



DEPARTMENT OF DEFENSE
DOMESTIC DEPENDENT ELEMENTARY AND SECONDARY SCHOOLS
GEORGIA / ALABAMA DISTRICT
MAXWELL ELEMENTARY/MIDDLE SCHOOL
800 MAGNOLIA BLVD
MAXWELL AFB, ALABAMA 36112

DDESS – Maxwell

MEMORANDUM

SUBJECT: Minutes of Maxwell AFB School Board Meeting for the Month of October, 2017.

1. The regular meeting of the Maxwell AFB School Board convened at 1:00pm on Wednesday, 11 October 2017 in the conference room of the elementary/middle school located at 800 Magnolia Boulevard. Lt Col Marcell called the meeting to order.
2. Attendance
 - Dr. Lisa Coleman Community Superintendent
 - Lt Col Kelley Marcell Vice President
 - Lt Col Josh Snow School Board Member
 - LCDR Sean Ferguson School Board Member
 - Maj Melanie Martin School Board Member
 - Ms. Rachel Zohn School Board Member

 - Others Present
 - Col Shafa Wing Commander
 - Mr. Brian Hyden Via VTC
 - Mr. Paul Hernandez Principal
 - Mr. Scott Haines Admissions Officer
 - Ms. Lynn Myers PE Teacher/Union Representative
 - Mr. Randy Stokes School Liaison Officer
 - Ms. Nela Brown Force Support Sqdn EFMP Representative
 - Ms. Marie Patti Cafeteria Manager
 - Ms. Marie Shepherd Secretary (Recorder)
 - Ms. Preziosi-Mendoza Parent
3. Old Business
 - None
4. New Business
 - a. Dr. Coleman greeted members and visitors present. She introduced Colonel Shafa, the Wing Commander. Col Shafa made opening remarks by thanking the board for their time and dedication to the school. Lt Col Marcell then suggested going around the room and having School Board members introduce themselves. The introductions followed.

- b. Ms. Marie Patti led off with the cafeteria update. She briefed her slides showing number of meals served through September 2017 compared to the past two September's, average daily participation, revenue and expenses for August 2017 followed by YTD revenue and expenses. Finally, she provided a status update citing the popularity of the chef salads among MS students and staff, and explained the "Healthy Competition" to celebrate National School Lunch Week. The reward for winners of the "Healthy Competition" will be a free ice cream treat or an ice cream sundae party.
 - c. Mr. Brian Hyden briefed on MilCon updates. He stated that a portion of the new school building has a Date of Delivery (DoD) of 1 Nov 18. The remaining portion has a DoD of 2 Nov 20. The same construction team is working on Fort Rucker. Col Shafa asked about the Fort Benning team and was told that was a different contractor.
 - d. The budget is currently in a holding pattern.
 - e. Dr. Coleman spoke briefly to the staffing handout. She stated that she thought this would be a helpful addition for board members to see not only Maxwell staffing but the other schools in the district as well.
 - f. Dr. Coleman thanked Col Shafa for taking the time to attend the school board meeting and school tour. She asked if he had anything to add.
 - g. Col Shafa commented that there is an incentive in progress to allow children of military members who live off-base to attend the Maxwell AFB school. He has spoken with Congressman Roby and this topic is very important to leadership. It would be a win-win for everyone and he commented that it should be a choice for military families.
 - h. Lt Col Marcell shared her appreciation for Wing leadership support during weather and emergency situations.
 - i. Dr. Coleman stated the sSchool Board Tour would follow the meeting.
5. Adjournment
- a. Lt Col Marcell made a motion to adjourn which was seconded by Lt Col Snow. All were in favor.

COL TIMOTHY CULLEN
School Board President

LISA B. COLEMAN, Ph. D.
Community Superintendent, GA/AL Community