REGISTRATION

After registering at the school, contact the Student Transportation Office by email to complete the school bus registration process.

Email: the Okinawa Student Transportation Office. No need to come to our office … how’s that for convenience?!

Email: OKIN-BUS@PAC.DODEA.EDU

Be sure to include the following in your email message:

1. Complete Physical Address
2. Child’s Name
3. Grade
4. Digital photo of your child (No hats)
   - Ensure photo is separate attachment
5. School attending
6. 4 Digit PIN—if Kinder or Sure Start
   This is something the Parent creates
7. Cell phone #’s / Duty phone
8. PSC Mailing address

We will reply with maps, photos, pick-up and drop-off times and any other information that you may need. The bus pass will be sent out with the bus for immediate use. Quick and easy!
FAQ

A: Q: How do I find out what school my student is zoned for?

A: School zones are based on assigned physical quarters; prior to signing any rental agreement (off base), or accepting base housing, please visit the Student Transportation website to confirm bus service in the desired area you are considering, & find out which school your child will attend

http://www.okinawa.pac.dodea.edu/transportation.html, scroll to bottom of page for school zone map/info

Q: How do I register my kids for the school bus?

If you are in a bus service area, please email the following info to the Student Transportation Office

OKIN-BUS@PAC.DODEA.EDU

See page 1 for info to send to Student Transportation Office

Q: My child’s enrollment in school is considered “Space Available”, can I still register him/her to ride if within the commuting zone?

A: Yes, but on a space available basis, based on current and future ridership.

Q: I live outside the commuting zone, can I register my kids for school bus transportation?

A: Yes, but you are responsible for transporting your children to the nearest bus stop for that particular school zone

Q: I will be deployed while school is in session and my kids are staying with a friend who resides in a different housing area, can they ride the bus there?

A: Yes, but only if a bus route is available in that area that services the school your students are zoned for on a space available basis, otherwise the trusted friend is responsible for transporting your kids to school.

Q: My child left an item on the bus, how do I get it back?

Items left behind will be kept for a day or two on the bus where your child can get it back. After that it will be turned over to the school.

Q: What is the maximum distance that my child should be expected to walk to school or to a designated bus stop on or off base?

A: Not to exceed:
KN thru 5th grade—1mi or 1.60km
6th thru 12th grade—1.5mi or 2.414km

Q: I have a Sure Start/Kindergarten age child riding the bus, how can I ensure they get off the bus safely?

A: All Sure Start and Kindergarten age children must be accompanied by someone 12 yrs. old or older at the bus stop. A 4 digit PIN is required in order for the child to be released in the afternoon drop-offs. If you are not able to meet the bus at the stop, call our office in time to make arrangements.

Q: My son lost his bus pass, how do I get a replacement?

A: Please contact the Transportation Office to obtain a replacement. Bus passes will be sent out with the bus and issued to your child by the bus attendant, or bus driver.