



**DEPARTMENT OF DEFENSE
EDUCATION ACTIVITY
IWAKUNI MIDDLE SCHOOL
PSC 561 BOX 1874
FPO AP 96310-0013**



**Iwakuni Middle School
School Advisory Council
Meeting Minutes
October 20, 2020
3:00 PM @ IWMS Office Conference Room**

In Attendance: Dwayne Jefferson – Principal, Mr. Henry – Teacher, Mrs. Dennis – Chairperson, Mrs. Brooke DeWolfe – Vice Chairperson, Mrs. Shannon Bowker – Secretary, Wendy Lewis – Parent (elementary SAC), Michelle Godfrey – parent, Allison Smith – parent, Keith Carr – school liaison

I. Call to Order

- A. Discussion as to the formality (formal call will be used as needed)

II. Approval of the minutes from last week

- A. Training was conducted last week (DeWolfe-motion, Bowker-second, all in favor)

III. Review issues from Nov. 13, 2019 meeting

- A. Full time nurse - solved
- B. Lunch volunteers – new schedule, all grade levels are separated
- C. Inclusion of Sasebo and Yokosuka piloted after-school Japanese language and cultural at IMS
 - *Mr. Jefferson will speak to Yokosuka Middle regarding (Gail at HS)
 - *AVID visits schools off-base
- D. Opening doors earlier – entries per grade level (due to COVID), doors open at 7:45 to get sanitized and get to class on time
- E. Long term substitutes – questions were raised in regards to why teachers are not being hired in a timely manner
 - *Giles to ELA
 - *Hicks got a compassionate reassignment – covered for the remainder of this year for Math
 - *Mrs. China will be PCS'ing
 - *New Special Ed teacher will be here by mid-November
 - *Special Ed teacher from 5th grade will move up to support IWMS until another position can be filled
 - *Librarian will be here mid-November, a substitute is currently covering the Library
 - *Virtual school personal in the IWMS (11 students)



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F. Seminar – use of time should be well defined. Parent was concerned as some days Seminar is cancelled due to kickball. – Reviewed that main purpose of “seminar” is to allow help from teachers and students to catch up in other classes if needed

*8th grade has a “flex sheet” spreadsheet for student’s needs and assignments due

*Grade-level tracking for the students for all grade levels

*Time used to track student accommodations/support needed for success

*Used as a mentorship time and advocacy. Mr. Jefferson and Ms. Harris are working together to support academic and behavior needs of our students.

G. PE Teacher – solved

*Mr. Burns – utilizing sport-centered activities for the students

Open Agenda:

1. Get an HR person to free up administrator time for paperwork for hiring
 - *Open office space about setting up a “satellite” office here to support hiring
 - *HR paperwork struggles and “outsourcing” have increased challenges to hiring
2. Youth and Teen Center will begin on Monday, October 26. MLU sent September 16th.
 - *Youth Center: 6th to 12th until December 31st (3rd floor of IWMS)
 - *Teen Center splits off in January 2021: 9th grade and up
3. Installation Advisory Council – November 19th at 1500
 - *to address concerns regarding the schools and base
4. October 28th, picture day (stage in cafeteria)
5. October 28th, lockdown drill (simplified)
 - *Students will remain in their seats, lights out
6. October 28th at 1800 to October 29th at 0600 (Shelter-in-Place)
7. Elementary SAC is doing a letter campaign October 25th and 27th at Commissary to be a pilot program for Pre-K program (Spread the Word)
8. 8th grade boys have been changing into skirts at school (students attention seeking or truly dealing with transgender ideations)
9. Anchored for Life – still going on for Middle and High School