

Heroes Technology Expectations Grades 3-5 Students

Laptops (to include Chromebooks) and Google Accounts are Property of DoDEA. Laptops and Google Accounts can be viewed by administrators, teachers, and the educational technologist with or without consent of the student.

Laptop usage:

1. Students will be assigned a specific laptop that they will use during the school day for educational purposes. They will return the computer at the end of the school day. Laptops may not be removed from the school building.
2. Laptops may not be personalized in any way: the wallpaper, desktop, icons, colors, etc. may not be altered or removed.
3. Students in 4th and 5th grade will create a strong password and share it with the teacher and parent. 3rd grade teachers will create a strong password and share it with the student and parent. Students and parents will not make changes to password without teacher consent.
4. Students may not download any images, videos, or programs that do not align with a teacher-directed assignment. This includes Google Chrome extensions.
5. Students will inform the teacher if there are any issues with their laptop: keys are missing on the keyboard, pop-ups, etc.
6. Students will only use Google Chrome as their internet browser, unless otherwise directed by the teacher.
7. Students may only go on websites that are on the Heroes Homepage, to include links on their teacher's Clever account. Under a teacher's guidance, students may also click on links in a Google search related to a school assignment.

Google usage:

1. Students in 4th and 5th grade will create a strong password for Google accounts and share it with the teacher and parent. 3rd grade teachers will create a strong password for Google accounts and share it with the student and parent. Students and parents will not make changes to password without teacher consent.
2. Students will use Google Applications for school purposes only during the school day.
3. Students will not use Google Hangouts during school hours unless instructed by the teacher.
4. Students will only search items in Google that are related to a school assignment.
5. Students will not send/click on any links in Gmail or Hangouts that do not relate to a school assignment.
6. Students will not misuse Google search for the purposes of cheating (seeking answers to assessment questions without expressed permission in specific cases). This is not to be confused with allowing students to search on Google for teacher directed assignments.

7. Students may not use their Google Account to sign up for websites that are not on the Heroes Homepage or the teacher's Clever page.
8. Students may not clear any cookies or history from their Google account.
9. **Students may use their Google accounts after school hours for personal use but any inappropriate language, searches, or conversations will be monitored and reported.**

Periodic unannounced updates and history checks will be conducted throughout the school year. If the student is in violation of any of the above, then he/she will lose computer usage at school and their Google account will be suspended for one week for each violation. If the student repeatedly violates the above terms, then further disciplinary action will be taken.

	Username	Password
Computer login		
Google Account	@student.dodea.edu	

I agree to the above terms..

Student Signature

Date

Parent/Guardian Signature

Date