

MC3

Mark Center Conference Center

4800 Mark Center Dr.
Alexandria, VA 22350

CONTENTS

Visitor Badge Issuance.....	2
Conference Center Map.....	2
Finding the Conference Center.....	3-4
Shuttle and Bus Transportation.....	5-7
Driving Directions.....	8
Taxi Drop-off and Slug Line.....	9
Surrounding Amenities.....	9



Visitor Badge Issuance

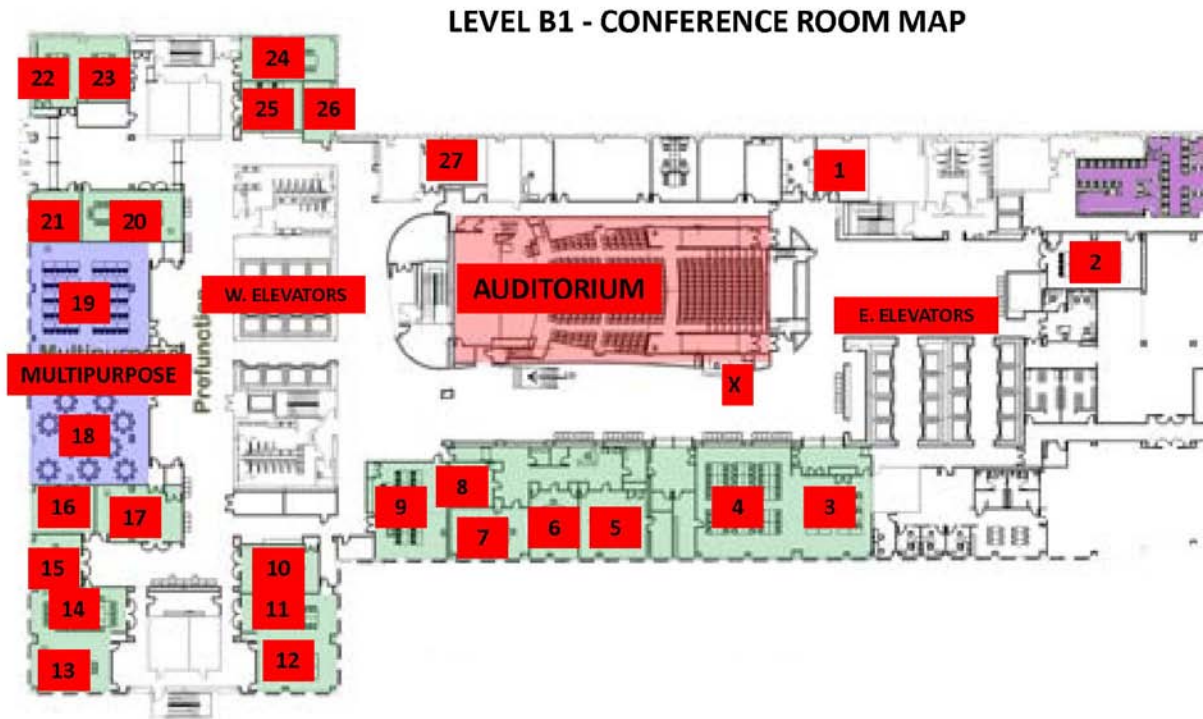
Visitor Badge Issuance (Green Badge /No Escort)

Employees on business at the Mark Center may gain access to the building by obtaining a visitor badge at the Visitor Control Center (VCC). The VCC staff will issue a no escort required visitor badge to current DoD/issued employees. CAC.

Employees must undergo security screening before entering the Mark Center. The visitor badge will permit the employee to gain entry to the Mark Center through the turnstiles in the security screening area and the building entrance on the east end of the East Tower of the Mark Center Complex.

The visitor pass must be returned to the Visitor Control Center whenever the employee leaves the Mark Center Campus. If the employee must leave the campus and return on the same day, they must return the visitor pass when leaving the Mark Center, and obtain a new visitor pass when returning to the Mark Center. If the visitor badge is not returned to the VCC, the badge will be deactivated automatically at 1800.

Conference Center Map



Finding the Conference Center

From the Transportation Center (bus bays):



After exiting the bus, turn right and walk to the Transportation Center entrance



Proceed up the escalator and follow signs to the VCC

From the parking garage:



Look for signs leading to the elevators or the VCC, which is located on the fifth floor



At the VCC:



1. Enter the VCC, which is to the left of the turnstiles
2. Obtain your badge and proceed to security screening
3. Clear the screening area and exit

Inside the Mark Center:



1. Descend the escalator and cross the breezeway; enter the doors
2. Pass through a second security check (if you have a green visitor's badge, enter via the far left gate rather than a turnstile)
3. You are now on the Mark Center's "Main Street"
4. Proceed left down Main Street, passing the cafeteria
5. Turn left toward the East Tower Elevators
6. Take the elevator to Level B1
7. Use the map on p. 2 or inquire at the Conference Center Concierge Desk to find your conference room

Shuttle and Bus Transportation

Shuttle service is available Mon-Fri beginning at 5:30am and run at 10, 15, and 30 minute frequencies depending on the shuttle route. **The required ID for use on the shuttles is your CAC0**

****Schedules may vary depending on the weather and traffic conditions****

Location	Hours	Frequency	Operator	Bus #
Pentagon Transit Center (Bus Bay U6)	Peak Hours: 5:40 – 9:00am and 3:30 – 6:30pm Off-Peak Hours: 9:00 – 3:30	Every 10 minutes during Peak hours and every 15 during off-peak hours	MetroBus Dispatcher #: 202-637-7000	7M
King Street Metro Station (Bus Bay E)	Peak Hours: 6:00 – 9:00am and 3:00 – 6:00pm Off-Peak Hours: 9:00 – 3:00	Every 10 minutes during Peak hours and every 30 minutes during off-peak hours	DASH Dispatcher #: 703-746-3274	AT-2 (Express and Local)
Franconia-Springfield Metro Station (Loading Zone just before Bus Bay A)	Peak Hours: 5:30 – 9:30am and 3:30 – 7:00pm No Off-Peak Operation	Every 30 minutes	W&T Transit Services Dispatcher #: 571-372-4357 Option 4	White 55 passenger motor coach with a sign in the front window that says Mark Center
West Falls Church Metro Station (Bus Bay H - South Side)	Peak Hours: 5:30 – 9:30 am and 3:30 – 7:00pm No Off-Peak Operation	Every 30 minutes	First Priority Dispatcher #: 571-372-4357 Option 4	White 55/passenger motor coach with a sign in the front window that says Mark Center

DoD Shuttle Bus Schedules

PENTAGON TRANSIT CENTER MAP CRYSTAL CITY MAP

Routes are subject to change. Please arrive 15 minutes early at your stop.

Route #	Destination	Approximate Service Time	PTC Platform	Dispatcher#
1	Columbia Pike/ DISA/Arlington Hall/Skyline	30 minutes	L9	(703) 604-0637
2	State Dep't/New & Old Executive Office/OPM	30 minutes	L10	(703) 604-0637
3	Navy Annex/Pentagon/Crystal City	15 minutes	L7	(202) 685-1746 (202)-685-6092
4	Crystal City/Pentagon/Navy Annex	15 minutes	L8	(202) 685-1746 (202)-685-6092
5	400 Army-Navy Dr./Park Office Center/Skyline	30 minutes	L9	(703) 604-0637
6	Arlington Hall Station/Crystal City Metro/VRE	5-15 minutes	U8	(703) 607-1111
7	Capitol Hill/GAO	30 minutes	L10	(703) 604-0637
8	Washington Navy Yard/Crystal City	60 minutes	L8	(202) 685-1746 (202)-685-6092
9	Ft. Myer Flyer	15 minutes	L9	(703) 696-7109/7132
10	Pentagon Circulator	20 minutes	U8	(703) 604-0637
11	Bolling AFB	60 minutes	L8	(202) 685-1746 (202)-685-6092
12	Langley/Clarendon/DIAC	varies 1-2 hours	L7	(202) 231-2904
13	Ft. Myer/875 N. Randolph/VA Square	60 minutes	L11	(703) 604-0637

14	Rosslyn - 1777 N. Kent/1500 Wilson Blvd	15 minutes	L11	(703) 604-0637
15	Ft. Belvoir	70 minutes	L9	(571) 437-5699

Lost & Found:

WMATA: 202-637-7000 (www.wmata.com)

PFPA (Mark Center): 571-372-5623

PFPA (Pentagon): 703-697-4151

DoD Shuttle Bus: contact the respective route's dispatcher

Peak Hours:

The DoD Shuttle Buses share the Pentagon Transit Center with the [Washington Metro Area Transit Authority](#) (WMATA) MetroBus. Peak hours of operation for WMATA are 6:00am – 9:00am and 3:00pm – 6:00pm=there may be high patron usage during these times.

Driving Directions

4800 Mark Center Dr.

Alexandria, VA 22350

From 395 N:

Take Exit 4 toward Seminary Rd. West
Turn left onto Beauregard St.
Turn left onto Mark Center Dr.
At the stoplight, go straight through the
roundabout and veer left PAST 4800
The visitors entrance is on the left (green sign)

From 395 S:

Take Exit 4 toward Seminary Rd.
Take the Seminary Rd. West Ramp
Slight right onto Seminary Rd.
Turn left onto Beauregard St.
Turn left onto Mark Center Drive
At the stoplight, go straight through the
roundabout and veer left PAST 4800
The visitors entrance is on the left (green sign)

From 495S:

Take exit 176B for VA-241N / Telegraph Rd.
Take the VA-236W / Duke St. ramp toward Landmark (left lane)
Turn slight right onto VA-236W / Duke St.
Turn slight right onto N. Quaker Ln. / VA-402
Turn left onto VA-420W / Seminary Rd.
Continue straight ahead onto Seminary Rd.
Turn left onto Mark Center Avenue
Turn left at next road (Mark Center Drive)
The visitors entrance is the second entrance on the
right (green sign)

From 95N / 495E:

Take the I-395N ramp toward Washington
Merge onto I-395N via exit 170A on the left toward Washington
Take Exit 4 toward Seminary Rd. (West)
Turn left onto Beauregard Street.
Turn left onto Mark Center Drive
At the stoplight, go straight through the roundabout and
veer left PAST 4800
The visitors entrance is on the left (green sign)

Taxi Drop-off and Slug Line



Surrounding Amenities

