



**Kadena Elementary School
School Advisory Committee (SAC) Meeting Minutes
SY 2020-2021
October 28, 2020 @15:30 / Virtual Meeting**

In attendance: Members: Jennifer Hill, Parent; Delicia Pitts, Parent; Jennifer Tyler, Parent; Jillian Beard-Archie, School Counselor; Jennifer Mason, Teacher; Andrea Sellers, Teacher; Victoria Scullin, Teacher.

Members Unable to attend today: Alyssa Melendez, Parent; Jennifer Mason, Teacher.

Non-Voting Members: David Ballesteros-Burkett, Principal; Cheri Hayes, Assistant Principal; Amanda McDonald, Assistant Principal

AGENDA

I. Call to Order

The meeting was called to order at 15:32. Ms. McDonald welcomed all attendees and noted that after introductions, the election of the Chair, Vice-Chair, and Secretary positions would take place.

II. Introduction of Members

The members above introduced themselves.

III. KDES SAC Election of Officers

The following members were unanimously elected to positions for the KDES SAC:

Jennifer Tyler, Chair

Victoria Scullin, Vice-Chair

Jennifer Hill, Jillian Beard-Archie, and Andrea Sellers, Co-Secretaries

IV. Principals Report

- Trying to keep teachers and students safe during COVID
- Organized the schedule for grade level lunch 30 minutes long and students spaced out in the cafeteria and performance area.
- Teachers are taking students to recess to separate and have fewer classes and students on the playground at a time.
- Working on guidance for Small groups and guided reading.
- Parents, teachers and administrators believe we are keeping kids as safe as possible with COVID concerns.
- Red Ribbon Week- School is having dress up days. This Friday, we are having a character book drive by waving in grade level groups surrounding the school. Parents requested to drive and honk and wave. The awards ceremonies will be done in Intermediate neighborhoods and email out videos to families. STEAM Event: Teachers

rotated throughout grade level to do STEAM activities with multiple classes and families can see the virtual event on our Facebook Page.

- New technology coming into school this year. That will improve and support all the students.
- P.T.O. up and functioning to support our school despite being outside of the school.

V. Old Business

a. Review SY 2019-20 EOY Report & Review SY 2019 – 20 SAC Goal(s)

- Review the report from last year. The SAC from last year wanted to focus on the crosswalk going to Rocker and wanted to get a base assistance to add a diagonal crosswalk to improve the safety when students cross in both the morning and afternoon. This is both a safety issue and a time saver.
- Safety contacts: Mr. Bachmann (safety) and Mr. Hall (security) and Justin Delp (security). A meeting will need to be held with the base safety. The SAC will need to write up a proposal and get in touch with individuals at DSO. Then bring up at ODAC to address this. The concern will only get worse as they add the opening of the new Bob Hope Elementary. Mrs. Beard-Archie is contacting the safety concerns with safety and security personnel. November 13th is our date to have a proposal sent to Mr. Burkett about this concern.
- Extra Duty Compensation / Clubs: Last year there was a lack of EDC funds available for clubs which limited the number of students who could participate. It was reported that for SY 20-21, the KDES Admin Team revisited EDC funds and reallocated funds to offer more options for students this year. The SAC Members thanked Mr. Burkett for those additional opportunities for the students.

b. AdvancED Accreditation Update

- Advanced Accreditation Update: New name is COGNIA. This is a school District review when a team from the USA will visit the schools. They will most likely come and do site visits in September with each school.

c. Reviewed & Approved KDES SAC Meeting Dates SY 2020-21

- October 28, 2020 @ 15:30
- November 16, 2020 @16:30
- February 8, 2020 @ 15:30
- April 12, 2020@ 16:30
- June 2, 2020 @ 15:30 (if needed)
 - Discussion: It is difficult for some members to attend the meeting at 3:30. It is difficult for staff committee members to be on later as it is after their duty day, and it is often during their afternoon commute. The solution was to rotate start times every other meeting.
 - All meetings will be conducted virtually until we return to HPCON A.

d. Reviewed ODAC Meeting Dates and discussed who would attend meetings. KDES has two voting positions on ODAC. A rotation could be set up, or two members and be determined. Tabled decision to the next meeting.

- October 7, 2020
- December 2, 2020
- March 3, 2020
- May 5, 2020

VI. New Business

a. KDES Review of Proposed By-Laws

- KDES Review Proposed By-Laws. Suggested adding more specific information regarding election procedures and timelines. Members agreed to add in Add in by-laws administrative.

b. Goal Selection/Reaffirmation for SY 2020-21

- Previously discussed in Old Business, the Committee determined to continue to work towards finishing the crosswalk goal from SY 2019-20.
- The Committee also discussed an issue raised at ODAC regarding 1 to 1 laptop needs for the PAC South Region. At ODAC, a proposal was sent forth asking for COVID funds to be used to add more computers into the school to have one to one technology for students. Jason Federico-Principal at AEIS should be contacted and find out who SAC Committee members and how to support this proposal. Ms. Scullin will contact AEIS.

VII. Open Forum

- No new issues at this time

VIII. Adjournment

The meeting was adjourned at 16:25.

Next Meeting: November 16, 2020 at 1630