



JACK N. DARBY ELEMENTARY SCHOOL
 Department of Defense Dependents Schools
 PSC 485 BOX 99
 FPO AP 96321
 Telephone: DSN 252-8800
 Commercial (Direct Dial from US): 011-81-956-50-8800
 From Japan: 0956-50-8800



School Advisory Council (SAC) Minutes Thursday, February 4, 2021

DES Goal 1: *Darby Elementary will improve student performance in mathematics in relation to DoDEA College and Career Ready Standards.*

DES Goal 2: *Darby Elementary will improve student performance in literacy in relation to DoDEA College and Career Ready Standards.*

DES Goal 3: *Darby Elementary will ensure 21st Century Critical Skills are embedded in all schools to educate, engage, and empower students to succeed in a dynamic world.*

I. Welcome

Dr. Christopher Racek, Principal	X	Mr. Shane Beener, Parent	n/a	Ms. Sara Clausing, Teacher	X
Ms. Christy Johnson, SLO	X	Ms. Angela Sheppard, Parent	X	Mr. Ryan Davis, Teacher	X
Ms. Nicole Cartledge, FRS	X	Ms. Ariana Davis, Parent	X	Dr. Christine Hecox, Teacher	X

II. Review of Minutes – Ms. Sheppard recommended the minutes be approved. Minutes were approved by unanimous vote.

III. Reports

A. Principal’s Report

- a. Enrollment has increased with students who have moved to Sasebo, but also 40 students from DVS have returned from virtual school.
- b. 2nd grade is receiving additional teacher support to help lower numbers, and the school welcomed back a 4th grade teacher.
- c. The district and administration are making plans for next year as Darby Elementary School moves to a Pre-K through Fifth Grade school.

B. SAC Chair’s Report – n/a

C. SLO’s Report

- a. As 5th grade makes the “jump” to be 6th grade middle school students next year, the district is planning on a “Jump Day” to help these students transition easier.
- b. Currently, there have been no parent concerns; however, some parents are not aware of the change even through email or letter announcement.

IV. Old Business

<u>Action Items</u>	<u>Person Responsible/Notes</u>
Volunteers	There is no new business to address as COVID mitigation policies stay the same; however, Dr. Racek noted that the school is working with various virtual guest speakers to promote College and Career Readiness to the students. The students had an

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	<p>opportunity to talk to the Vice President of IBM, and next week, the school will talk to Chef Huda. Also, 5th grade has reached out to active duty members as well. Dr. Racek hopes that more parent involvement can occur by following current COVID base procedures.</p>
<p>Parent Feedback at PTO</p>	<p>Ms. Sheppard sent out an email with the PTO Survey results. The results are based on a small number of surveys conducted. In summary, the results indicated that the parents felt that Darby was adequately following COVID mitigation policies. However, one suggestion was that “Teachers wear their masks.” The response to the suggestion from administration is that all teachers are wearing their masks at the appropriate times. Also, the survey indicated that virtual conferences were conducive and productive.</p>
<p>SAC Goals</p>	<p><u>Goal 1:</u> Parent Involvement – Ms. Sheppard appreciated that Dr. Racek has initiated the 30-60-90 school newsletter system. The newsletter contains items such as important dates and events for parents.</p> <p><u>Goal 2:</u> Feedback Regarding COVID – addressed earlier with PTO survey results.</p> <p><u>Goal 3:</u> Ms. Sheppard and Mr. Davis spoke with Ms. Fukui and Mr. Barnhill about more cultural opportunities. Ms. Fukui noted that there is a binder with cultural field trip opportunities for teachers to peruse, and Ms. Fukui had students send Christmas cards to local students. Ms. Sheppard would like to see teachers encouraged to use all three field trip opportunities in the future. Also, she has a template for any teacher who would like to participate in a local pen pal exchange. Dr. Hecox stated that Ms. Fukui has reached out for 4th grade to attend virtual field trips and talk to guest speakers from Bio Park, the aquarium, and the zoo. Ms. Cartledge also noted that 5th grade had the students attend a virtual field trip to the Smithsonian. Ms. Sheppard wondered if students could go on field trips in nature such as taking picnics. Dr. Racek responded that if permissible that nature field trips would have to occur on Hario base and not in the community.</p>

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V. New Business

<u>Action Items</u>	<u>Person Responsible/Notes</u>
6 th Grade Transition	Dr. Racek reiterated that Darby Elementary will be a Pre-K to 5 th grade elementary school starting next school year. He discussed how “Jump Day” will be a day for current 5 th and 6 th graders to attend the middle school for touring the school, meeting the teachers, and asking questions. The counselors also hope to meet with these students and their parents. Course selection will probably occur in March. There is a plan for a Sasebo Facebook Live Community Meeting to occur for parents. Ms. Cartledge asked if the district would be involved. Dr. Racek responded that he was not sure about the district being involved, but transportation will be at the event as they are working the bus routes and schedules.
Vent Cleaning Cycle	An inquiry was made regarding the vents and vent cleaning cycle. Dr. Racek will address the issue with the facility division.

VI. Open Floor

VII. Closing

- A. Date of Next Meeting – 4/14/2021
- B. Meeting Adjourned – A motion was made by Ms. Sheppard to adjourn the meeting, and it was seconded by Mr. Davis. The meeting ended at 1525.