



DEPARTMENT OF DEFENSE
DOMESTIC DEPENDENT ELEMENTARY AND SECONDARY SCHOOLS
GEORGIA/ ALABAMA DISTRICT
MAXWELL ELEMENTARY/MIDDLE SCHOOL
800 MAGNOLIA BLVD
MAXWELL AFB, ALABAMA 36112

DDESS - Maxwell

MEMORANDUM

SUBJECT: Minutes of Maxwell AFB School Board Meeting for the Month of March, 2019.

1. The regular meeting of the Maxwell AFB School Board convened at 1:00pm on Wednesday, 27 March 2019 in the conference room of the elementary/middle school located at 800 Magnolia Boulevard. Ms. Rachel Zohn called the meeting to order. Dr. Coleman made opening remarks and asked everyone to introduce themselves.

2. Attendance
 - Dr. Lisa B. Coleman
MSgt Steven Martin
TSgt Phillip DiRoma
Ms. Rachel Zohn
Ms. Katie Perkowski
 - Community Superintendent (Via VTC)
School Board Member
School Board Member
School Board Member
School Board Member

 - Others Present
Mr. Paul Hernandez
Mr. Bill Fahy
Ms. Liz Andersen
Ms. Wanda Cooper
 - Principal
School Support Assistant
Secretary (Recorder) School
Liaison Officer

3. Old Business
 - a. None

4. New Business
 - a. Ms. Rachel Zohn called the meeting to order and made a motion to approve the January School Board meeting minutes, MSgt Steven Martin seconded the motion and all were in favor.

 - b. Dr. Coleman welcomed everyone and introductions were made as there were several new people present.

- c. Dr. Coleman addressed the MilCon update. She stated that the contractors are now 176 days behind so the move to the new building is unknown as we are waiting on a revised building occupancy date.
- d. MSgt Martin asked about the rumor that the new building could be converted into a high school. Dr. Coleman address the issue by stating that, she, Dr. Huddleston, Tom Brady and Lt General Cotton discussed the needs of Maxwell and Maxwell families and how those needs and DoDEA's needs and abilities partner. There are discussions about the way ahead and the options on the table but that is the only information that was given.
- e. Dr. Coleman briefed the budget. By March 31st 50% of the budget should be expended and the next date is July 31st should be 80% and Mr. Hernandez will be spending appropriately.
- f. Dr. Coleman briefed the slide on new hires and the school's vacancy. Our new hires are Ida Simmons, L IMM Aide, Elizabeth Andersen, Secretary and Bill Fahy School Support Assistant. We still have a.5 custodian position and an aide position to fill. We also have a transfer of Scott Haines to Korea.
- g. Dr. Coleman congratulated Mr. Hernandez for making Principal of the Year for the Americas and we are excited about him apply for Principal of the Year for DoDEA worldwide.
- h. Dr. Coleman briefed on the AdvancED visit. Some of the strengths are the higher than average scores for digital learning, Mr. Hernandez models this and it has improved not only Maxwell but everyone over all as a community. We are focusing on the continuous improvement blueprint, we do track the growth and progress of our students. We try to focus on the needs of our students and over all the process is systematic. Everything we are doing aligns with the blueprint which focuses on DoDEA overall and what we want to accomplish.
- i. Dr. Coleman went on to explain one of the most powerful practices that we have that is best immolated at Maxwell is the PLC. Dr. Coleman has brought several administrators down to observe the Professional Learning Community that is being demonstrated at Maxwell, it is systematic and teachers are looking at the data and implementing it in the classroom but also sharing it with others in the community.
- j. Dr. Coleman briefed on the opportunities for improvement. General communication to stakeholders, this is crucial and we are going to work to improve this. We also have adopted the College Career standards and we want to make sure our grading practices on line with this.

- l. Wanda Cooper the new School Liaison Officer stated that she is assisting in gathering the numbers of our military affiliated students on base but that it is extremely difficult to gather the information from off base students to determine who would be willing to attend a high school or even open up to all grade levels for those living off the installation but working on the installation.
- m. Wanda Cooper went on to inquire about the educational summit that was held on the base in January and stated there would be a follow up on April 11th at Troy University.
- n. Mr. Hernandez briefed that our Jr Lego Robotics team went to competition over spring break and came back with several trophies and we are going to have a clap out for them on Friday at 2:40pm.
- o. Mr. Hernandez mentioned that we are working to fill Mr. Haines' position and we are gathering our intent forms for next year.
- p. Ms. Zohn inquired about the board elections and asked how many board positions are up for election. It was not clear if board member terms were two or three years, it will be reviewed and discussed at our next meeting.
- q. TSgt DiRoma inquired about the homework policy. There are some students that are having to spend more time on homework than others. Mr. Hernandez stated that the policy is 5 math problems and reading. The length of time it takes to finish it really depends on the student, some it will take 5 minutes and another it might take longer. But the teachers are very good at sticking with this and we can't ask them to do any less.

3. Adjournment

- a. Ms. Zohn made a motion to adjourn which was seconded by MSgt Martin. All were in favor.

Lt Col Daniel Mendoza
School Board President

LISA B. COLEMAN, Ph. D.
Community Superintendent, GA/AL Community