



November 18, 2020

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## Bechtel School Advisory Committee

Present: Mr. Lyn-Cook (Principal), Leslie Brozovich (Vice Principal), Thomas Rary (Courtney Command Representative), Kiley Jensen (Chair), Barbara Green (Reading Specialist, FRS Rep), Erika McKeel, Jennifer Anderson, Jeanene Golden-faculty representative, Daina Perez, Kathrin Sandall, Alysha Donnelly, Diana Mizell (School liaison), Lisa Marie Roberts.

Call Meeting to Order: Kiley Jensen

Meeting Began at 3:18 PM

Motion to Approve October Minutes: 1<sup>st</sup> Jeanene Golden, 2<sup>nd</sup> Jennifer Anderson

### 1. *Principal's Report – Mr. Lyn-Cook*

- **Trunk or Treat:** Trunk or Treat was a success. Thank you to everyone who helped out.
- **Parent University:** Held a parent university today to help parents learn about YouTube videos and other websites to assist in their child's education. What things are available and how to utilize them.
- **Gratefulgrams:** PTO is distributing Gratefulgrams. They are due Monday November 23. \$.50 each.
- **School Store:** School store will be open December 8<sup>th</sup>-11<sup>th</sup> for students to shop.
- **Covid-19 cases:** There have been no cases in any of the schools on Okinawa. There was 1 case in Yokota, but was contact traced and isolated and has recovered.
- **Specials:** Bechtel will be adjusting the location of the Specials. Currently, Kindergarten-2<sup>nd</sup> grade the specialist teachers have been going to the homeroom classroom to teach that class. Bechtel will now have the classes attend in the Special's classroom. Example: Art will now be taught in the art classroom instead of in the class homeroom.
- **Flu Shots:** Flu vaccinations have arrived at the Naval Hospital. They are coordinating the distribution. Once that has been scheduled, Bechtel will update the deadline for all students to receive their Flu vaccinations.

### 2. *Courtney Command Representative - Mr. Thomas Rary*

- **Camp Events:**
  - **Virtual Townhall** December 1<sup>st</sup> via Facebook. Can submit questions early.
  - **Tree Lighting** December 2<sup>nd</sup> 1700-2100. The Christmas Parade will start on McT and will end at the Camp Courtney Bowling Alley. Santa will be there for pictures only by appointment. Bench next to Santa for pictures. 1745 will be the Tree Lighting. Food trucks and other activities will be there.
- **Camp McT Road Construction:** On schedule to finish by March, 2021.
- **Gas Station on Courtney:** Kiley Jensen asked the status of the gas station renovations. The gas station is down during the day because of cutting work being done. The whole project should be done by January 2021. The gas station is open in the evening.

### 3. *USMC School Liaison Officer's Report- Daina Mizell*

- **Flu Shots:** Naval Hospital has received their flu vaccinations. Active Duty will be priority. They will then coordinate a map for distribution.
- **Computers:** Move to elevate the AEIS/SAC for a 1 student-1 computer ratio. Currently, K-8 are at a 2-1, 9-12 are at a 1-1. Elementary will have 30% of their enrollment of Chromebooks. Middle

will have 50% of enrollment of Chromebooks. Highschool will have the largest grade enrollment plus 10% of Chromebooks.

4. *Continuous School Improvement (CSI) Update - Mr. Lyn-Cook reporting*

- **Accreditation:** Every 5 years the school district has an accreditation visit, and ours is supposed to be happening this February. Due to Covid-19 it was postponed to September 2021. Currently teachers are doing self-evaluations where each teacher monitors another teacher and provides feedback.

5. *Covid-19 Committee Report – Mr. Lyn-Cook reporting*

- **Meeting:** Will meet next week to figure out the Specials classrooms.
- **Brick and Mortar Return:** Kiley Jensen asked about the number of students returning from virtual to brick and mortar or going to virtual. About 30 students are coming from virtual back to brick and mortar. They will be merged into existing classrooms.
  - i. Erika McKeel asked if multiply students from the same virtual class will be put into the same brick and mortar classroom. Mr. Lyn-Cook said they will most likely be split up to keep a balance with the classroom numbers.
  - ii. Kiley Jensen asked if there will be any type of orientation for the students from virtual. Mr. Lyn-Cook stated that most of the students have previously attended Bechtel, but will see about giving an orientation of some sort to the new students who have not attended Bechtel.

6. *Old Business*

- **Secretary Position:** Courtney Facer asked to step down as Secretary. Kathrin Sandall has volunteered to take over that position. Alysha Donnelly has volunteered to replace Kathrin Sandall as a parent representative.
- **Motion to Approve Alysha Donnelly as a parent representative:** 1st-Kathrin Sandall, 2nd-Lisa Marie Roberts. Unanimously passed.
- **Motion to approve Kathrin Sandall as Secretary:** 1st-Erika McKell, 2nd-Alysha Donnelly. Unanimously passed.
- **Trunk or Treat:** Big success. We had about 8 trunks and 1000 trick or treaters attend. Donated the extra candy leftover to the PTO for the Gratefulgrams.
- **Community Outreach:** Went to the Chibana afterschool care. 3 trunks were decorated and there was explanations of Halloween terms. Kathrin Sandall carved a pumpkin, then the kids trick or treated in front of the trunks. A MCPAC representative attended and took pictures. She will be writing an article soon for a magazine.

7. *Open Forum*

- **SAC meeting link:** Kathrin Sandall asked if the SAC meeting link can be provided to all parents. Mr. Lyn-Cook said it can be provided in the January newsletter. Jeanene Golden stated that other schools email out the link to all parents the day before. Mr. Lyn-Cook will consider both and provide one.

Motion to Adjourn: Kiley Jensen  
The meeting adjourned at 3:45 pm.

The next School Advisory Committee meeting will take place January 20, 2021 at 3:15pm. Meeting place TBD/virtual.

The next ODAC meeting is December 2, 2020 virtually.

Contact: Bechtel School Advisory Committee [bechtelelementarysac@gmail.com](mailto:bechtelelementarysac@gmail.com)