



January 20, 2021

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## Bechtel School Advisory Committee

Present: Mr. Lyn-Cook (Principal), Leslie Brozovich (Vice Principal), Thomas Rary phoned in (Courtney Command Representative), Kiley Jensen (Chair), Barbara Green (Reading Specialist, FRS Rep), Erika McKeel, Jennifer Anderson, Jeanene Golden-faculty representative, Daina Perez, Kathrin Sandall, Alysha Donnelly, Lisa Marie Roberts, Cheri Hayes, Hakuto Maines,

Call Meeting to Order: Kiley Jensen

Meeting Began at 3:16 PM

Motion to Approve November Minutes: 1<sup>st</sup> Jennifer Anderson, 2<sup>nd</sup> Daina Perez

### 1. *Principal's Report – Mr. Lyn-Cook*

- **Covid-19 cases:** Bechtel has had 2 cases: one student and one employee. When there is a positive case, the school is contacted by the health department and then the contact tracing starts. The health department contacts the close contacts and calls the people who need to be put in ROM or give other instructions. There are contact tracing logs in the classrooms and online, and the school keeps them up to date. The school does not determine who will be tested, put into ROM, or quarantined. A lot of the mitigation strategies are working which has prevented people from needing to be tested. Local cases are increasing. If a student mentions that they traveled or a parent has returned, the school may contact the guardians to find out if the student needs to be in ROM. It is the responsibility of the military members to adhere to the ROM guidance when they travel or family members travel or are told to ROM.
  - **Mrs. Jensen asked who it is that decides which students or families must ROM.** Mr. LynCook stated that it is the contract tracing team. It is very important to keep detailed information of contacts.
  - **Mrs. McKeel asked if bus seating is taken into account.** Mrs. Brozovich responded that there are assigned seats and seating charts for the busses, and those are provided to the health department.
  - **Mrs. Jensen asked about communication when positive cases.** Mr. LynCook stated that every time a positive case is found the DODEA district communications representative is there to put out the communication for the school. The school tries to be as transparent as possible, but they have to adhere to HIPAA requirements. A lot of the information outside of the positive case is not provided to the school.
  - **Mrs. Sandall asked about rumors about talking to kids with virtual.** The school advised the teachers to prepare the students for the possibility due to the increasing cases. The teachers are reminding students how to login and maneuver around Google Classroom to make any possible transition as smooth as possible. It does not mean that remote learning will happen. As a reminder, if the base goes to HPCON level C then the school will automatically go into remote learning. Ms. Perez mentioned to her parents to remind their students to login to google classroom just to have a smooth transition. A lot of teachers just sent similar messages out to be prepared in case students go to ROM or we need to remote learn. Transition time is usually about 3 days to allow teachers to prepare
- **Flu Shots:** DODEA requires all students receive flu shots. It is required for virtual school students as well. Bechtel had the drive-through flu shots and got a lot done. Yesterday, January 19<sup>th</sup>, was the final day to have turned in students' flu shot records. Parents are now receiving notifications of disenrollment if they did not provide proof of vaccination. Once a family receives a disenrollment

notification, the guardian has 10 days to have the student receive the flu shot and turn in the paperwork.

- **Testing:**
  - **ESL testing from January 25<sup>th</sup>.** This may affect staffing. If the school has a large ESL population, they will need more staff. If the school goes into remote learning, then the testing will stop. There is no makeup for testing in this case. They may postpone if possible or cancel.
  - **ELA Assessment** took place November 2, 2020- January 18 2021
  - **Math Assessment** is ongoing. It started December 1, 2020 and will end February 15, 2021
- **Chromebooks:** More Chromebook are coming. This will help the school test more students as well as allow more students to use Google Classroom in school.
- **No School:**
  - **January 29, 2021 no school CCR day.**
  - **February 12, 2021 no school professional development day**
- **Report cards:** will be sent out electronically. They will come out Monday January 25, 2021. It is not a simple click and send, so please be patient with receiving your student's report card.
- **Repairs:** The district is starting repairs at the school because Bechtel will not be moving buildings this year or soon. They have gotten a large order of desks and other needed items. Some desks will be coming sometime during spring break and others in June.
  - **Mrs. McKeel asked why the locks are being replaced.** The locks were invented in the 1960's, and they cannot get parts for them any longer. Bechtel was skipped for replacement because they were scheduled to move and the entire building was to be renovated. Because they do not know when that project can happen, they are replacing the locks. They have 63 doors going to the outside. They are replacing them with key locks or the core key. The budget is slowly releasing so they have been replacing locks as they get the funding and can order the locks. Mrs. McKeel noticed that some doors were left unsecured and wanted to know if this will be corrected by the new locks. Yes, sometimes the doors were needed to be taken apart to get them secured. During the day all the doors are supposed to be locked at all times, but the building was built before the stricter security measures were put in place. Kids need to easily get into their class from going to the restroom or going to the office. Once the new locks are installed, this can be done.
- **Questions:**
  - **Mrs. Jensen asked about students returning from Virtual Learning.** Forty students came back from virtual at the new semester. Some other students returned prior to the semester on a case-by-case basis. Bechtel has about thirty students still virtually learning.

**Mrs. Jensen asked if the school is planning to do Terra Nova testing.** Yes, it is coming up however, it is not the Terra Nova test that is being used. It is now called the CCRS Summative Assessment. The Terra Nova used to cause the whole school to pause to have enough teachers administering the tests. Now these tests will rotate from grade to grade. There is a longer testing window but will not affect the other grade levels that do not test.

## 2. Courtney Command Representative - Mr. Thomas Rary

- **Kubasaki High School:** COVID testing sight for all Kubasaki students on Courtney, Old USO building January 21, 2021 0700-1300 need permission form or parent present.
- **Baggers:** They are not authorized right now through beginning of next week. They will change the way they will bag to help mitigate any COVID exposure.
- **Gas station:** will be returning to full service next week: four pumps and premium coming shortly.
- **Gate construction on McT:** slowly moving forward. Gate 1 for inbound traffic will not close for the entire project. Project should be done end of April or May. Only supposed to impact traffic 0800-1700 during the weekdays. Please let Mr. Rary know if they are working on the weekends.
- **Camp McT Road Construction:** On schedule to finish by March, 2021.

3. *Continuous School Improvement (CSI) Update - Mr. Lyn-Cook reporting*
  - **Accreditation:** It was supposed to happen but was postponed until October dependent on Japan being open due to COVID.
  - **Professional Development.** Teachers will go over goals as well as making sure the students are setting their own goals. Review data.
4. *Covid-19 Committee Report – Mr. Lyn-Cook reporting*
  - **Meeting:** Will meet when Mr. Lyn-Cook returns to school. They will discuss what adjustments need to be made, what went well and what did not.
5. *Open Forum*
  - **Mrs. Jensen will be leaving so Chairperson will need to be replaced:** Please let SAC or the school know of anyone who may be interested in getting more involved with SAC.

Motion to Adjourn: Kiley Jensen

The meeting adjourned at 3:55 pm.

The next School Advisory Committee meeting will take place February 17, 2021 at 3:15pm. Meeting place TBD/virtual.

The next ODAC meeting is March 3, 2021 virtually.

Contact: Bechtel School Advisory Committee [bechtelelementarysac@gmail.com](mailto:bechtelelementarysac@gmail.com)