

CHANGES TO THE COURSE LISTING FOR SY

ADD NEW COURSE FORM

PART 1 – TO BE COMPLETED BY REQUESTOR

COURSE TITLE:

(MAX 20 CHARACTERS INCLUDING SPACES)

GRADE LEVEL(S)

COURSE LENGTH:

COMMENTS:

(COURSE CAN BE REPEATED FOR CREDIT/PILOT COURSE, ETC)

SUBJECT AREA (Department)

MEETS WHICH GRADUATION REQUIREMENT:

(Language Arts, Social Studies, Math, Science, Career Education, Fine Arts, PHYS ED, Health Computer SCI, Elective, None)

SUBMITTED BY:

DATE:

Part 2 – TO BE COMPLETED BY DISTRICT SUPERINTENDENT (IF APPLICABLE)

SUPERINTENDENT RECOMMENDATION:

SIGNATURE:

DATE:

PART 3 – TO BE COMPLETED BY AREA DEPUTY DIRECTOR, CIA

Area Dep. Director, CIA: PACIFIC:

EUROPE:

DDESS:

PART 4 – TO BE COMPLETED BY DoDEA CHIEF OF CURRICULUM

Chief of Curriculum Recommendation:

SIGNATURE:

DATE:

PART 5 - TO BE COMPLETED BY DoDEA ASSOCIATE DIRECTOR FOR EDUCATION

Associate Director for Education Recommendation:

SIGNATURE:

DATE:

PART 6 – TO BE COMPLETED BY DoDEA INFO TECHNOLOGY BRANCH

ASPEN UPDATED:

COURSE CODE:

SIGNATURE:

DATE:

COMMENTS:

PART 7 – TO BE COMPLETED BY DoDEA COMMUNICATIONS BRANCH

COURSE CODE:

CATALOG/WEBSITE UPDATED:

SIGNATURE:

DATE:

RETURN COMPLETED FORM TO THE CURRICULUM COORDINATOR