



DEPARTMENT OF DEFENSE
DOMESTIC DEPENDENT ELEMENTARY AND SECONDARY SCHOOLS
GEORGIA / ALABAMA DISTRICT
MAXWELL ELEMENTARY/MIDDLE SCHOOL
800 MAGNOLIA BLVD
MAXWELL AFB, ALABAMA 36112

DDESS – Maxwell

MEMORANDUM

SUBJECT: Minutes of Maxwell AFB School Board Meeting for the Month of December, 2017.

1. The regular meeting of the Maxwell AFB School Board convened at 9:00am on Wednesday, 13 December 2017 in the conference room of the elementary/middle school located at 800 Magnolia Boulevard. Col Cullen called the meeting to order.
2. Attendance
 - Dr. Lisa Coleman Community Superintendent (Via VTC)
 - Col Timothy Cullen President
 - LCDR Sean Ferguson School Board Member
 - Maj Melanie Martin School Board Member

 - Others Present
 - Mr. Jonathan Harris Chief of Logistics (Via VTC)
 - Mr. Brian Hyden Facilities Operations (Via VTC)
 - Ms. Lynn Gray Budget Officer (Via VTC)
 - Mr. Paul Hernandez Principal
 - Mr. Scott Haines Admissions Officer
 - Ms. Marie Patti Cafeteria Manager
 - Ms. Marie Shepherd Secretary (Recorder)
 - Ms. Brittany Miller School Counselor
 - Ms. Preziosi-Mendoza Parent
3. Old Business
 - a. DoDEA Lice policy – tabled from last meeting.
4. New Business
 - a. Colonel Cullen called the meeting to order. He mentioned the Lice policy discussion tabled from the last meeting and stated that it would be addressed later in the meeting.
 - b. Mr. Harris began the briefings with the cafeteria update. He briefed his slides showing number of meals served through November 2017 compared to the past two November's. He noted that we are still seeing an increase in profitability; it was at 40% and is now at 41%. He estimates a \$1300 profit for

November. He mentioned that we are still trying to reduce the amount of the deficit.

- c. Mr. Brian Hyden briefed on MilCon updates. He stated that the new addition to the school is still on schedule to be opening 1 August 2019.
- d. Ms. Lynn Gray spoke briefly about the budget stating we are still under a Continuing Resolution. Updates will continue, especially if the budget passes.
- e. Dr. Coleman congratulated the Maxwell Robotics Team on their recent award. The team won first place for the Core Values portion of the competition. They will be advancing to the state Championship on January 20th.
- f. Dr. Coleman encouraged all to have a feeling of thanksgiving, especially during the holidays, in light of the recent hurricanes that devastated Puerto Rico.
- g. She mentioned the RAND study which is moving away from having DoDEA schools in the US but she said there are no changes at this time. Col Cullen remarked that this is a very sensitive issue in the local community.
- h. Dr. Coleman applauded the school for the great job with students, emphasis on improving academics and maintaining educational standards. She went on to say that Dr. Minor's focus is to have collaboration between the Mid-Atlantic and Southeast regions. She had positive comments on the DoDEA Conference Assessment System.
- i. Dr. Coleman stated that Terra Nova scores have been released. There will be no more Terra Nova testing, however, the new assessments will be April 30th through 15 May 2018.
- j. Dr. Coleman continued briefing her slides, speaking Restructuring for Student Achievement (RSA) which includes the alignment of District and Community personnel and the alignment and increase of Instructional support services to be closer to the schools. She then spoke about the Forward Integrated support team (FIST). She explained that RSA is an Overarching Theme; still a work in progress.
- k. Next, Dr. Coleman introduced the monthly newsletter of the DoDEA Education Directorate. She encouraged everyone to read through it at their convenience.
- l. Col Cullen spoke about the lice outbreak a couple of months ago and our plan of action on such a situation as well as the DoDEA policy.
- m. Mr. Hernandez stated that we currently have 321 students but will lose some at Christmas.

5. Adjournment

- a. Col Cullen made a motion to adjourn which was seconded by LCDR Ferguson. All were in favor.

COL TIMOTHY CULLEN
School Board President

LISA B. COLEMAN, Ph. D.
Community Superintendent, GA/AL Community