



Government & Public Administration Career Cluster (GV)

1. Explain the purpose and functions of government and public administration and the application of democratic principles in the process of governmental and administrative policymaking.
2. Analyze the systemic relationships of government and public administration agencies.
3. Describe health, safety and environmental management systems, as well as policies and procedures, in government and public administration agencies.
4. Describe the implementation of plans and policies to respond to public health, safety and environmental needs in government and public administration agencies.
5. Describe career opportunities and the means to achieve those opportunities in each of the Government and Public Administration Career Pathways.
6. Explain the administration of human, financial, material and information resources in government and public administration agencies.



National Security Career Pathway (GV-SEC)

1. Instruct persons who will perform tasks relating to national homeland security.
2. Describe the appropriate duties, responsibilities and authority of a national security agency's personnel at all levels.
3. Describe the leadership characteristics necessary to ensure compliance with rules of engagement and applicable ethical standards.
4. Collect and analyze information from within and outside the United States to assess threats and opportunities regarding national security.
5. Develop strategies to defend against and respond to the effects of chemical, biological, radiological, nuclear (CBRN) or other emergent events.





Government & Public Administration Career Cluster (GV)

GV 	Standard	Performance Elements	Sample Indicators
GV 1	Explain the purpose and functions of government and public administration and the application of democratic principles in the process of governmental and administrative policymaking.	1. Examine concepts of authority, rights and responsibility to evaluate their impact on government and public administration.	<ul style="list-style-type: none"> • Contrast how various societies have governed themselves.
		2. Evaluate the alignment of institutions of government and public administration with the principles of U.S. and international law to guide policy development.	<ul style="list-style-type: none"> • Evaluate importance of individuals, public opinion, media, political parties, associations and groups in forming public policy. • Describe the significance of diversity in the American political system. • Recognize tension between constitutional ideals and realities of American political and social life.
		3. Examine the levels of government and public administration to establish roles and relationships among federal, state and local governments.	<ul style="list-style-type: none"> • Explain the various forms of state and local governments, agencies and commissions. • Compare the roles and relationships of federal, state and local government.
		4. Analyze U.S. foreign policy to determine its effect on other countries.	<ul style="list-style-type: none"> • Analyze the effects of domestic politics on foreign policy. • Evaluate circumstances in which the U.S. has politically influenced other nations. • Evaluate circumstances in which other nations have influenced the politics and society of the U.S. • Examine the purpose and function of international governmental organizations.
GV 2	Analyze the systemic relationships of government and public administration agencies.	1. Examine the interrelated nature of complex international, national, state and local governmental and public administrative systems to serve the public interest.	<ul style="list-style-type: none"> • Compare organizational similarities. • Contrast differences. • Delineate intergovernmental and private contractor relationships. • Educate the public about government systems and their functions.



COLLEGE AND CAREER READY

A WORLD-CLASS EDUCATION FOR MILITARY-CONNECTED STUDENTS

GV 	Standard	Performance Elements	Sample Indicators
GV 3	Describe health, safety and environmental management systems, as well as policies and procedures in government and public administration agencies.	1. Assess workplace conditions with regard to safety and health.	<ul style="list-style-type: none"> Identify the types of risk of injury/illness at work. Identify those who are susceptible to risk of injury/illness at work. Describe ways to positively impact occupational safety and health.
		2. Describe the rules and laws designed to promote safety and health in the workplace.	<ul style="list-style-type: none"> Identify the responsibilities of employers related to occupational safety and health. Explain the role of government agencies in providing a safe workplace. Identify the rights of employees related to occupational safety and health.
		3. Develop and implement an emergency response plan for the workplace.	<ul style="list-style-type: none"> No Sample Indicators.
		4. Implement emergency preparedness training for stakeholders for a safe environment.	<ul style="list-style-type: none"> No Sample Indicators.
GV 4	Describe the implementation of plans and policies to respond to public health, safety and environmental needs in government and public administration agencies.	1. Demonstrate the application of policy to ensure public well-being and environmental protection.	<ul style="list-style-type: none"> Evaluate the roles of organizations that impact the well-being of the public and the environment. Form partnerships that ensure the best utilization of resources. Implement programs to protect the public and the environment. Ensure compliance.



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GV 	Standard	Performance Elements	Sample Indicators
GV 5	Describe career opportunities and the means to achieve those opportunities in each of the Government & Public Administration Career Pathways.	1. Research and match career opportunities based upon their fit with personal career goals.	<ul style="list-style-type: none"> • Locate and interpret career information for at least one career cluster. • Identify job requirements for career pathways. • Identify educational and credentialing requirements for career cluster and pathways.
		2. Match personal interests and aptitudes to careers when researching opportunities within the pathways.	<ul style="list-style-type: none"> • Identify personal interests and aptitudes. • Identify job requirements and characteristics of selected careers. • Compare personal interests and aptitudes with job requirements and characteristics of career selected. • Modify career goals based on results of personal interests and aptitudes with career requirements and characteristics.
		3. Develop a career plan for advancement in government and public administration careers.	<ul style="list-style-type: none"> • No Sample Indicators.
GV 6	Explain the administration of human, financial, material and information resources in government and public administration agencies.	1. Apply accepted principles of financial management to administer budgets and programs.	<ul style="list-style-type: none"> • Prepare, justify and administer budgets. • Integrate cost-benefit analyses to set priorities. • Monitor expenditures in support of programs and policies. • Incorporate cost-effective approaches.
		2. Utilize effective human resource management skills to achieve agency goals.	<ul style="list-style-type: none"> • Assess current and future staffing needs based on goals and objectives. • Select and manage a multi-cultural workforce.



National Security Career Pathway (GV-SEC)

GV-SEC 	Standard	Performance Elements	Sample Indicators
GV-SEC 1	Instruct persons who will perform tasks relating to national homeland security.	1. Examine national, state and local agencies responsible for homeland security.	<ul style="list-style-type: none"> Identify the general mission areas of homeland security. Review homeland security presidential directives.
		2. Implement education and training activities to enable individuals and groups to perform missions.	<ul style="list-style-type: none"> Provide experiences performing missions for which training is to be provided. Prepare units of instruction that recognize mission priorities. Use mission objectives to explain the purposes of training.
		3. Integrate training activities that enhance the use of oral and written communication skills to accurately convey and critically analyze technical information.	<ul style="list-style-type: none"> Prepare in-class presentations and writing activities.
GV-SEC 2	Describe the appropriate duties, responsibilities and authority of a national security agency's personnel at all levels.	1. Apply knowledge of tables of organization and other administrative systems to assign tasks and responsibilities for achievement of maximum effectiveness.	<ul style="list-style-type: none"> Recognize goals and objectives of organization. Align personnel assignments with job demands.
		2. Provide counseling and training/retraining to correct deficiencies affecting individual or organizational performance.	<ul style="list-style-type: none"> Use available counseling and training resources.
		3. Understand the organizational chain of command and follow command protocols when carrying out national security tasks.	<ul style="list-style-type: none"> Compare the roles and relationships of federal, state and local governments in chain of command.
		4. Evaluate performance to decide personnel recommendations.	<ul style="list-style-type: none"> Discuss evaluation systems and standards of the organization.



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GV-SEC 	Standard	Performance Elements	Sample Indicators
GV-SEC 3	Describe the leadership characteristics necessary to ensure compliance with rules of engagement and applicable ethical standards.	1. Provide training to ensure that all personnel are familiar with rules of engagement and other applicable ethical standards.	<ul style="list-style-type: none"> • Master rules of engagement. • Master U.S. and international laws, treaties and conventions applicable to military or other security agency conduct. • Practice compliance with laws and regulations affecting national security missions.
		2. Take necessary action to remove violators from engagement and enforcement disciplinary action as prescribed by law.	<ul style="list-style-type: none"> • Exercise working familiarity with international laws, treaties and conventions. • Exercise working familiarity with procedures of U.S. and international military, maritime, criminal and civil law. • Apply laws, rules or standards to appropriate situations. • Recognize actions in violation of laws, rules and standards.
		3. Create an environment that fosters respect for ethical practices.	<ul style="list-style-type: none"> • Conduct discussions of ethical issues raised by current events. • Practice standards of confidentiality. • Analyze and discuss case studies relating to ethical conduct and conflict of interest.
GV-SEC 4	Collect and analyze information from within and outside the United States to assess threats and opportunities regarding national security.	1. Use appropriate procedures to analyze critical infrastructure protection activities.	<ul style="list-style-type: none"> • Discuss the reliability of various information sources.
		2. Evaluate intelligence information to brief commanders and other qualified personnel and recommend priorities for further intelligence activity.	<ul style="list-style-type: none"> • Gain familiarity with the target entities physically, psychologically, culturally and militarily. • Define the specific goals and intentions of foreign entities relevant to the mission. • Study foreign troop and equipment movements. • Direct aerial and satellite observations. • Direct ground and sea surveillance. • Analyze and present the data received. • Prepare intelligence reports, maps and charts.
		3. Explain the procedures required to protect channels of communication to maintain the integrity of intelligence operations.	<ul style="list-style-type: none"> • Identify detection and surveillance technology used to test for leaks. • Identify the scope of threats to national security. • Coordinate information with other national security agencies. • Identify strategies to defend against the effects of emergency events.



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GV-SEC 	Standard	Performance Elements	Sample Indicators
GV-SEC 5	Develop strategies to defend against and respond to the effects of chemical, biological, radiological, nuclear (CBRN) or other emergent events.	1. Organize and present evidence to facilitate discovery and interpretation of actions of a potentially hostile nature.	<ul style="list-style-type: none"> Operate signal intelligence equipment and understand its uses and limitations. Encrypt and decrypt signals. Analyze ciphering and telecommunications protocols for hidden information. Relate signal information to information from other agencies and contexts. Discern patterns of significance and organize data. Identify sources of transmissions.
		2. Utilize information, equipment and tactics to defend self and other persons and resources from effects of CBR-N events and other emergent events.	<ul style="list-style-type: none"> Make and implement plans for response to both hostile and unintended events. Secure equipment and supplies needed for protection against CBR effects. Access intelligence information to determine appropriate state of plan implementation. Continually access local and global intelligence, including information about weather and geophysical events. Maintain communications with other federal agencies/installations and with state and local authorities.