

March 28, 2019

Memorandum for DoDEA Naples Schools and Naval Support Activity Naples Community

Subject: Minutes of the Installation Advisory Committee meeting, Naval Support Activity, Naples, Italy on 28 March 2019.

On Thursday, March 28, 2019, the Installation Advisory Committee (IAC) of NSA Naples held the second quarter school year 2018-2019 IAC meeting for Naples Schools at the Naples Elementary School Information Center. The meeting was co-chaired by CAPT Todd Abrahamson, Commanding Officer NSA Naples, and Mr. Chris Beane, Principal Naples Elementary School. A list of participants is attached.

Overview

The IAC meeting of SY1819 included discussions on district accreditation, facilities upgrades, IT support, emergency exercises, and MVRO policy.

For Action

- The Command and DoDEA will work to conduct an integrated Active Shooter Exercise in May 2019.
- There has not yet been a response from the ESC on the request to fund WiFi for the Gaeta bus.
- School administration to update the IAC on the status of the DoDEA alert notification system at next Committee meeting.
- Command will increase intermittent Security patrol presence at Constellation Drive during school dismissal.
- NMHS Track is open to school use only. It will be opened to the community at the completion of the work contract. Information to be shared on DoDEA and Command channels.
- Information on the installation access challenges will be gathered by DoDEA.
- DoDEA to share good news from Accreditation team with the community once publishable.
- DoDEA to communicate with families as to the process for reporting questions and concerns of safe-driving practices by DoDEA contracted buses.
- Paper towel dispensers are dispensing too many in the bathrooms, leading to waste.

Call to Order

CAPT Abrahamson called the meeting to order at 16:02.

Principals' Reports

Mr. Beane reported that the previous week visit from the AdvancEd Accreditation team was a positive experience. The team conducted 55 observations and reported that Naples Schools have a positive environment and healthy culture. The schools are implementing College and Career Readiness Standards (CCRS), DoDEA instructional materials, and collaboration. The team also noted a strong rapport with the Command. The ELIOT scores from the visit are pending, but the schools will share with the community once released.

Installation Commander's Report

- CAPT Abrahamson reported that the NMHS Track project is almost complete. The renovated track and field allow for games on Support Site, a boost to community spirit. Maintenance of the field is an action line for Mirabella.
- Skipper announced the MVRO policy changes, allowing for sponsors to have three registered vehicles at one time. This change to the previous three per tour policy is welcomed by DoDEA teachers and DoD civilians, who often experience longer tours.
- The NSA Naples Security Forces (NSF) with NCIS are working closely with the Naples Middle High School conduct an isolated exercise. The team will be training volunteer teachers and students in May, pre-ceding an integrated active shooter drill. Then the team will develop lessons learned, and implement school-wide for fall 2019.

School Liaison Officer's Report

Shannon McCaulley shared upcoming meetings and programs at the schools and in the community.

- Partners in Education: Senior Institute, a series of transition workshops for graduating NMHS seniors on life skills.
- First Annual Naples Dress/Suit Swap is March 28-29.
- April is Month of the Military Child, and there are numerous events at the schools and CYP locations.

Old Business

Update on previous issues

- Emergency Preparedness
 - Partner Exercises SY1819 - DoDEA Europe authorized NMHS to conduct an integrated Lockdown exercise with NSA Naples Security and NCIS. (see above)
 - Emergency Notification Systems: No update on the rollout of the DoDEA AtHoc system. The school administration and SACs to send letters to DoDEA requesting information.
- Facilities
 - PA system update – The PA is at 80% functionality. This is a key safety concern and the Public Works Department has full attention on the maintenance of the system.
 - Making Naples Schools 21st Century Ready – Mr. David Johnson, DoDEA Facilities IS, shared that there are several phased projects in the works to transform Naples Schools into 21st Century Schools. There are many projects that the Facilities team have asked for funding from DoDEA, including expansion of the NMHS stage, Information Centers, culinary arts space, exit doors, interior doors, and more. This summer will see a renovation of the hallways in both schools, to include installation of new lockers. The HVAC project is multi-year and will involve classroom closures.
 - The bathrooms are in good shape after the summer 2018 renovations. However, the students need to be respectful and not abuse the paper towels. There is a question about the number of paper towels dispensed at one time, leading to waste.

New Business

Issues for the agenda from the SACs and representatives to the IAC

- Installation access challenges for students and families participating in DoDEA Europe athletics and activities. This discussion was indefinite, as there were several instances recalled, but not enough information to determine a COA. Further information is needed on the specific installations, dates/times, and the precise challenge experienced by students and families attempting to access the other bases in Italy and Germany for DoDEA athletics and activities.

Open Forum

- Mr. Chad Lucy, NES teacher, first thanked the IAC for their efforts to address the concerns raised by teachers and parents.
- Ms. Ruffino expressed concern that vehicles drove down Constellation Drive while the schools were in an active Fire Drill, with hundreds of students crossing the road. The Command will increase intermittent Security patrol presence at Constellation Drive during school dismissal and ensure the community is reminded of student safety.
- Ms. Hanford asked what to do if there is an issue with a bus driver, in particular, a concern of safe driving. What is the process? DoDEA will follow-up with communication on the process to report questions and concerns.

Call Meeting to a Close at 17:02

Next meeting: May 30th

Attachment: List of Participants

Attendees	Representing
CAPT Todd Abrahamson	CO NSA Naples, IAC co-chair
Chris Beane	Principal Naples Elementary School, IAC co-chair
Victoria Kwiatkowski	NES Parent Rep
Bridget Ruffino	NES Teacher Rep
Constanza Hanford	NMHS Parent Rep
Chris Hanson	NMHS Teacher Rep
Darnell Dean	NMHS Asst Principal
Jared Collins	NES Asst Principal
Kimberly Dunn	NES Asst Principal
Shannon McCaulley	School Liaison Officer
LTJG Zach Christensen	APWO Support Site
David Johnson	DoDEA Facilities OIS
Paula Cabrera	CNREURAFSWA Region CYP Director & SLO
Chad Lucy	NES Teacher