



DEPARTMENT OF DEFENSE  
Dependents Schools

Matthew C. Perry Elementary School  
Iwakuni Elementary School  
June 2, 2021



Meeting called to order: 3:32 pm

SAC Members in Attendance:

Ms. Everhart (SAC Chair), Ms. Mullins (MCPES/IES Asst. Principal), Ms. Weidler (MCPES Principal), Ms. Cobb (IES Principal), Ms. Wyrsh (Parent), Ms. McCarthy (Parent), Ms. Heiser (Parent), Ms. Sweeney (Parent), Ms. Lewis (Parent), Ms. Jordan (Parent), Ms. Leonhardt (Teacher), Ms. Robinson (Teacher)

**1. Welcome/Meeting Norms**

**2. Old Business:**

- a. Pre-Kindergarten:
  - i. Chelsi spoke with Lori Pickel (Chief, Curriculum and Instruction Division)
    1. PreK has been proposed in 2015-2016 but nothing was moved forward
  - ii. Colonel Lewis made formalized request to DEC
  - iii. Local parent working with Senator Tim Kaine
  - iv. Cautiously optimistic issue has been moved forward to the correct people
- b. HR Request:
  - i. Mr. Carr made request during PEDAC meeting
  - ii. Travis Ware is our POC in Japan and no additional HR personnel will be hired in our area
    1. Mr. Ware held virtual meeting to introduce himself and answer questions
  - iii. Iwakuni given expedited shipping option for background checks
- c. Community Superintendent Visits:
  - i. Mr. Carr made request during PEDAC meeting
  - ii. Post COVID, hopefully we see superintendent more regularly
- d. School Janitorial Issues:
  - i. Addressed at IAC and PEDAC meetings
  - ii. Ms. Gingrich and Chelsi spoke with Brian Hyden (Pacific East Facilities Lead)
  - iii. Joe (our facilities person) is responsible for ensuring contract obligations are being met by cleaning company
  - iv. If noncompliance issue arises, Joe is responsible for talking to the base Contracting Officer Representative (COR); COR will then work out Corrective Action Plan (CAP) with cleaning company
  - v. If cleaning contract needs modified, Joe and COR responsible for working together to modify contract with cleaning company
  - vi. Next steps
    1. Principals have been in contract with Mr. Covington in Okinawa about the cleaning contract.
    2. Information appears to be contradictory about how things can be changed and how long changes may take
    3. Parents and teachers reassess cleaning needs and bring concerns to SAC next school year if needed.
- e. School Lunches:
  - i. Addressed at IAC meeting

- ii. Disposable containers will remain in effect until DoDEA says we're allowed to go back to trays
  - iii. Update from Heather on a la carte items
    - 1. Parent was told no a la carte items available, a whole lunch would need to be bought.
    - 2. Mr. Rudolph was contacted; he had forgotten about following up with this and will follow-up. Ms. Heiser will continue to follow-up with this.
  - f. Sure Start
    - i. Ms. Weidler reported that the Sure Start teacher has been in contact with the SLO about Sure Start numbers to monitor need on base.
    - ii. Everyone is encouraged to apply with a child who will be 4 by September 1 of that school year
- 3. New Business:**
- a. Handbook Feedback:
    - i. Ms. Cobb requested feedback about the student handbook but there has been very little feedback submitted. The request will be sent out again.
  - b. End of Year Report:
    - i. Accomplishments
      - 1. Signs at drop-off/pick-up
      - 2. In-Person school all school year
      - 3. School lunch changes
      - 4. Formalized request at DEC for pre-k
    - ii. Unresolved issues for next year
      - 1. Pre-kindergarten
      - 2. Before school drop-off safety
        - a. Request information from parents about rationale for bringing children to the schools before supervision hours
      - 3. Breakfast at the school
      - 4. Janitorial coverage
      - 5. Mitigation strategies for next school year; what will the opening of school look like
  - c. Next Year SAC:
    - i. Welcome Twa'Lea Jordan and Tisha Sweeney
    - ii. Teacher Representatives will be requested in the Fall
    - iii. Chairperson for next school year – Ms. Sweeney volunteered
    - iv. Secretary position will be identified next school year
- 4. Open Forum**
- a. Kindergarten Registration
    - i. There are very low numbers at this time; please put the notice out that parents need to register their children for kindergarten
- 5. Closing**
- a. Next Meeting: TBD
    - i. SAC Training will be in October
    - ii. Elections for remaining positions will be in September
  - b. Motion made to adjourn by Ms. Everhart

Meeting Adjourned: 4:23 pm

Submitted by: Leigh Ann Robinson