



DEPARTMENT OF DEFENSE  
EDUCATION ACTIVITY  
4040 NORTH FAIRFAX DRIVE  
ARLINGTON, VIRGINIA 22203-1635

SEP 18 1998

MEMORANDUM FOR AREA SUPERINTENDENTS  
SPECIAL ASSISTANT FOR DOMESTIC  
SCHOOLS/PANAMA/CUBA  
DISTRICT SUPERINTENDENTS, DODDS  
PRINCIPALS, DODDS  
CABINET, DODEA

SUBJECT: DoDDS Regulation 2000.1 - Change 1

The following pen changes to DoDEA Regulation 2000.1, "High School Graduation Requirements," dated August 27, 1997, are authorized.

**Delete:**

E. POLICY

19. Starting in SY 1997-98, grade 7 and 8 students authorized enrollment in grade 9-12 second language and math courses (i.e., those courses bearing a grade 9-12 description code as listed in reference (b.)) will be awarded the appropriate units of credit for successful course completion. Credits so earned by 7th or 8th grade students will be considered as fulfilling graduation requirements.

**Insert:**

E. POLICY

19. Starting in school year (SY) 1997-98, grade 7 and 8 students authorized enrollment in grade 9-12 second language and mathematics courses, i.e., those courses bearing a grade 9-12 description code as listed in reference (a), will be awarded the appropriate Carnegie units of credit for successful course completion. Credits so earned by 7th and 8th grade students will be considered as fulfilling graduation requirements.

a) Any grade 7 or 8 student authorized enrollment in grade 9-12 second language or mathematics courses prior to SY 1997-98 who is still enrolled in DoDDS or has not yet graduated from high school, may request with parental concurrence that credit so earned be counted towards fulfilling graduation requirements.

b) Upon awarding such credits, the academic progress grades earned will be included in the calculation of the high school grade point average.

If you have any questions regarding this guidance, please contact Ms. Gail Terres, of my staff on (703) 696-4545, extension 1925.

*Jerald E. Bloom*  
for Lillian Gonzalez  
Director

Cancelled



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JUL 28 1998

Educational Support  
Policy and Legislation

DEPARTMENT OF DEFENSE EDUCATION ACTIVITY  
REGULATION SYSTEM TRANSMITTAL

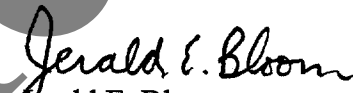
SUBJECT: DoDEA Manual 2001.1- Change 1

The following page changes to DoDEA Manual 2001.1, "7-12 Learning and Course Description Standards Guide," dated December 1994, are authorized:

Remove: Pages xviii and xix

Replace: Pages xviii and xix (Changes appear only on page xix and are indicated by marginal asterisks.)

New Insert: Pages CC-5 and CC-6

  
Gerald E. Bloom  
Chief, Educational Support  
Policy and Legislation

Attachments:  
As stated

COURSE TITLE	COMPUTER TITLE	COMPUTER CODE	GRADE	LENGTH	TYPE OF CREDIT
CANADIAN GEOGRAPHY	CANADIAN GEOG	SSC302	9-12	18-36	GE
CANADIAN HISTORY	CANADIAN HIST	SSW303	9-12	18-36	GE
CONTEMPORARY ISSUES	CTMPRY ISSUE	SSZ501	10-12	18	GE
ECONOMICS	ECONOMICS	SSN401	10-12	18	GE
GERMAN HISTORY	GERMAN HISI-	SSW301	9-12	18-36	GE
MINORITIES IN US SOCIETY PART I	US MNRTYS I	SSZ304	9-12	1 8	GE
MINORITIES IN US SOCIETY PART II	US MNRTYS II	SSZ305	9-12	18	GE
MODEL UNITED NATIONS	MODEL UN	SSZ403	9-12	18	GE
PSYCHOLOGY	PSYCHOLOGY	SSP501	11-12	18	GE
RUSSIAN HISTORY	RUSSIAN HIST	SSW501	11-12	18	GE
/SOCIAL STUDIES 10	/SOC STU 10	SSZ431	10	36	GE
/SOCIAL STUDIES 11	/SOC STU 11	SSZ531	11	36	GU
/SOCIAL STUDIES 12	/SOC STU 12	SSZ631	12	36	GG
SOCIOLOGY	SOCIOLOGY	SSS401	10-12	18	GE
SOVIET HISTORY	SOVIET HIST	SSW502	11-12	18	GE
STREET LAW	STREET LAW	SSZ303	9-12	18	GE
UNITED STATES GOVERNMENT	US GOVT	SSG601	12	18	GG
UNITED STATES HISTORY	US HISTORY	SSU501	11-12	36	GU
WORLD HISTORY	WORLD HIST	SSW401	9-12	36	GE
WORLD REGIONS/CULTURES	WORLD REGION	SSC301	9-12	36	GE
AP AMERICAN GOVERN & POLITICS	AP GOVT POL*	SSG612	12	36	GG
AP AMERICAN HISTORY	AP*AMER HIST	SSU611	11-12	36	GU
AP COMPARATIVE GOVERN & POLITICS	AP*C GOV POL	SSZ613	12	36	GG
AP EUROPEAN HISTORY	AP*EUROP HIS	SSZ611	12	36	GE
AP MACROECONOMICS	AP*MACROECON	SSN611	12	36	GE
AP MICROECONOMICS	AP*MICROECON	SSN612	12	36	GE
AP PSYCHOLOGY	AP PSYCHOL*	SSP611	12	36	GE
<b>TECHNOLOGY EDUCATION</b>					
TECHNOLOGY EDUCATION A	TECH EDUC A	TEA101	7-8	9	
TECHNOLOGY EDUCATION B	TECH EDUC B	TEA102	7-8	9	
TECHNOLOGY EDUCATION AB	TECH EDUC AB	TEA103	7-8	18	
ARCHITECTURAL DESIGN	ARCH DESIGN	TED302	9-12	36	GV
COMMUNICATION TECHNOLOGY	COMMUN TECH	TET303	9-12	18	GV
CONSTRUCTION TECHNOLOGY	CONSTR TECH	TET302	9-12	18	GV
INDUST DESIGN/COMPUTER DRAFT	COMPUT DRAFT	TED401	10-12	18	GV
MANUFACTURING TECHNOLOGY	MANUFAC TECH	TET301	9-12	18	GV
MATERIALS TECHNOLOGY	MATERL TECH	TET305	9-12	18	GV

# Indicates the course may be repeated for credit.

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COURSE TITLE	COMPUTER TITLE	COMPUTER CODE	GRADE	LENGTH	TYPE OF CREDIT
POWER, ENERGY, & TRANSP TECH	TRANS TECH	TET304	9-12	18	GV
TECHNICAL DRAFTING	TECH DRAFT	TED301	9-12	18	GV

### NONCREDIT ACTIVITIES AND SERVICES

ADVISORY 7	ADVISORY 7	AAD101	7	18-36	
ADVISORY 8	ADVISORY 8	AAD021	8	18-36	
ADVISORY 9	ADVISORY 9	AAD301	9	18-36	
STAFF ASSISTANT	STAFF ASST	AAC101	7-8	18-36	
STAFF ASSISTANT*	STAFF ASST	AAC101	9-12	18-36	
LUNCH	LUNCH	AAC102	7-8	36	
LUNCH	LUNCH	AAC102	9-12	18-36	
LEARNING STRATEGIES 9-12#	LRING STRAT	AAC331	9-12	18-36	
* SERVICE LEARNING 9	SERV LRN 9	SRV 300	9	N/A	*
* SERVICE LEARNING 10	SERV LRN 10	SRV 400	10	N/A	*
* SERVICE LEARNING 11	SERV LRN 11	SRV 500	11	N/A	*
* SERVICE LEARNING 12	SERV LRN 12	SRV 600	12	N/A	*
STUDY SKILLS	STUDY SKILLS	AAS101	7-8	9	
YEARBOOK PRODUCTION	YEARBOOK	AAY101	7-8	18-36	
* YEARBOOK PRODUCTION	YEARBOOK	AAY101	9-12	18-36	
MINI-COURSE 7	MINICOURSE	EXM101	7	N/A	
MINI-COURSE 8	MINICOURSE	EXM201	8	N/A	

# Indicates the course may be repeated for credit.

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## Service Learning Course Description and Course Codes

Course Title: **Service Learning**  
Computer Title: SERV LRN 9  
Computer Code: SRV 300  
Grade Level: 9 (SY1998-1999)  
Length of Course: 20 hours minimum

Course Title: **Service Learning**  
Computer Title: SERV LRN 10  
Computer Code: SRV 400  
Grade Level: 10 (SY1999-2000)  
Length of Course: 20 hours minimum

Course Title: **Service Learning**  
Computer Title: SERV LRN 11  
Computer Code: SRV 500  
Grade Level: 11 (SY 2000-2001)  
Length of Course: 20 hours minimum

Course Title: **Service Learning**  
Computer Title: SERV LRN 12  
Computer Code: SRV 600  
Grade Level: 12 (SY 2001-2002)  
Length of Course: 20 hours minimum

**Major Concepts/Content:** Service Learning is a teaching and learning method where students learn and develop through active participation in well organized service activities that are integrated into their instructional programs. The service activity meets the needs of a community, helps foster civic responsibility, and is integrated into the academic curriculum (9th grade social studies, 10th grade English, 11th grade math and science, and 12th grade electives).

**Major Evaluative Techniques:** Successful completion of the service project, including documentation for each of service learning's four components: preparation, action, reflection, and celebration.

**Essential Objectives:** Upon completion of the service learning project, students will demonstrate gains in:

- Personal Growth
  - self-confidence and self respect
  - openness to new experiences and roles
  - ability to take risks and accept challenges
  - a sense of usefulness and purpose
  - personal values and beliefs
  - responsibility for one's self and actions

- Social Growth
  - communication skills
  - ability to work cooperatively with others
  - acceptance and awareness of others from diverse backgrounds
  - attitudes about professionalism
- Intellectual growth
  - application of knowledge
  - problem-solving skills
  - critical thinking skills
- Citizenship
  - a sense of responsibility to contribute to society
  - awareness of community needs
  - belief in the ability to make a difference

Cancelled



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EDUCATION DIVISION

DoDEA Regulation 2000.1

**AUG 27 1997**

DEPARTMENT OF DEFENSE DEPENDENTS SCHOOLS  
HIGH SCHOOL GRADUATION REQUIREMENTS

- References:
- (a) DS Regulation 2000.1, "High School Graduation Requirements," January 26, 1993, hereby canceled
  - (b) DS Manual 2001.1, "Learning and Course Description Standards Guide," December 1994

A. PURPOSE

This Regulation reissues and updates uniform high school graduation requirements for the Department of Defense Dependents Schools (DoDDS).

B. CANCELLATION

This Regulation cancels DS Regulation 2000.1, "High School Graduation Requirements," January 26, 1993, same subject. The requirements for high school graduation for students graduating through June 2001 are at Enclosure 1. On June 30, 2001, Enclosure 1 will be deleted from this Regulation.

C. APPLICABILITY AND SCOPE

This Regulation applies to all pupils enrolled in the DoDDS system and to all secondary schools and other schools with secondary school grades.

D. DEFINITIONS

1. Secondary Student: A student who is enrolled in grades 7, 8, 9, 10, 11, or 12.
2. Secondary Grades: Grades 7 through 12.
3. High School Course: A course bearing the standardized course description computer code in accordance with reference (b) which indicates high school level content.



4. Carnegie Units of Credit: Carnegie units of credit are to be computed and awarded to each grade 9-12 student on a semester basis. One unit of credit signifies the successful completion of the study of any subject meeting five periods, or its equivalent, per week for two semesters, 18 weeks each (a minimum of 120 clock hours of instruction); one-half unit of credit signifies the successful completion of the study of any subject meeting five periods, or its equivalent, per week for one semester, 18 weeks; one-quarter unit of credit signifies the successful completion of the study of any subject meeting an average of 2½ times, or its equivalent, per week for one semester (18 weeks).

5. Required and elective courses and non-credit requirements: A required course is a course that every high school student must complete for graduation. An elective course is one that is not required for graduation but is chosen to meet academic and/or post secondary needs. A non-credit requirement signifies a requirement for graduation that is achieved through a program of service learning. (See Enclosure 2.)

6. Laboratory Course: A course that devotes a minimum of 40 of the 120 course hours to inquiry activities in which students design and conduct scientific investigations.

7. service learning: Service learning includes preparation, action, and reflection focusing on the application of knowledge and skill that benefit a student's personal growth through service to their school and community. A minimum of 20 hours of service learning per year is required for students in grades 9-12. Students enrolled in a DoDDS school during their entire high school careers, grades 9-12, shall graduate with a minimum of 80 hours of service learning

#### E. POLICY

1. Specific subject areas required for graduation including the required hours for service learning are listed in Enclosure 2.

2. Beginning with the graduating class of 2002, a minimum of 24 units of credit and a minimum of 20 hours of service learning per year are required for high school graduation. Nineteen and one-half of the 24 units will be in required subjects and can be earned only in stipulated courses. It should be emphasized that these are minimum requirements.

3. Requirements outlined in Enclosure 1 will be applicable to classes graduating through June 2001.

4. Students may graduate when they have met the graduation requirements that are usually scheduled over a 4-year period.

5. Students are expected to complete an 8-semester high school program in preparing for graduation. Upon application, students may graduate early after completing graduation requirements if they have clearly demonstrated scholastic aptitude and/or vocational readiness, if there is a financial need for early entry into the labor market, or if health and other mitigating circumstances would be served.

a. Any application for early graduation must have written parental approval.

b. Early graduation applications must be submitted prior to course selection by grade 12 students desiring to graduate at the end of the first semester of their senior year.

6. All students qualifying for high school graduation will receive the same diploma. Students with disabilities, as defined by DoD Instruction 1342.12, "Provision of Early Intervention and Special Education Services to Eligible DoD Dependents in Overseas Areas," dated May 12, 1996, may qualify for graduation by: (1) satisfying the requirements of this Regulation, or (2) meeting the objectives for graduation specified in their Individualized Education Program.

7. In individual cases, the principal may grant waivers for graduation requirements, if, in his/her opinion, such action is considered to be in the best interest of the student.

8. The award of Carnegie units of credit is based on the completion of the academic requirements of a full year, two semester course (one unit), or a one semester course ( $\frac{1}{2}$  unit). Students who receive a failing grade for the first or second semester of a two semester course, shall receive credit for that semester of the course for which a passing grade was achieved. In unusual circumstances and when assessed by the principal, students who have failed the first semester but receive a passing grade for the second may receive a full unit of credit.

9. All students will take English 9, 10, 11, and 12.

a. In schools in which Advanced Placement English is offered, students may substitute this course for English 12 if the AP program is a two semester program.

b. In schools in which Honors English 9, 10, and/or 11 is offered, students may substitute any of these courses for the corresponding English course (9, 10, or 11) if the honors course is a two semester program.

c. Limited English Proficiency students may substitute up to two years of English as a second Language (ESL) for two years of English.

10. U.S. History is normally taken in the junior year, and U.S. Government is normally taken in the senior year.

11. Any student who has not taken a physical education credit prior to entering a DoDDS high school is required to take Personal Fitness (PEF 301) and Lifetime Sports (PEL 301).

12. DoDDS will accept the official grades and courses of students who transfer from accredited public and/or private schools. Courses interrupted by transfer maybe continued to completion. The principal may exercise judgment in scheduling students into such courses taking into account any loss of time so that the transfer does not impact negatively on the student's chances for successful completion.

13. Students enrolling in DoDDS during their senior year may graduate by meeting the requirements of their previous school if, through no fault of their own, they cannot meet DoDDS graduation requirements.

14. Students who begin their senior year enrolled in DoDDS and who return to the United States, may be awarded a DoDDS diploma by meeting DoDDS requirements if, through no fault of their own, they cannot meet the requirements of the receiving school.

15. With approval of the principal, a correspondence course maybe substituted for a course which is not available. Normally, a maximum of 4 units of credit maybe earned through correspondence courses. However, additional courses may be accepted for students with exceptional needs and for students residing in remote locations.

16. With approval of the principal, credit by examination is acceptable. Course credit earned through examination may be used to satisfy graduation requirements.

17. High School students entering a DoD school from a host/nation or home-school program may be awarded credit through examination.

18. Students may also earn credit by successful demonstration of established performance standards.

19. Starting in SY 1997-98, grade 7 and 8 students authorized enrollment in grade 9-12 second language and math courses (i.e., those courses bearing a grade 9-12 description code as listed in reference (b.)) will be awarded the appropriate units of credit for successful course completion. Credits so earned by 7th or 8th grade students will be considered as fulfilling graduation requirements.

20. DoDDS grade 7 and 8 students enrolled in DoD schools in which no high school level second language and math courses are available, may earn credit towards graduation through an examination program approved by the principal.

F. RESPONSIBILITIES

1. Principals will:

- a. Comply with policies outlined in this Regulation.
- b. Ensure that students recognize that the 24 units required for graduation are a minimum requirement.
- c. Ensure that students recognize that accrual of additional units of credit, e.g., during their 4-year high school career will provide them with a distinct advantage in pursuing post-high school education.
- d. Grant courses credit in accordance with standards set by DoDDs accreditation agency, the North Central Association of Colleges and Schools.
- e. Maintain permanent records of courses, grades, credits earned, service learning hours, and all documentation for approval of waivers.

2. Students are responsible for becoming informed of other requirements for their post-secondary school plans.

G. EFFECTIVE DATE AND IMPLEMENTATION.

The requirements of this regulation shall not be supplemented and are effective upon publication.



Lillian Gonzalez  
Director

Enclosures - 2

1. High school graduating requirements for students graduating through June 2001
2. Department of Defense Dependents School Graduation Requirements

Distribution: X

HIGH SCHOOL GRADUATION REQUIREMENTS FOR STUDENTS  
GRADUATING THROUGH JUNE 2001

1. Specific subject areas required for graduation are listed in Attachment 1.
2. For students graduating in 1998, 1999, 2000, and 2001, a minimum of 22 units of credit are required for high school graduation. Sixteen of the 22 units will be in required areas and can be earned only in stipulated courses. Of these, one credit in either math or science will be required in addition to the minimum of two credits required in these areas. It should be emphasized that these are minimum requirements.
3. Students may graduate when they have met the graduation requirements usually scheduled over a 4-year period.
4. Generally, students are expected to complete an 8-semester high school program in preparing for graduation. Upon application, students may graduate early after completing graduation requirements if they have clearly demonstrated scholastic aptitude or vocational readiness, if there is a financial need for early entry into the labor market, or if health and other mitigating circumstances would be served.
  - a. Any application for early graduation must have parental approval and must be in writing.
  - b. Early graduation applications must be submitted prior to course selection by grade 12 students desiring to graduate at the end of the first semester of their senior year.
5. All students qualifying for high school graduation will receive the same diploma. Students who are disabled, as defined in DoD Instruction 1342.12, "Provision of Early Intervention and Special Education Services to Eligible DoD Dependents in Overseas Areas," dated May 12, 1996, may qualify for graduation by: (1) satisfying the requirements of this Regulation, or (2) meeting the objectives for graduation specified in their Individualized Education Program, or (3) earning Carnegie units.
6. In individual cases, the principal may grant waivers for graduation requirements, if, in his/her opinion, such action is considered to be in the best interests of the student.

## Department of Defense Dependents Schools

Subject Area Graduation Requirements for Students Graduating Through June 2001**SUBJECT AREAS**

<b><u>UNIT</u></b>	<b><u>Credit</u></b>
Language Arts I, II, III, IV (2 years of ESL may be substituted for 2 years of language arts)	4
Social Studies (1 unit of U.S. History and 1/2 unit of U.S. Government required)	3
Mathematics	2 or 3
Science	2 or 3
* In addition to the minimum of 2 credits required in math and science, one additional unit of credit from either a math or science course must also be accomplished, i.e., a combination of 2 credits in math, 3 in science or 3 credits in math, w in science.	
Career Education (home economics, industrial arts, business education, cooperative work experience, automotive technology, graphic communications, cosmetology, medical/dental technology, electricity/electronics, JROTC)	
Fine Arts (art, music, humanities, drama, dance)	1
Physical Education (PEF 301 and PEL 301)	1
Health	1/2
Computer Science	1/2
<b>Sub-Total</b>	<b>16</b>
<b><u>ELECTIVES</u></b>	<b>6</b>
For the college bound student, two or more years of the same foreign language are strongly recommended.	
<b>TOTAL</b>	<b>22</b>

**Department of Defense Dependents Schools  
Graduation Requirements  
DoDDS Class of 2002 and Beyond**

<u>Required Courses</u>	<u>UNITS</u>
<b>Language Arts 9, 10, 11, 12</b> (2 years of ESL may be substituted for 2 years of English)	4
<b>Social Studies</b> (1 unit of U.S. history and ½ unit of U.S. government required)	3
<b>Mathematics</b> (Two credits must be earned in course work that includes algebra and geometry.)	3
<b>Science</b> All courses to meet the science credit requirement must contain a laboratory component as defined in this regulation	3
<b>Career Education</b> Courses to meet this credit must relate to: industrial technology; computer technology; business education; automotive technology; graphic communications; electricity/electronics; JROTC; school to work transition; family and consumer sciences (formerly home economics) instruction in child care; clothing construction; culinary arts; and/or cosmetology.	1
<b>Second (foreign) Language</b> A total of 2 credits in the same second (foreign) language.	2
<b>Fine Arts</b> Courses used to meet this credit must relate to: visual arts, music, theater, dance, and/or humanities. As part of the curriculum for a course used to meet this requirement, an aesthetic product must be successfully created and displayed or performed in order to earn this credit.	1
<b>Physical Education</b> (PEF 301 and PEL 301)	1
<b>Health</b>	½
<b>Computer Technology and/or Computer Science</b>	1
<b>Sub-total for Required Courses</b>	<b>19 ½</b>
<b>Sub-Total for Elective Courses</b>	<b>4½</b>
<b>TOTAL CREDITS</b>	<b>24</b>

**NON-CREDIT REQUIREMENT**

**Service Learning**

A minimum of 20 hours of service learning per year is required for students in grades 9-12. Service learning includes preparation, action, and reflection, which focuses on learning through service.

**20 hours per year  
for students in grades 9-12.**  
(Students enrolled in a DoDDS school during their entire high school careers, grades 9-12, shall graduate with a minimum of 80 hours of service learning).