DoDEA Regulation 5100.01

DoDEA Organization

**Originating Division:** Operations, Plans, Legislation, and Policy

**Effective:** September 29, 2021

**Releasability:** Cleared for public release. Available at the DoDEA Policy Webpage.

**Reissues:** DoDEA Regulation 5100.01, “DoDEA Organization,” November 6, 2018, as amended

**Approved by:** Thomas M. Brady, Director

**Purpose:** This Issuance establishes policy and assigns responsibilities to formalize the DoDEA above-school-level organization and authorizes the publication of a DoDEA Organization and Functions Manual.
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SECTION 1: GENERAL ISSUANCE INFORMATION

1.1. APPLICABILITY. This Issuance applies to the DoDEA Headquarters Organization, the DoDEA Americas Region, the DoDEA Europe Region, the DoDEA Pacific Region, and to include all schools under the DoDEA authority, and when applicable, volunteers, students, support personnel, student teachers, contractors, and sponsors, parents, and legal guardians.

1.2. POLICY. DoDEA organizational elements will adhere to the DoDEA above-school-level organization and organizational naming conventions established in accordance with this Issuance. DoDEA above-school-level organizational naming conventions in DoD and DoDEA issuances, formal, informal, and private agreements, and litigation, regardless of the stage of the processing, enacted or published prior to the effective date of this Issuance or the previous Issuance will continue to be recognized until such issuances or agreements are either rescinded or reissued with the new above-school-level organizational naming conventions applied. Documents created under previous naming conventions will still retain their legal status despite the use of previous naming conventions.

1.3. INFORMATION COLLECTION. This Issuance may result in the collection of information due to its policy and procedures. Any collection of information must follow all applicable Federal, DoD, and DoDEA regulations, policies, and guidance.
SECTION 2: RESPONSIBILITIES

2.1. DODEA DIRECTOR. In accordance with DoD Directive 1342.20, the DoDEA Director is assigned the authority to organize DoDEA in a manner that optimizes the effective and efficient administration and operation of the DoD elementary and secondary school system.

2.2. OPERATIONS, PLANS, LEGISLATION, AND POLICY DIVISION CHIEF.

   a. The Operations, Plans, Legislation, and Policy (OPLP) Division Chief is the proponent for this Issuance.

   b. The OPLP Division Chief will annually review this Issuance and ensure it is updated, as needed.

2.3. CAPABILITIES AND INITIATIVES DIVISION CHIEF. The Capabilities and Initiative (C&I) Division Chief is responsible for overseeing the DoDEA Organizational Structure Change Request process and, in conjunction with the DoDEA Chief of Staff, determining the appropriate decision-making level for change requests.
SECTION 3: ORGANIZATION

3.1. OVERVIEW. This Issuance formalizes the DoDEA above-school-level organization. The DoDEA above-school-level organization consists of the DoDEA Headquarters, three (3) Region offices, and eight (8) District offices.

3.2. DODEA HEADQUARTERS. The DoDEA Headquarters is in Alexandria, Virginia, and is organized as follows:

   a. Office of the Director.

      (1) Office of the General Counsel (OGC). This office is a forward element of the Office of the Secretary of Defense General Counsel Office assigned to directly support the DoDEA Director.

      (2) Capabilities and Initiatives Division (C&I).

      (3) Diversity Management and Equal Opportunity Division (DMEO).

      (4) Education Research, Accountability, and Evaluation Division (RAE).

      (5) Diversity, Equity, and Inclusion Division (DEI)


   b. Education Directorate.

      (1) Office of the Chief Academic Officer (CAO).

      (2) Education Policy and Operations Division (EP&O).

      (3) Student Services Division (SSD).

      (4) Curriculum and Instruction Division (CI).

      (5) Professional Learning Division (PL).

      (6) Technology and Innovation Division (T&I).

      (7) Partnership and Resources Division (PART).

   c. Financial and Business Operations Directorate (F&BO).

      (1) Office of the Chief Operating Officer (COO).

      (2) Facilities Division (FAC).
(3) Human Resources Division (HR).
(4) Information Technology Division (IT).
(5) Logistics Division (LOG).
(6) Procurement Division (PROC).
(7) Resource Management Division (RM).
(8) Security Management Division (SMD).

d. Chief of Staff.
   (1) Office of the Chief of Staff.
   (2) Communications Division (COMM).
   (3) Executive Services Division (ES).
   (5) Safety and Occupational Health Division (SOH).
   (6) Office of the Competition and Small Business Advocate (CSBA).
   (7) Office of the Ombudsman (OOM).
   (8) Office of the Civil Rights Program and Compliance (OCRC).

3.3. DODEA AMERICAS REGION. The DoDEA Americas Region is composed of an Americas Region Office and two (2) subordinate district offices - the Mid-Atlantic District Office and the Southeast District Office. These offices are further organized as follows:

a. Americas Region Office, Peachtree City, Georgia.
   (1) Office of the Director for Student Excellence (DSE).
   (2) Office of the Region Chief of Staff.
   (3) Center for Instructional Leadership (CIL).

b. Americas Mid-Atlantic District Office, Fort Bragg, North Carolina.
   (1) Office of the Superintendent.
   (2) Office of the Community Superintendent, Fort Bragg, North Carolina, serving the Fort Bragg and Naval Station Guantanamo Bay, Cuba military installations.
(3) Office of the Community Superintendent, Marine Corps Base Quantico, Virginia, serving the Naval Surface Warfare Center Dahlgren, Virginia, the West Point Military Academy, New York, and the Marine Corps Base Quantico, Virginia military installations.


(5) Office of the Community Superintendent, Fort Buchanan, Puerto Rico, serving the Fort Buchanan and Coast Guard Air Station Borinquen, Puerto Rico military communities.

c. Americas Southeast District Office, Fort Benning, Georgia.

(1) Office of the Superintendent.

(2) Office of the Community Superintendent, Fort Benning, Georgia, serving the Fort Rucker, Alabama, Maxwell Air Force Base, Alabama, and Fort Benning, Georgia military installations.

(3) Office of the Community Superintendent, Fort Campbell, Kentucky, serving the Fort Knox, Kentucky and Fort Campbell, Kentucky military installations.

(4) Office of the Community Superintendent, Fort Stewart, Georgia, serving the Fort Jackson, South Carolina, Marine Corps Air Station Beaufort (Laurel Bay), South Carolina, and Fort Stewart, Georgia military installations.

3.4. DODEA EUROPE REGION. The DoDEA Europe Region is composed of a Europe Region Office and three (3) subordinate district offices - the Europe West District Office, the Europe East District Office, and the Europe South District Office. These offices are further organized as follows:

a. Europe Region Office, Sembach Kaserne (U.S. Army Garrison Rheinland-Pfalz), Sembach, Germany.

(1) Office of the Director for Student Excellence (DSE).

(2) Office of the Region Chief of Staff.

(3) Center for Instructional Leadership (CIL).

b. Europe West District Office, Brussels Military Community (U.S. Army Garrison Benelux), Brussels, Belgium.

(1) Office of the Superintendent.

(2) Office of the Community Superintendent, (U.S. Army Garrison Benelux), Brussels, Belgium, serving the Spangdahlem, Germany, and Belgium military communities.
(3) Office of the Community Superintendent, Royal Air Base Feltwell, United Kingdom, serving the Alconbury and Lakenheath military communities.

c. Europe East District Office, Kapaun Air Station (86th Wing, Ramstein Air Base), Kaiserslautern, Germany.

   (1) Office of the Superintendent.

   (2) Office of the Community Superintendent, Kapaun Air Station (U.S. Army Garrison Rheinland-Pfalz), Kaiserslautern, Germany, serving the Kaiserslautern, Landstuhl, and Ramstein military communities.

   (3) Office of the Community Superintendent, Kapaun Air Station (U.S. Army Garrison Rheinland-Pfalz), Kaiserslautern, Germany, serving the Wiesbaden, Baumholder, and Sembach military communities.

   (4) Office of the Community Superintendent, Stuttgart, Patch Barracks (U.S. Army Garrison Stuttgart), Germany, serving the Stuttgart and Ansbach military communities.

   (5) Office of the Community Superintendent, Grafenwoehr, Tower Barracks (U.S. Army Garrison Bavaria), Germany, serving the Grafenwoehr/Vilseck, Garmisch, and Hohenfels military communities.

   d. Europe South District Office, Caserma Ederle (U.S. Army Garrison Italy), Vicenza, Italy.

   (1) Office of the Superintendent.

   (2) Office of the Community Superintendent, Caserma Ederle (U.S. Army Garrison Italy), Vicenza, Italy, serving the Aviano, Livorno/Cam Darby, Rota, and Vicenza military communities.

   (3) Office of the Community Superintendent, Naval Support Activity Naples, Naples, Italy, serving the Naples, Sigonella, Sevilla, Bahrain, and Ankara military communities.

3.5. DODEA PACIFIC REGION. The DoDEA Pacific Region is composed of a Pacific Region Office and three (3) subordinate district offices - the Pacific West District Office, the Pacific East District Office, and the Pacific South District Office. These offices are further organized as follows:

a. Pacific Region Office, Torii Station, Okinawa, Japan.

   (1) Office of the Director for Student Excellence (DSE).

   (2) Office of the Region Chief of Staff.

   (3) Center for Instructional Leadership (CIL).
b. Pacific West District Office, Camp Humphreys (U.S. Army Garrison Humphreys), Pyeongtaek, South Korea.

   (1) Office of the Superintendent.

   (2) Office of the Community Superintendent, Camp Humphreys (U.S. Army Garrison Humphreys), Pyeongtaek, South Korea, serving the Osan, Camp Humphreys, and Deagu military communities.

   (3) Office of the Community Superintendent, U.S. Naval Hospital Guam, Agana Heights, Guam, serving all Guam military communities.

c. Pacific East District Office, Yokota Air Base, Yokota, Japan.

   (1) Office of the Superintendent.

   (2) Office of the Community Superintendent, Yokota Air Base, Japan, serving the Yokota, Misawa, Iwakuni, and Sasebo military communities.

   (3) Office of the Community Superintendent, Commander Fleet Activities Yokosuka, Japan, serving the Yokosuka, Atsugi, and Camp Zama military communities.

d. Pacific South District Office, Kadena Air Base, Okinawa, Japan.

   (1) Office of the Superintendent.

   (2) Office of the Community Superintendent, Kadena Air Base, Okinawa, Japan serving the Kadena, Camp Foster, Camp Kinser, and Camp Lester military communities.
# Glossary

## G.1. Acronyms

<table>
<thead>
<tr>
<th>Acronym</th>
<th>Description</th>
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<tbody>
<tr>
<td>CAO</td>
<td>Chief Academic Officer</td>
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<tr>
<td>C&amp;I</td>
<td>Capabilities and Initiatives Division</td>
</tr>
<tr>
<td>CI</td>
<td>Curriculum and Instruction Division</td>
</tr>
<tr>
<td>CIL</td>
<td>Center for Instructional Leadership</td>
</tr>
<tr>
<td>COMM</td>
<td>Communications Division</td>
</tr>
<tr>
<td>COO</td>
<td>Chief Operating Officer</td>
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<tr>
<td>CSBA</td>
<td>Office of the Competition and Small Business Advocate</td>
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<tr>
<td>DEI</td>
<td>Diversity, Equity, and Inclusion Division</td>
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<tr>
<td>DMEO</td>
<td>Diversity Management and Equal Opportunity Division</td>
</tr>
<tr>
<td>DSE</td>
<td>Office of the Director of Student Excellence</td>
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<tr>
<td>EP&amp;O</td>
<td>Education Policy and Operations Division</td>
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<tr>
<td>ES</td>
<td>Executive Services Division</td>
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<tr>
<td>FAC</td>
<td>Facilities Division</td>
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<tr>
<td>F&amp;BO</td>
<td>Financial and Business Operations Directorate</td>
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<tr>
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<td>Human Resources Division</td>
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<td>IT</td>
<td>Information Technology Division</td>
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<td>LOG</td>
<td>Logistics Division</td>
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<td>OCRC</td>
<td>Office of the Civil Rights Program and Compliance</td>
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<td>OGC</td>
<td>Office of the General Council</td>
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<td>OIG</td>
<td>Office of the Inspector General</td>
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<td>OOM</td>
<td>Office of the Ombudsman</td>
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<td>OPLP</td>
<td>Operations, Plans, Legislation and Policy Division</td>
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<td>RAE</td>
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<td>Student Services Division</td>
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<tr>
<td>T&amp;I</td>
<td>Technology and Innovation Division</td>
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</table>
G.2. DEFINITIONS. Unless otherwise noted, these terms and their definitions are for the purpose of this Issuance only.

**branch.** An organizational element smaller than a division and often subordinate to a division.

**center.** A unique organizational element that directly supports DoDEA schools.

**directorate.** An organization element led by a senior executive within the DoDEA Headquarters and has one (1) or more subordinate divisions.

**division.** An organization element smaller than a directorate and often has one (1) or more subordinate branches.

**office.** An organizational element smaller than a branch. Often associated with organizational elements with leadership positions at all levels. An office can be at any level within the organization.
REFERENCES

APPENDIX

APPENDIX 1: INTERNAL CONTROLS EVALUATION CHECKLIST

<table>
<thead>
<tr>
<th>CHECKLIST ITEM</th>
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<td>Are the DoDEA above-school-level organization naming conventions established</td>
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<td>in accordance with this Issuance used by DoDEA organizations?</td>
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<td>Are DoDEA above-school-level organizations requesting approval for</td>
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<td>organizational changes from the C&amp;I Division Chief using the DoDEA</td>
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<td>Organizational Structure Change Request process.</td>
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<td>Is the OPLP Division Chief reviewing and updating this Issuance on an annual</td>
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<td>basis?</td>
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