CHECKING OUT EBOOKS

FROM THE MEMS LIBRARY

1. Go to the MEMS home page:
   https://www.dodea.edu/MaxwellAFBEMS/index.cfm

2. In the menu on the left side of the page, select LIBRARY SERVICES.

3. At the top of this page, select Destiny Discover.

4. **To find a specific title**,
   a. Enter the title in the search bar at the top of the page.
   b. If the library owns the title as an EBook, an image of the cover will appear, and the call number underneath will begin with EB.
   c. Click on the cover image and then click More Details.
   d. Click on the Log In icon.
   e. Click on the Sign in with Google bar.
   f. Enter your MEMS student Gmail address and password.
   g. Click Open Now.
   h. From the options to the right of the cover image, click Open Now or Checkout. **Note: a patron** (that's you!) **can read an EBook in real time without checking it out. IF ANOTHER PATRON CHECKS THE BOOK OUT, HOWEVER, IT WILL BE UNAVAILABLE UNTIL THE CHECKOUT PATRON RETURNS IT!**
   i. The best strategy is to browse briefly through the book, and then check it out if you decide that you want to read it.
   j. Circulation period for an EBook is 7 days, but it may be renewed three times.

5. **To browse ebooks,** follow steps 1-3 above.
   a. Scroll down to middle of the page, where a band of EBooks may be seen.
   b. Use arrows to scroll through titles on this list, or click See All.
   c. Follow steps 4b-4j above.

NOTE: MEMS library EBooks can be read and downloaded on personal devices. The user will need an Internet connection to browse and download, but no connection is needed after a title is downloaded to a personal device. And they are FREE for MEMS families!