



The SAC, in consultation with the DoDEA School Principal, shall be responsible for developing the plans for nominating SAC members and conducting SAC elections. Various modes of communication shall be used to notify the electorate of the nomination and election process.

4 weeks before

- SAC Chair forms an election committee with 3+ people.
- Election committee solicits eligible candidates.
- Each SAC candidate must be nominated in writing by a member of the SAC electorate.

2 weeks before

- Announce the date, hours, location of election and names of candidate for each category.

1 week before

- Ensure all ballots ready and listed alphabetically in each category.

Election Day

- In-person or electronic voting by secret ballot.
- Deployed military members may use email to cast a vote.
- Votes may be cast for a write-in candidate if they are eligible for the position.
- A voter may vote for as many candidates in their category (i.e. parents). Any ballots that exceed the maximum number of votes will be invalid.

48 hours post-election

- Election committee will tabulate and certify the votes and publish results.
- When there is a tie, SAC membership shall be determined by flipping a coin in presence of SAC Chair and principal or designee.
- Other candidates will be designated as alternate SAC members, ranked in the order of votes received.

Election Timeline & Terms

- Can be conducted at the end of the previous SY, with members taking office on closing day.
- Can be conducted at the beginning of the SY, with members taking office no later than Oct 15.
- Two year terms; two term maximum.
- Half membership elected each year.

Eligible Voters

- The electorate for each voting SAC seat is composed of the members of that community for the school (ex: school parents can vote for the parent SAC member).
- An individual only has one vote so if they are a member of two electorates (ex: parent and employee) they chose one.

Special Elections

- Shall be called when vacancies result in not having a quorum (or equal representation of voting categories).
- Procedures same as regularly scheduled election.
- Serve until next regularly scheduled election.