Iwakuni Middle School
School Advisory Council
Meeting Minutes
October 20, 2020
3:00 PM @ IWMS Office Conference Room

In Attendance: Dwayne Jefferson – Principal, Mr. Henry – Teacher, Mrs. Dennis – Chairperson, Mrs. Brooke DeWolfe – Vice Chairperson, Mrs. Shannon Bowker – Secretary, Wendy Lewis – Parent (elementary SAC), Michelle Godfrey – parent, Allison Smith – parent, Keith Carr – school liaison

I. Call to Order
   A. Discussion as to the formality (formal call will be used as needed)

II. Approval of the minutes from last week
   A. Training was conducted last week (DeWolfe-motion, Bowker-second, all in favor)

III. Review issues from Nov. 13, 2019 meeting
   A. Full time nurse - solved
   B. Lunch volunteers – new schedule, all grade levels are separated
   C. Inclusion of Sasebo and Yokosuka piloted after-school Japanese language and cultural at IMS
      *Mr. Jefferson will speak to Yokosuka Middle regarding (Gail at HS)
      *AVID visits schools off-base
   D. Opening doors earlier – entries per grade level (due to COVID), doors open at 7:45 to get sanitized and get to class on time
   E. Long term substitutes – questions were raised in regards to why teachers are not being hired in a timely manner
      *Giles to ELA
      *Hicks got a compassionate reassignment – covered for the remainder of this year for Math
      *Mrs. China will be PCS’ing
      *New Special Ed teacher will be here by mid-November
      *Special Ed teacher from 5th grade will move up to support IWMS until another position can be filled
      *Librarian will be here mid-November, a substitute is currently covering the Library
      *Virtual school personal in the IWMS (11 students)

“Engaging life-long learners.”
F. Seminar – use of time should be well defined. Parent was concerned as some days Seminar is cancelled due to kickball. – Reviewed that main purpose of “seminar” is to allow help from teachers and students to catch up in other classes if needed
*8th grade has a “flex sheet” spreadsheet for student’s needs and assignments due
*Grade-level tracking for the students for all grade levels
*Time used to track student accommodations/support needed for success
*Used as a mentorship time and advocacy. Mr. Jefferson and Ms. Harris are working together to support academic and behavior needs of our students.

G. PE Teacher – solved
*Mr. Burns – utilizing sport-centered activities for the students

Open Agenda:

1. Get an HR person to free up administrator time for paperwork for hiring
   *Open office space about setting up a “satellite” office here to support hiring
   *HR paperwork struggles and “outsourcing” have increased challenges to hiring

2. Youth and Teen Center will begin on Monday, October 26. MLU sent September 16th.
   *Youth Center: 6th to 12th until December 31th (3rd floor of IWMS)
   *Teen Center splits off in January 2021: 9th grade and up

3. Installation Advisory Council – November 19th at 1500
   *to address concerns regarding the schools and base

4. October 28th, picture day (stage in cafeteria)

5. October 28th, lockdown drill (simplified)
   *Students will remain in their seats, lights out

6. October 28th at 1800 to October 29th at 0600 (Shelter-in-Place)

7. Elementary SAC is doing a letter campaign October 25th and 27th at Commissary to be a pilot program for Pre-K program (Spread the Word)

8. 8th grade boys have been changing into skirts at school (students attention seeking or truly dealing with transgender ideations)

9. Anchored for Life – still going on for Middle and High School

“Engaging life-long learners.”