celebration Dinner, the school board meeting was held in the banquet location of The Thayer Hotel. As a result, this meeting was not recorded and transcribed. Notes were taken by Heather Evangelista, president of West Point School Board and highlight key information and discussion points.

1. **Call to Order:** The regular meeting of the West Point School Board was called to order by Mrs. Evangelista, on Wednesday, November 1 at 4:30 PM in the West Point MS Information Center.

2. **Members Present were:**

Christine DeGregory, Board Member
Sarah Gardner-Cox, Board Member
Tim Viles, Board Member
Helen Balilo, Community Superintendent (via-Lync)

Heather Evangelista, President
Kirk Ingold, Board Member

Others Present:

Denise DeMarco, ES Principal
Gala Edgar, Union Representative
Kelisa Wing, Assistant Principal
Brooke Haley, DFMWR
Dr. Judith Minor (title)

Miles Shea, MS Principal
Michi Carl, SLO
Thomas Cowan, Deputy to the Garrison CO
(aca) Dr. Emily Marsh, Superintendent
Jane Loggins - FEASR

3. **APPROVAL OF AGENDA:** Mrs. DeGregory made a motion to approve the agenda. Mrs. Gardner-Cox seconded the motion. By unanimous vote the agenda was approved.
4. **APPROVAL OF PAST MINUTES:** The minutes from the October 2017 meeting were reviewed. Mrs. DeGregory motioned approval of the past minutes. Mrs. Gardner-Cox seconded the motion. By unanimous vote the minutes were approved.
5. **MILCON Report:** Mrs. Balilo gave an update: The project is 10% ahead of schedule.
6. **School Updates/Presentations:** None
7. **INDIVIDUALS WISHING TO ADDRESS THE SCHOOL BOARD:**

Jessica Deep, parent: concern regarding sugar content of school lunch. Particular item mentioned: chocolate milk.

- Discussion of online Lunch PrePay parental tools to monitor and promote healthy selections, as well as limit snack options.
- Ms. Wing will be researching best communication procedures to notify families of online options. Mrs. DeMarco will collaborate with Wellness Chair, Joann Woodworth and Dwight Robertson to address concern and formulate a communication plan.

Ms. Kerns, WPS teacher, Commemorative Coins will be available for Sunshine Club and PTO. Delivery will require 4 weeks.

8. BOARD PRESIDENT COMMENTS:

Heather Evangelista, president: apology for any confusion regarding change of location and communication for this month's board meeting.

9. REPORTS

a. PTO Report: given by Jessica Deep, Kari Harmiling, and Meagan Klipstein

- ✚ Read-a-thon raised approximately \$26,600
- ✚ Book Fair and Family Night scheduled.
- ✚ Jingle Bell Run will be held in December.
- ✚ School Kits will be ordered from March to June 2018.
- ✚ Cadet Reading program underway.
- ✚ Thank you to Mr. Shea for flexibility and support.

b. SLO Report: was given by Michi Carl.

- ✚ Held Community Relations Council for Education (DGC, Superintendents, Principals, School Board Leadership/Liaison), special guests Dr. Marsh and Dr. Minor. Received overview of: HFFMCSD Capitol Project timeline and projects; NYS Interstate Compact (COL Yankovich named NYS Military DoD Representative); Discussed working with USMA PAO on a project to nest with the Choose WP Campaign.
- ✚ WPMS AVID students (14) toured Jefferson Hall, this is the 6th consecutive year for this initiative/partnership.
- ✚ WPMS Hispanic Heritage Assembly had USMA Spanish Forum cadets presenting and USMA Latin Dance Club performing, this is the 3rd consecutive year for this initiative/partnership.

c. Superintendent's Reports:

10. CONTINUING BUSINESS

TerraNova results: report inaccuracies only impacted 75 student DoDEA-wide.

Busing: Concerns regarding "non-typical" school days- Football games, distinguished visitor visits.

Ms. Wing will report next month regarding Busing Policy.

DoDEA CSS survey available within two weeks.

Second Grade Recess and trailer location: problem solving occurring with collaboration and cooperation of WPES teachers. Outdoor recess is now available for students. Second Grade team discussing the possibility and training options to open flexible walls in the second grade wing.

The team will conduct a visitation to Crossroads Elementary School and Dahlgren School to observe shared learning spaces.

11. NEW BUSINESS:

Busing Policy- Clarification of Policy and Procedures

DoDEA CSS discussion and questions

Blue Ribbon Recognition: Mr. Viles recommended recognizing our blue Ribbon Schools (both WPES and WPMS) with signs at the entrance road to the school or in a location to help inspire school pride and promote excellence in current students, teacher, and members of the community.

Mr. Cowan said Garrison would take it on for action.

Clubs and Activities: Start dates and participation.

12. ANNOUNCEMENT OF NEXT MEETING: The next meeting of the West Point School Board will be held on December 6, 2017 at 4:30 PM in the Middle School Information Center.

13. ADJOURN MEETING: Mrs. Gardner-Cox motioned to adjourn the meeting. Mr. Viles seconded the motion. The meeting adjourned at approximately 5:30 PM

Approved by: _____
Helen Balilo
Community Superintendent

Heather C. Evangelista
Heather Evangelista
President, West Point School Board

