

**MEETING MINUTES**  
MEMS PTA General Meeting

1. A General meeting of the MEMS PTA was called to order by the president at 3:38 pm on 18 November 2019 in the MEMS auditorium.
2. Attendance:
  - a. Board Members present: (3)  
Holly Ewers (President) Katherine Maguire (VP) Heather Rothermel (Secretary)
  - b. General Members present: (14)  
Heather Mendoza, Amy Bryant, Erin Thompson, Bet Forsythe, Sandy Akin, Carl Wackerman, Kathi Rogers, Julie Valenzuela, Nicloe Ferguson, Ronica Grant, Misty Avila, B. Teal, J. Yancey, L.Corey.
  - c. Others present: (Club advisors, guests, etc.) None
3. The 11/18/19 meeting agenda was used to conduct the meeting.
4. The October treasurer's report was reviewed.
5. Old Business: None
6. Committee reports
  - a. Box tops update – Current school earning this year \$273.00. This includes the fall submission that was mailed on 1 November and online submissions.
7. New Business:
  - a. Funds Requests
    - Mr. Wackerman - \$460 - for MEMS holiday concert. Piano tuning \$130 x 2 pianos and \$40 per hour x 5 hours for an accompanist to play during the concerts. A motion was made by R. Grant, 2<sup>nd</sup> by H. Mendoza. (Approved by unanimous vote of 14 Yes-0 No).
    - Ms. Hill- \$1300 - to bring in author Kimberly Willis Holt for 3 days in March to give presentations and do writing workshops with students. PTA would pay travel and hotel expenses. The board approved this item by a unanimous vote of (4 Yes-0 No) since there is \$2K in the annual budget for these types of events.
    - Ms. Probst - \$24.99 – for geography through art poster and glue supplies. The board approved this item by a unanimous vote of (4 Yes-0 No). A general vote was not necessary since the amount requested did not exceed \$50.

- Ms. Yancey - \$500 – to cater a teachers Christmas luncheon in December. Given the amount of funds requested and since this items is not in the budget the board unanimous voted to deny this request (0 Yes- 4 No). In lieu of a catered lunch the board offered to do a pot luck luncheon for the teachers like we have done in previous years. We will provide more information on this once a way forward is determined.

b. Upcoming Events:

- i. Picture Retake Day – 19 November
- ii. Spirit Day 6 December in red and/or green (Clothing must be 50% or more red and/or green to be counted.)
- iii. Holiday Market - 6-13 December, volunteers are needed daily to help kids shop for people on their list and wrap selected items for delivery to classrooms. Set up 5 & 6 Dec.
- iv. MEMS Holiday Concerts - K-2<sup>nd</sup> 11 Dec / 3<sup>rd</sup>-5<sup>th</sup> & Band 13 Dec. Looking for volunteers to decorate on the auditorium on the 9<sup>th</sup> or 10<sup>th</sup>.
- v. 12 December Holiday Luncheon. Looking volunteers to decorate the cafeteria on 11 Dec from 2-2:30pm.
- vi. Candy grams (candy canes) pre-sale 9-13 Dec, delivery on 16 Dec. Forms will be sent home with students to purchase.

\*\* Volunteer Opportunities – Contact [maxwelleaglespta@gmail.com](mailto:maxwelleaglespta@gmail.com) or send us a FB message if you would like to help out with any of the above activities. \*\*

8. Open for comments:

a. No additional comments.

b. Prize drawing winner was Mr. Wackerman

9. Next General Meeting is Monday December 16th @ 3:30 in the MEMS Auditorium

10. Closing comments by president Holly Ewers. Meeting was adjourned at 4:05pm.

Holly Ewers//Signed HEW//  
President, MEMS PTA

Heather Rothermel//Signed HRR//  
Recording Secretary, MEMS PTA