



DEPARTMENT OF DEFENSE
DOMESTIC DEPENDENT ELEMENTARY AND SECONDARY SCHOOLS
GEORGIA/ ALABAMA DISTRICT
MAXWELL ELEMENTARY/MIDDLE SCHOOL
800 MAGNOLIA BLVD
MAXWELL AFB, ALABAMA 36112

DDESS - Maxwell

MEMORANDUM

SUBJECT: Minutes of Maxwell AFB School Board Meeting for the Month of September, 2018.

1. The regular meeting of the Maxwell AFB School Board convened at 1:00pm on Wednesday, 12 September 2018 in the conference room of the elementary/middle school located at 800 Magnolia Boulevard. Lt Col Mendoza called the meeting to order. Dr. Coleman made opening remarks and asked everyone to introduce themselves.
2. Attendance
 - Dr. Lisa B. Coleman Community Superintendent (Via VTC)
 - Lt Col Daniel Mendoza President
 - Maj Melanie Martin Vice President
 - Ms. Rachel Zohn School Board
 - Ms. Katie Perkowski Member School Board Member
 - Others Present
 - Mr. Paul Hernandez Principal (Via VTC)
 - Lt Col Adam Schockley Chief of Wing Safety
 - Mr. Mark Garner Wing Safety Rep
 - Mr. Scott Haines Admissions Officer
 - Dr. Michael Herrick Education Technologist
 - Mr. Ben Middleton School Support Assistant
 - Ms. Marie Shepherd Secretary (Recorder)
 - Mr. Randy Stokes School Liaison Officer
 - Ms. Lela Brown EFMP Manager
3. Old Business
 - a. None
4. New Business
 - a. Dr. Coleman administered the oath to all present board members. She then called for the board to vote on the President and Vice President.
 - b. Maj Martin nominated Lt Col Mendoza for Board President and Ms. Zohn seconded the nomination. Ms. Perkowski moved to close the nominations and Ms. Zohn seconded that motion. Members voted unanimously for Lt Col Mendoza.

- c. Ms. Perkowski nominated Maj Martin for Board Vice President and Lt Col Mendoza seconded the nomination. Ms. Zohn moved to close the nominations and Lt Col Mendoza seconded that motion. Members voted unanimously for Maj Martin.
- d. Mr. Haines addressed the MilCon update. He stated that the contractors are now 135 days behind so the move to the new building would not take place in March of 2019. He noted that the cafeteria, kitchen, HVAC, and electrical renovations were complete effective 1 August, 2018.
- e. Dr. Coleman briefed the budget. She mentioned that MEMS has executed our spending goals and spending has stopped for the fiscal year; there is no money available at this time. Lt Col Mendoza asked why Stowers Elementary School receives more money in their budget and Dr. Coleman explained that they have over 500 students enrolled and the student population is what dictates how much money schools receive in their budget.
- f. Dr. Coleman stated that a review of the last school board meeting minutes should be added to the agenda at the beginning of each meeting. The Board would then amend if necessary and approve the minutes.
- g. Dr. Coleman briefed the slide on new hires and the school's vacancy. Our current vacancy, middle school math, will be covered by a Long-term Sub (LTS). Lt Col Mendoza asked what the impact would be to this vacancy. Mr. Hernandez explained that the LTS who will cover the math class has a math background although she's not yet certified for that subject. She is working toward certification. In addition, Mr. Hernandez has already made a selection for the vacancy and her report date is to be determined.
- h. Dr. Coleman explained that the purpose of formative assessments is to assess student skills so that learning can be adjusted to target weak skills. She explained that summative assessments are normally done near the end of the school year and are to assess what students have learned through the year.
- i. Dr. Coleman briefed that the College and Career Readiness Standards (CCRS) are core standards across DoDEA. Literacy and ELA were implemented for grades 6-12 last year. Newly implemented for this school year is Benchmark Advance which is new literacy curriculum for grades K-5.
- j. Dr. Coleman went on to explain that this school year began with the implementation of CCRS for Speaking, Listening, and Language for grades 6-12 as well as Disciplinary Literacy. She stated that this school year new Social Studies standards will be implemented for middle and high school.
- k. Dr. Coleman briefed that the Summative Assessments results from school year 17-18 would be shared in early October with parents. These results would cover 6th grade math and literacy, algebra one and geometry.

- l. Dr. Coleman stated that DoDEA schools will celebrate Constitution Day on September 17th.
- m. Lt Col Mendoza asked about teacher training. Mr. Hernandez explained that the school conducted a 2-day early return training for all teachers and Ms. Katherine Van Horn.
- n. Dr. Coleman referenced the DoDEA Blueprint to continue to look at student improvement. All processes will align with the Blueprint which is part of our Continuous Improvement Process.
- o. Lt Col Schockley, the Chief of Safety, spoke to the board about an incident where a student riding her bike was nearly hit by a car. He said they are making some changes to the area by making a path through housing to the Magnolia Blvd. sidewalk. Maj Martin commented about another area of concern and Lt Col Schockley said that Hunt Housing is working on getting a path to the sidewalk as soon as possible. They are waiting on the "green light" from Environmental.
- p. Mr. Hernandez briefed that there are currently 360 students enrolled. He reiterated that the information on last year's assessments would be briefed to parents on October 10th.
- q. Mr. Hernandez mentioned that there weren't a lot of hires this school year .which is good news.

3. Adjournment

- a. Lt Col Mendoza made a motion to adjourn which was seconded by Maj Martin. All were in favor.

Lt Col Daniel Mendoza
School Board President



LISA B. COLEMAN, Ph. D.
Community Superintendent, GA/AL Community