



6060.4. Accordingly, student teachers must sign a volunteer agreement, DD Form 2793; they must complete the “Basic Criminal History and Statement of Admission,” DD Form 2981; and must undergo the following background checks:

- (1) Advanced FBI fingerprint report
- (2) Installation Records Check (IRC)

4.1.2. The \_\_\_\_\_ agrees not to provide or offer any additional compensation to DoDEA employees for their assistance in this program.

4.1.3. The \_\_\_\_\_ agrees to provide to DoDEA a written description of its requirements for the student teaching program, including its method of maintaining attendance and performance records for their enrolled student teachers. Any forms, such as student teacher attendance records or evaluation forms, which must be completed by DoDEA representatives, will be provided as part of this agreement. All required forms for DoDEA representative completion are required (prior to placement under this program). The \_\_\_\_\_ request for student teaching assignments and a list of its nominees will be provided to DoDEA by the deadline of April 30<sup>th</sup> for Fall placements and by October 31<sup>st</sup> for Spring placements. All lists of nominees and requests for placement (including any application forms required by DoDEA shall be sent to the Department of Defense Education Activity, Human Resources, ATTN: Student Teaching Program Coordinator, 4800 Mark Center Drive, Alexandria, VA 22311.

4.1.4. Copies of this agreement shall be furnished by the \_\_\_\_\_ to each of its registered student teachers and assigned supervisors. As a condition of participating in the program, each student teacher and supervisor shall sign a statement acknowledging that his or her services to DoDEA are provided purely gratuitously as an incident to furthering the student teacher's practical education, that no compensation or benefits may be provided by DoDEA for those services, and that services may be denied or discontinued without benefit of notice at any time when deemed necessary by DoDEA.

#### 4.2. The Department of Defense Education Activity (DoDEA)

4.2.1. DoDEA agrees to permit students from \_\_\_\_\_ to perform student teaching duties in schools designated by DoDEA. DoDEA will advise the \_\_\_\_\_ of the number of student teachers it can accommodate and the locations at which student teachers may volunteer their service. DoDEA will select student teachers for the program from the list of nominees furnished by the \_\_\_\_\_.

4.2.2. DoDEA agrees to supervise student teachers during their practicum and to provide written and oral assessments, as required, to the designated official. DoDEA will provide student teachers with information about the location to which assigned and other pertinent information to





6.5. DISPUTES: Any disputes relating to this MOA will, subject to any applicable law, Executive order, directive, or instruction, be resolved by consultation between the Parties or in accordance with 5 U.S.C. § 3111.

6.6. TERMINATION OF AGREEMENT: This MOA may be terminated in writing at will by either Party.

6.7. TRANSFERABILITY: This MOA is not transferable.

6.8. ENTIRE AGREEMENT: It is expressly understood and agreed that this MOA embodies the entire agreement between the Parties regarding the MOA's subject matter.

6.9. EFFECTIVE DATE: This MOA takes effect beginning on the day after the last Party signs.

6.10. EXPIRATION DATE: This MOA expires on \_\_\_\_\_.

6.11. CANCELLATION OF PREVIOUS MOA: This MOA cancels and supersedes any prior agreement by the Parties.

APPROVED:

FOR THE DEPARTMENT OF DEFENSE EDUCATION ACTIVITY –

\_\_\_\_\_  
\_\_\_\_\_  
Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Director DoDEA

\_\_\_\_\_  
Date