



DEPARTMENT OF DEFENSE
EDUCATION ACTIVITY
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MAR - 9 2012

MEMORANDUM FOR DODEA AREA DIRECTORS
DODEA AREA SUPERINTENDENTS FOR CIA
DODEA DISTRICT SUPERINTENDENTS
DODEA PRINCIPALS

SUBJECT: Reporting Child Abuse and Neglect

This memorandum is provided to direct your attention to the reporting requirements of DoDEA Regulation 2050.9, "DoDEA Family Advocacy Program (FAP) Process and Procedures for Reporting Child Abuse and Neglect," dated January 27, 1998. In accordance with this regulation, "[a] DoDEA employee who has reason to believe that a student has been abused or neglected, either within or outside of DoDEA schools, shall report that information to the local installation's FAP officer immediately. The information shall also be promptly reported to the reporting employee's immediate supervisor."

Let me be clear in emphasizing that I expect you to notify the installation's FAP representative, or your installation's designated reporting point (e.g. Military Police), no matter how you learn about the possible abuse or neglect. Within 24 hours complete DS Form 2050.9.1, "Alleged Child Abuse Report", and submit to your District Superintendent, Area Director and the DoDEA Director. Training for child abuse reporting procedures will be provided to all new administrators and discussed annually during school orientation week.

All Area/District/school supplemental policy documentation concerning child abuse reporting is hereby rescinded. If for any reason, information in the supplemental policy documentation is required or needed for clarification, please inform Mr. Jay Burcham, DoDEA Chief of Staff by March 15, 2012.

There is no margin of error for this responsibility. As educators, children are entrusted into our care and it is imperative that all DoDEA employees be held accountable for the proper notification of authorities whenever child abuse is suspected. Please review the attached DoDEA Regulation 2050.9 to ensure there is a common understanding of the responsibilities and requirements for compliance.

Marilee Fitzgerald
Director

Attachment:
As stated