



# FARM Notification Letter

WHAT IF I DISAGREE WITH THE DECISION ABOUT MY APPLICATION? You should talk to FFSC FARM officials. You also may appeal a denial or ask for a hearing by calling or writing to: **Fleet and Family Support Center, bldg. , VVfloor, room % or 2 -3372.**

WHO SHOULD I INCLUDE AS MEMBERS OF MY HOUSEHOLD? You must include all people living in your household, related or not (such as grandparents, other relatives, or friends) who share income and expenses. You must include yourself and all children living with you. If you live with other people who are economically independent (for example, people who you do not support, who do not share income with you or your children, and who pay a pro-rated share of expenses), do not include them. Deployed Services members will be included.

WHAT IF MY INCOME IS NOT ALWAYS THE SAME? List the amount that you normally receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.

WE ARE IN THE MILITARY. DO WE INCLUDE OUR HOUSING ALLOWANCE AS INCOME? If you get an off-base housing allowance, it must be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income. (Basic allowance for housing [BAH] and “combat pay” is not calculated.)

MY SPOUSE IS DEPLOYED TO A COMBAT ZONE. IS HER COMBAT PAY COUNTED AS INCOME? No, if the combat pay is received in addition to their basic pay because of her deployment and it wasn't received before she was deployed, combat pay is not counted as income. Contact the FFSC for more information.

MY CHILD IS IN SURE START, DO I NEED TO FILL OUT AN APPLICATION? No. Sure Start students are categorically eligible for free meals. However, other students in the household will need to complete an application.

USDA allows the previous year's free or reduced meal to continue for a grace period of thirty days after the start of the new school year. The grace period for SY 20 – 21 will end on 06 Oct 2020. Therefore if you have not been approved for Free or Reduced meal (by end of the grace period) on 06 Oct 2020, your children's meal accounts will convert to full pay meals.

WILL I NEED MY CHILD'S SSN? **No.** You will need your child's DoDEA Student ID number can be located either from the school or by logging on to <https://dodea.gradespeed.net> under the Manage Student tab.

If you have other questions or need help call 2 -3372.

Sincerely,

Nikola March PFM

Fleet and Family Support Center

FARM Representative

# FARM Notification Letter

<https://www.fns.usda.gov/school-meals/income-eligibility-guidelines> Japan uses

Alaska Annual Income Eligibility Guidelines in determining eligibility.

INCOME ELIGIBILITY GUIDELINES											
Effective from July 1, 2020 to June 30, 2021											
HOUSEHOLD SIZE	FEDERAL POVERTY GUIDELINES ANNUAL	REDUCED PRICE MEALS - 185 %					FREE MEALS - 130 %				
		ANNUAL	MONTHLY	TWICE PER MONTH	EVERY TWO WEEKS	WEEKLY	ANNUAL	MONTHLY	TWICE PER MONTH	EVERY TWO WEEKS	WEEKLY
<b>48 CONTIGUOUS STATES, DISTRICT OF COLUMBIA, GUAM, AND TERRITORIES</b>											
1 .....	12,760	23,606	1,968	984	908	454	16,588	1,383	692	638	319
2 .....	17,240	31,894	2,658	1,329	1,227	614	22,412	1,868	934	862	431
3 .....	21,720	40,182	3,349	1,675	1,546	773	28,236	2,353	1,177	1,086	543
4 .....	26,200	48,470	4,040	2,020	1,865	933	34,060	2,839	1,420	1,310	655
5 .....	30,680	56,758	4,730	2,365	2,183	1,092	39,884	3,324	1,662	1,534	767
6 .....	35,160	65,046	5,421	2,711	2,502	1,251	45,708	3,809	1,905	1,758	879
7 .....	39,640	73,334	6,112	3,056	2,821	1,411	51,532	4,295	2,148	1,982	991
8 .....	44,120	81,622	6,802	3,401	3,140	1,570	57,356	4,780	2,390	2,206	1,103
For each add'l family member, add	4,480	8,288	691	346	319	160	5,824	486	243	224	112
<b>ALASKA</b>											
1 .....	15,950	29,508	2,459	1,230	1,135	568	20,735	1,728	864	798	399
2 .....	21,550	39,868	3,323	1,662	1,534	767	28,015	2,335	1,168	1,078	539
3 .....	27,150	50,228	4,186	2,093	1,932	966	35,295	2,942	1,471	1,358	679
4 .....	32,750	60,588	5,049	2,525	2,331	1,166	42,575	3,548	1,774	1,638	819
5 .....	38,350	70,948	5,913	2,957	2,729	1,365	49,855	4,155	2,078	1,918	959
6 .....	43,950	81,308	6,776	3,388	3,128	1,564	57,135	4,762	2,381	2,198	1,099
7 .....	49,550	91,668	7,639	3,820	3,526	1,763	64,415	5,368	2,684	2,478	1,239
8 .....	55,150	102,028	8,503	4,252	3,925	1,963	71,695	5,975	2,988	2,758	1,379
For each add'l family member, add	5,600	10,360	864	432	399	200	7,280	607	304	280	140
<b>HAWAII</b>											
1 .....	14,680	27,158	2,264	1,132	1,045	523	19,084	1,591	796	734	367
2 .....	19,830	36,686	3,058	1,529	1,411	706	25,779	2,149	1,075	992	496
3 .....	24,980	46,213	3,852	1,926	1,778	889	32,474	2,707	1,354	1,249	625
4 .....	30,130	55,741	4,646	2,323	2,144	1,072	39,169	3,265	1,633	1,507	754
5 .....	35,280	65,268	5,439	2,720	2,511	1,256	45,864	3,822	1,911	1,764	882
6 .....	40,430	74,796	6,233	3,117	2,877	1,439	52,559	4,380	2,190	2,022	1,011
7 .....	45,580	84,323	7,027	3,514	3,244	1,622	59,254	4,938	2,469	2,279	1,140
8 .....	50,730	93,851	7,821	3,911	3,610	1,805	65,949	5,496	2,748	2,537	1,269
For each add'l family member, add	5,150	9,528	794	397	367	184	6,695	558	279	258	129



# NEX Student Meal Program Enrollment Form



The purpose of this document is to create Student Meal Program (SMP) Account information. Once the information is captured and a parent/guardian signature is obtained, NEX will enter the data into Horizon OneSource. A separate form must be filled out for each individual student. Submit completed forms back to your school's cafeteria (Japan), local customer service desk (Rota, Sigonella, Naples) to complete enrollment. Once your child is enrolled and you receive your PIN, you are eligible to register on MyPaymentsPlus. Incomplete forms will not be accepted.

## Student Information

Child's First Name, MI, and Last Name: \_\_\_\_\_

Student DoDEA ID#: \_\_\_\_\_

\*DoDEA ID# can be found on School Registration paperwork, class schedule, or Report Card

Grade: \_\_\_\_\_

Last School Attended: \_\_\_\_\_

## Sponsor Information

Sponsor Name & DoD ID Number: \_\_\_\_\_

Sponsor Phone Numbers: Work: \_\_\_\_\_

Cell: \_\_\_\_\_ Home: \_\_\_\_\_

Sponsor's Email: \_\_\_\_\_

PSC FPO Address: \_\_\_\_\_

Sponsor's Command Information: Command: \_\_\_\_\_

Department OIC: \_\_\_\_\_ Department OIC Phone

#: \_\_\_\_\_ Department OIC E-mail:

By signing this form, I consent to entering my child's information into the Horizon OneSource database for participation in the NEX school lunch program. I agree to maintain a positive account balance, ensuring my child will receive meals in the school cafeteria at no additional cost to NEX. I acknowledge that my child may not be declined a meal even if my account has a zero or negative balance and that I remain financially responsible for all meals served to him/her. I further acknowledge that the NEX may use any means available to collect my account if it has a negative balance, including but not limited to, DoD wage garnishment procedures. Pre-payments to student accounts can be made at [www.mypaymentsplus.com](http://www.mypaymentsplus.com). Additional features of this site include low balance notifications and automatic debits to ensure that your child's account maintains a positive balance.

Sponsor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## NEX Use Only

Date Completed: \_\_\_\_\_ Completed by: \_\_\_\_\_ Date Confirmation Sent: \_\_\_\_\_

### PRIVACY ACT STATEMENT

**AUTHORITY:** 5 U.S.C. §552a, Records Maintained on Individuals; 5 U.S.C. §301 Departmental Regulations; and 10 U.S.C. §5013 Secretary of the Navy.

**PRINCIPAL PURPOSES:** For correct name, home and cell phone numbers, email address, DoDEA and DoD ID numbers to process enrollment in Student Meal Program.

**ROUTINE USES:** In addition to those disclosures generally permitted under 5 U.S.C. Section 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the particular Government agency responsible for collection for routine uses pursuant to 5 U.S.C. 552a(b)(3) and Government agency "blanket routine uses."

**DISCLOSURE:** Voluntary. However, failure to provide the requested information may preclude participation in this program. Disclosure of information is treated as "For Official Use Only - Privacy Sensitive." Any misuse or unauthorized disclosure may result in both civil and criminal penalties. Loss of this document must be reported immediately and all individuals notified that their information has been lost, stolen, or compromised.

FORM 4061 Updated: April 2019