

PIERCE TERRACE ELEMENTARY

**HPCON Bravo
Return to School**

January 2021

- Team Effort
- Safety of Students, Faculty, and Visitors

Home Based Screening Acknowledgment

- Prior to returning to school, ALL staff and students will complete and submit a one time home-based pre-screening form, acknowledging expectations for conducting daily health checks

Masks

- Masks are required upon entry to the building, while waiting to board buses, and on buses
- Masks will be worn throughout the building
- Fit of masks
- Wash masks weekly
- Lanyards will be provided to students
- Mask breaks will be scheduled throughout the school day

Student Materials

- Students will not share learning materials
- School Supply list includes items to support individual student materials
- All student items labeled with student's name

Fort Jackson School Supply List

Item Description	Kindergarten	1st Grade	2nd Grade	3rd Grade	4th Grade	5th Grade	6th Grade
Book Bag w/o wheels	N/A	N/A	N/A	1	1	1	N/A
2-Inch Binder	N/A	N/A	N/A	N/A	N/A	N/A	1 (clear cover sleeve)
#2 Pencils (Pack) (ticonderoga)	1 (12 ct pk)	2 (12 ct pk)	2 (12 ct pk)	2 (12 ct pk)	2 (12 ct pk) (no mechanical)	2 (12 ct pk)	2 (12 ct pk)
Enclosed Pencil Sharpener (one that stores shavings)	N/A	N/A	N/A	1	N/A	N/A	N/A
Crayons	2 -24 ct packs of Crayola Crayons	2 pk	1 pk	1	1	1	1
Colored Pencils	1 pk	1 pk	1 pk	1 pk	1 pk	1 pk	1 pk
Plastic Folder with Clear Front Cover	N/A	N/A	1-red, 1-blue, 1-green, 1-yellow	N/A	N/A	N/A	N/A
2-Pocket Plastic Folders (3 Prongs)	N/A	2	N/A	6	1 *No Black folders	2	3
2-Pocket Plastic Folders (No Prongs)	N/A	N/A	N/A	10	5 (Green, Red, Yellow, Blue, Orange)	2	7
1.5 Inch 3 Ring Binder	N/A	N/A	N/A	1	N/A	N/A	N/A
Pencil Bag/Box	1	1 (plastic or vinyl)	2	1	1 standard size pencil box	1	1 (no boxes)
Notebook paper	N/A	N/A	2 - wide ruled	N/A	1 - wide ruled	2 - wide ruled	3 - wide ruled
Composition Notebooks	2 - Primary Composition	2 - Primary Composition	4	6	6	4	4
Spiral Notebooks	N/A	N/A	N/A	N/A	N/A	N/A	6
Index Cards	N/A	N/A	N/A	N/A	N/A	N/A	2 pcks (4x6 lined)
Block Eraser(s)	2	N/A	2	4	2	N/A	N/A
Pencil top eraser (pack)	N/A	N/A	1	N/A	N/A	N/A	N/A
Glue Sticks	2	2	2 - Large	2	2	1	2
Glue Bottle	N/A	N/A	N/A	N/A	1	1	N/A
Scissors	1	1	1 - fiskar round edge scissors	1	1	1	1
Pens (Blue & Black)	N/A	N/A	N/A	4 (Red)	N/A	N/A	1
Washable Markers	N/A	N/A	1	1	1 pk	1	N/A
Protractor	N/A	N/A	N/A	N/A	1	N/A	N/A
Highlighters (Yellow) (Pack)	N/A	N/A	N/A	1	1	1	N/A
Dry Erase Markers (Pack)	1	N/A	1 - thin expo markers (4pk)	2	1	1	8 count (blue, black & red)
Earbuds or headphones	1	1	2	1	1	1	1
Dry Eraser or pair of socks	N/A	N/A	1	1	N/A	N/A	N/A
Ziploc Bags (Girls-Gallon Size) (Boys- Quart Size)	1	N/A	1 - 2 Gallon individual	N/A	1	N/A	N/A
Tissue Boxes-Travel Size	1	1	1	1	1	1	1

PreKindergarten

- All individuals must wear cloth face coverings to the maximum extent possible
- Times for handwashing and mask breaks will be embedded into schedules
- Students are required to bring a filled water bottle each day

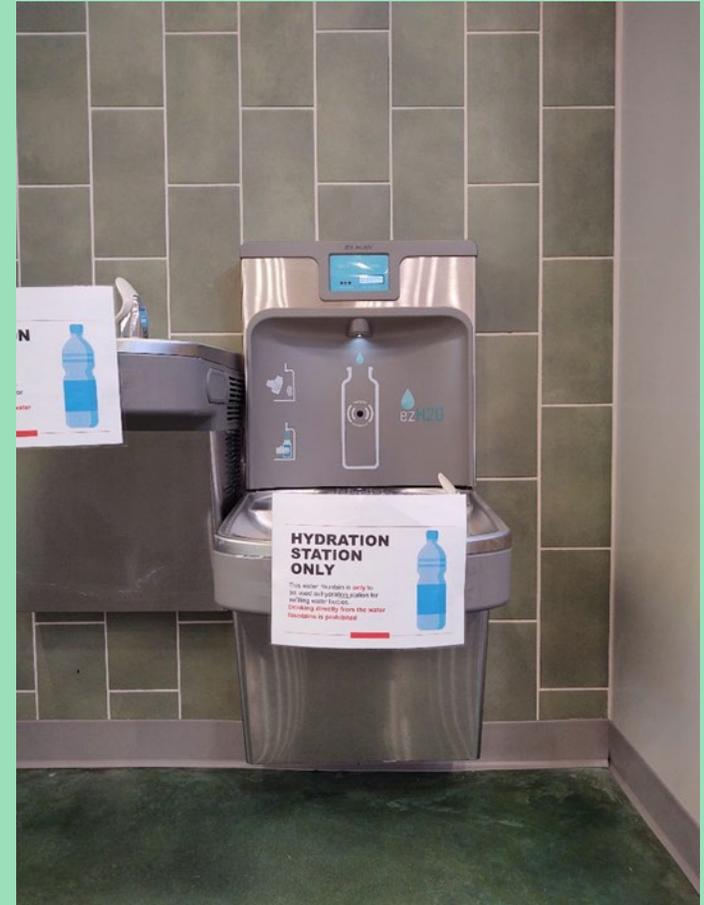
Movement through School

- Masks worn at all times
- Students walk in single file line
- Remain on the left side while moving through the main corridor
- Main corridor is wide enough to provide social distancing
- Signs/floor markings located throughout the school
- Neighborhood doors propped open



Water Fountains

- All students will bring their own water bottle, filled, to school
- Water fountains will be for refilling water bottles only



Hand Sanitizer

- Automatic hand sanitizing stations are located throughout the school
- Hand sanitizer in every classroom

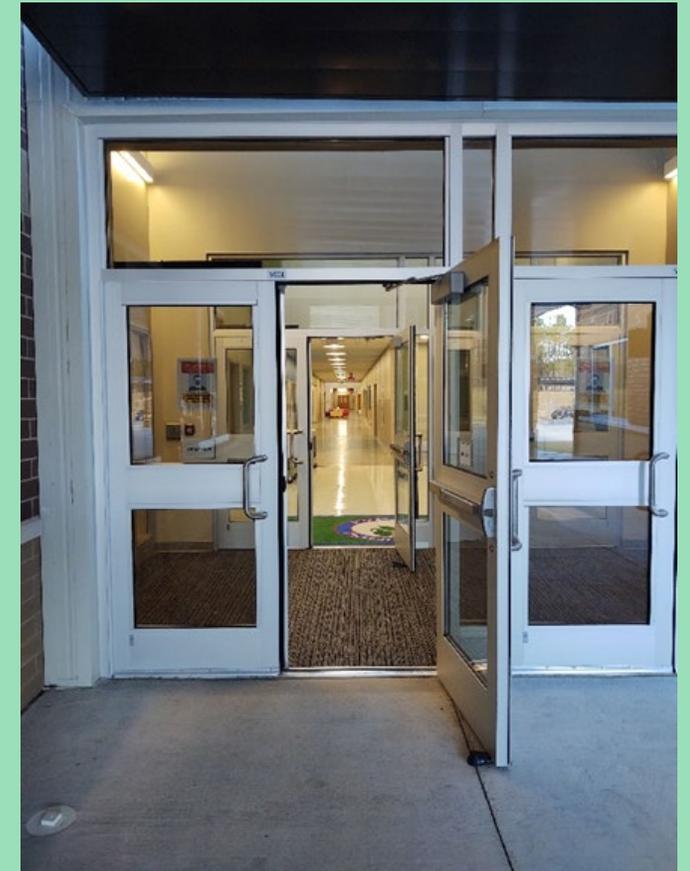


Cleaning/Sanitizing of School

- Regular cleaning/sanitizing of school is scheduled daily
- High touch areas are a priority
- All neighborhoods provided with disinfecting wipes
- Everyone in the school is an active participant in the cleaning/sanitizing within the school

Arrival

- Students may begin arriving to Pierce Terrace at 7:15 AM. Instructional day begins promptly at 8:00 AM
- ALL students will enter the building using the main entrance
- ALL students will utilize the hand sanitizing station upon entering the building
- Students will report directly to their assigned homerooms or to the cafeteria for breakfast
- Parents will escort their child to outdoor canopy; School faculty will supervise child from canopy to assigned studio





Enter/Exit at Main Door

Pierce Terrace
Elementary School



Breakfast/Lunch

- Students will use 6ft social distancing in the cafeteria
- ALL students will wear masks, other than when eating
- Students required to wash hands or use hand sanitizer prior to entering the cafeteria
- Staff will be stationed throughout the cafeteria and the building
- Staff will monitor the transition from neighborhood to cafeteria and cafeteria to neighborhood

In the Classroom



Outdoor Learning Areas

- Pierce Terrace has available three outdoor learning areas
- Ensure your child has the proper attire for the day's weather forecast
- Outdoor learning areas support many of our students' educational experiences



Recess

- Recess will take place outside in authorized areas.
- Masks must be worn when social distancing cannot be accomplished.
- Ensure your child has the proper attire to account for the weather forecast
- Students will wash or sanitize hands before and after recess.
- Each class will have their own recess bag with equipment to use

Dismissal

- NEW process this school year
- Students will follow one-way protocol to exit building
- Walkers will be dismissed first. Car riders will follow; Bus riders and CYS will be dismissed when their bus arrives to the school
- If you are picking your child up at end of the day, please wait in the car rider line, and pull all the way up to the next empty cone
- Have your Kiss & Ride/Car Rider Tag visible



Sign In/Sign Out

■ Sign In

- Inside the glass foyer, parents will sign their child in
- ONLY the student will proceed into the main office
- The student will receive a tardy note to provide to the teacher
- If the student has a doctor's note, the note should be provided to the main office at this time

■ Sign Out

- Parent will identify the name of child to be dismissed using the door access system
- Parents will step inside the glass foyer and sign their child out
- Parents will then wait outside of the building for their student
- The student will be called by main office staff for check-out

Student W/ COVID-19 Symptoms

- Students being sent home will remain in the nurse's office until parents arrive at school
- Parents have 30 minutes to an hour to pick their child up from school from the time they are notified
- Parents will follow sign-out procedures and then wait outside of the school or in the front foyer
- The nurse or office staff will walk the student to the parent
- Main office staff will gather student belongings from the classroom and bring to the parent
- Students may return to school when the following conditions have been met: (a) at least ten (10) days since symptoms appeared, (b) twenty-four (24) hours with no fever-reducing medication, and (c) symptoms have improved (p. 45)

Materials Turn-in/Pick-up

January 21 & 22

- Materials Turn-In schedule has been emailed to families AND placed on our Facebook page
- Bus Lane (Counter-clockwise)/Enter through side building entrance
- ALL laptops must be returned to Pierce Terrace by January 22 to allow the required 72 hour quarantine period – laptops must be accessible for student use on January 26
- Stations: Laptop Return; Influenza Immunization Submission; Kiss&Ride/Carpool Car Tag; PreK/KDG Student Tags; and Home-based Screening Form Completion

Materials Turn-in/Pick-up January 21 & 22

Date	Grade	Last name begins with..	Time
1/21/21	PreKindergarten	A-G	8:00-9:00
1/21/21	PreKindergarten	H-P	9:00-10:00
1/21/21	PreKindergarten	Q-Z	10:00-11:00
1/21/21	Kindergarten	A-G	11:00-12:00
1/21/21	Kindergarten	H-P	1:00-2:00
1/21/21	Kindergarten	Q-Z	2:00-3:00
1/22/21	First Grade	A-G	8:00-9:00
1/22/21	First Grade	H-P	9:00-10:00
1/22/21	First Grade	Q-Z	10:00-11:00
1/22/21	Second Grade	A-G	11:00-12:00
1/22/21	Second Grade	H-P	1:00-2:00
1/22/21	Second Grade	Q-Z	2:00-3:00

DoDEA Resources

School Operations in COVID 19

<https://www.dodea.edu/covid-operations.cfm>