



**Humphreys HS School Advisory Committee (SAC)
Meeting Minutes**

Tuesday, 17 Nov 2020/4:00 PM/Virtual Meeting (meet.google.com/ipe-gxrm-vai) with in-person option at the Blackhawk Cafe.

Meeting Norms: Start/End on time (1 hour). Have a sign-in sheet. Active engagement. Follow bylaws. Follow agenda.

1. Welcome.

- Attendees:

- o Jaron Foreman (Student Body)
- o Tess Sterling (Teacher Rep)
- o Terry Weaver (Teacher Rep)
- o Evelyn Park (Student Body)
- o Kristen Brown (SAC Secretary)
- o Sarah Oh (Parent Rep)
- o Betsy Gilland (Parent Rep)
- o Carolyn Pickering (Parent Rep)
- o Mandy Schwerdt-Johnson (Admin)
- o Priscilla Roman (Parent Rep)
- o Erin Grazak (Principal)
- o Laura Corder (Teacher Rep)
- o Ashley Gooch (Teacher Rep)
- o Candace Perryman (Counselor)
- o Jordan Calderon (Counselor)
- o Ethan Carney (Student)
- o Paul Stuart (Deputy Garrison Commander)
- o Melody Hill (School Liaison Officer)

2. Presentation of last meeting's approved minutes.

- Motion to approve (seconded).

3. Reports:

a. SAC Chair

- i. Bill Nye came to Camp Humphreys (virtually). As a thank-you, USO is donating a copy of Bill Nye's book to the HHS library.
- ii. Attended DAC on 10 Nov. 2020.
- iii. Honors classes update: Waiting for HQ to respond.

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- iv. Memorandum of Understanding (MOU) with Garrison re: presence of medical personnel at sporting events: District wrote MOU, sent to Garrison for review; currently awaiting response.
- b. Principal
- i. Current Enrollment (approx. 680)
 - ii. Anticipating DVS (Signed up: 47 for Fall semester; 21 for Spring semester)
 - iii. MPs: Sgt. Reyes offered patrols of 2 of 3 HHS lunches (this is a priority)
 - iv. PSAT (no response from College Board yet)
 - v. 12/8: PSAT for 9th graders scheduled (tests have arrived)
 - vi. Staffing Needs: Still need one ESOL/ELA teacher; one Comp. Science teacher. Some interviewees would not provide references. The hiring is a work-in-progress.
 - ½ time SPED teacher position approved. This will be a local hire.
 - vii. Flu shots – DoDEA requirement for flu shots not 12/01 due to delay in shipment of vaccine
 - viii. AP Psych textbooks shipped
 - ix. New Spanish Curriculum
 - x. Extracurricular// Sterling & S-J sending out “living document” each week
 - xi. 11/13: Pac-West bringing back basketball!!!! (With mitigating measures)// 2 Girls’ teams // 2 boys’ teams // tryouts – 1/05/2021. This will only include HHS, Osan, and Daegu.
 - xii. 11/24/2020 – FB Live w/HHS Admins
 - xiii. After 12/05/2020 (FULL); no more SAT tests until March.
 - xiv. 12/11/2020, CCRS training – No school for students
 - xv. Question re: flu shots // USAG Public Health confirmed delay
 - xvi. IAC for 11/18 cancelled; Rescheduled date TBD
- c. Installation Deputy Commander (Paul Stuart)
- i. Col. Tremblay unable to attend, working “reverse cycle.”
 - ii. Community interest: 11/26 – Thanksgiving Day (dinners @ Morning Calm, Flight Line.)
 - iii. 11/27 Training Holiday – Service members off.
 - iv. 12/04 – Community Tree Lighting Ceremony. Mitigation measures in place for attendees.
- d. School Liaison Officer (SLO) (Melody Hill)
- i. Huge thank you for AVID with assistance at the College Fair on 11/14/2020.

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4. Old Business

- a. NEO/DoDEA policy for teachers with children attending schools other than where they teach.
 - o What happens under these circumstances (in the event of an actual NEO event)? This question is a carryover question from SY 2019-2020.
 - o Grazak: USFK 600-300, Section 2-8 states the following:

2-8. Children in School or Day Care Although every effort will be made to maintain U.S. military-affiliated family integrity during the NEO process, there may be certain situations which require children's immediate evacuation and will make returning students to their parents extremely difficult. a. If conditions do not permit returning students to parents, students will be relocated /evacuated by military authorities to pre-designated APs or RCs. Every attempt will be made to contact the parents. b. The schools will release the students to a parent, guardian or family. If no one picks the student up, the school will release the student into the custody of the military authorities. They in turn will supervise the relocation and evacuation of the student and try to re-unite the student with parents as soon as possible. c. Children located at off-base schools or day care facilities, or at a home day care not affiliated with the base (on- or off-base) must be picked up or brought on base or to an evacuation site by a parent, guardian or designated AMCIT escort (per 2-10.h.2). In these situations the military authority will not be able to assist the child or family until the child is brought to an AP or RC.

The Garrison, 8th Army, etc. runs the NEO exercise. DoDEA follows what the military NEO dictates.

- o In the event this occurs and families are separated (some on-post, other family members off-post), how are families reunited?
 - o NEO Family Care Plan discussed.
 - o Melody Hill: recalls this topic being discussed at a DAC meeting during SY 2019-2020.
 - o Motion to close this topic. (Seconded.)
- b. 1:1 laptop implementation.
 - i. Guidelines for distribution and inventory.
 - ii. Grazak: Regional Advisory Committee (RAC) admin for 1:1 initiative.
 - iii. Sterling: Goal for HS is to go to 1:1 (including desktops and laptops, but exclusive of Chromebooks). Dr. Arrington requested communication about campus needs.
 - iv. The initiative has been elevated to the RAC in Okinawa and HQ.

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- v. Grazak: There are 450 laptops that are outdated and many are inoperable. These are scheduled for DRMO.
- vi. HHS will not become a 1:1 laptop campus during SY 2020-2021.
- vii. Motion to table this discussion topic (seconded).
- c. Dual enrollment.
 - i. Priscilla Roman (presents proposal). Initially told this was not an option. Further investigation revealed that the school of choice and DoDEA standards for HS graduation must align in order for credit to be awarded.
 - 1. Priscilla Roman requests this opportunity be advertised more.
 - 2. Can Troy Univ., UMGC or another college represented on post (operated through the USAG-H Education Center) be able to partner with the school in order to satisfy this requirement?
 - ii. Mrs. Perryman – Dual Enrollment is an option with NO LIMIT. UMGC is interested in partnering with DoDEA/HHS to discuss. Ms. Perryman referred personnel with this university to speak with Dr. Arrington to discuss and plan. The HHS Counseling Dept. will be putting out a quarterly newsletter and this information will be shared out to stakeholders then. “GradAI” (Graduation Administrative Instruction) // One drawback: Dual Enrollment courses can no longer be figured in to the cumulative GPA. The courses would be done “on your own dime, on your own time.”

5. New Business

- a. Remote learning.
 - i. Betsy Gilland: Feedback mechanism (loop) for remote learning (Continuous Improvement)
- b. Building maintenance and mold.
 - i. Grazak:
 - 1. TMC contract up & running
 - 2. HVAC up & running
 - 3. Band room up & running
 - 4. Art room mold issue - (contractors surveyed on 11/12 and 11/16 with a 3rd survey later this week). Once a bid is approved, work can begin. Nonporous items that can be cleaned & salvaged will be cleaned & salvaged. Many porous objects will need to be thrown away.
 - The mold abatement only applies to one art room as the second art teacher’s classroom was unaffected.
 - Part of the problem with the mold in the affected art room was attributed to improper storage of materials.

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5. One of the causes of delays with repair is that Building P5200 is a US-spec building. When something needs repair, contractors must wait for parts to arrive from the States.
 - ii. Motion to table this discussion topic (but move to Principal's Report for next meeting) (seconded.)
 - c. SAC Goals 2020-2021. (Mrs. Pickering)
 1. School Climate & Culture
 - Promoting School Course Offerings (ex.: AP Night) (Motion to approve this subgoal – seconded).
 2. Communication
 - Trust & Transparency
 - d. Live streaming athletic events. (TABLED UNTIL NEXT MEETING)
 - e. Character education. (TABLED UNTIL NEXT MEETING)
6. Open Forum
- None.
7. Closing
- a. Next Meeting: January 19, 2020 @ 1600 via Google Meet link: meet.google.com/ipe-qxrm-vai

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