

**QUANTICO MIDDLE / HIGH SCHOOL**  
**ATHLETIC HALL OF FAME**



## **Name**

The name of the organization shall be the Quantico Middle / High School Athletic Hall of Fame, a program under the jurisdiction of QMHS Athletics.

## **Purpose**

The Quantico Middle / High School Athletic Hall of Fame was established in 2015 to honor the very best in the history of Warrior athletics. The Athletic Hall of Fame is a way of maintaining the rich traditions by means of recognizing, preserving and honoring the outstanding student athletes, coaches, and athletic administrators who have contributed significantly to the QM/HS athletic program.

## **Criteria for Selection Guidelines**

In order to maintain the integrity of the Athletic Hall of Fame the following criteria has been established for nominations. Nominees must exemplify the highest standards of sportsmanship, ethical conduct and character. All candidates will be judged on their significant and or long-term contributions to Quantico Middle/High School athletics.

A candidate will be considered only if he/she meets the criteria listed below. Self nominations will not be considered.

### **Student-Athlete:**

- The candidate shall be eligible to be nominated no earlier than five (5) years after the athlete's class has graduated or after being enrolled in QM /HS
- The candidate shall be eligible to be nominated even if he/she did not graduate from QM/HS.
- The candidate must have been a varsity team member of the sport(s) for which he/she is being nominated.
- The candidate must have earned at least one varsity letter.
- The candidate must have made a positive impact to the team(s) for which he/she played, including demonstrated athletic achievement, to include exemplary leadership qualities and character.
- The candidate must not have been expelled from high school.
- The candidate must have been a student in good standing within the high school and the local community.
- The candidate must not have been convicted of a felony.
- A Hall of Fame inductee will be removed from the Hall of Fame if convicted of a felony.
- The candidate can be nominated based on his/her full body of achievement in more than one sport.
- The committee will also consider the athlete's college career including recognition for achievements and awards obtained there.

### **Coach / Athletic Administrator:**

- The candidate must have been a varsity coach or been an athletic administrator for at least ten (10) years at QM/HS. The candidate must be inactive and removed from the coaching / athletic administrator staff for at least five (5) years.
- Any QM/HS coach, athletic administrator whose efforts have had a significant impact on the athletic community may be considered for entrance to the Athletic Hall of Fame.
- The candidate shall have demonstrated an ability to enhance the athletic experience of the student athlete, while serving as a positive role model through exemplary leadership and character.

### **Team:**

- Teams must be successful teams who were state champions in their sport or teams that have reached national recognition for a given season.
- Teams must have had varsity status during the season for which they are being nominated.
- Teams will be considered after a minimum of ten (10) years has elapsed from the last date of play for their nominated season.
- Undeclared and untied teams will be given consideration.

### **Posthumous Induction:**

- Provisions are made for individuals eligible as members of any category for consideration for posthumous induction.
- The category will be considered by the committee during each yearly review of the Athletic Hall of Fame candidates.
- Candidates for induction must meet the same criteria established under the criteria for selection guidelines.
- If a person is deceased, include an address of a wife, husband, son, daughter, etc. who could serve as a contact person.

**The Athletic Hall of Fame shall be governed by the Athletic Hall of Fame Selection Committee.** The selection committee shall consist of at least 5 members but will not exceed the maximum of 9 members. The current QM/HS Athletic Director is the permanent Chairperson of the selection committee. The Vice Chairperson and the Secretary/ Treasurer are elected for two years by the current year's vote of the selection committee. All other selection committee members are selected by the Chairperson for one year however committee members can be selected by the Chairperson to serve additional years. All selection committee members will be selected from individuals representing the areas specified below.

1. The Athletic Director serves as the Chairperson of the Athletic Hall of Fame selection committee. The Chairperson will select the selection committee. All selection committee members can be selected to serve for multiple years if selected by the Chairperson
2. The Athletic Hall of Fame Vice Chairperson position is elected by the committee to hold the position for a minimum of two years. The Vice Chairman can be re-elected by the committee.

3. The Athletic Hall of Fame Secretary / Treasurer position is elected for two years by the committee to hold the position for a minimum of two years. The Secretary / Treasurer can be re-elected by the selection committee.
4. Additional Athletic Hall of Fame Members are selected for one year.
5. QM/HS Principal or the Assistant Principal is selected for one year.
6. Present and/or former varsity coaches are selected for one year.
7. Present and/or former teachers are selected for one year.
8. QM/HS alumni are selected for one year.

**The duties, responsibilities of the Athletic Hall of Fame Selection Committee shall be as follows:**

- The QM/HS Athletic Hall of Fame will be operated by the selection committee and funded by alumni donations and/or by QM/HS Athletics.
- The selection committee will meet between 15 May and 1 June of each year to select the inductees.
- Consensus is required for all decisions regarding policy and procedure changes.
- If a consensus cannot be reached, a vote will be taken that will require a 2/3 majority vote.
- A quorum shall be present in order for any business to be transacted. A quorum shall be 50% of the selection committee.
- The selection committee members must attend the annual scheduled selection meeting.
- The selection committee will consider awards/league recognition, records established, championships, and individual statistics.
- The selection committee will consider the coach/athlete's overall contribution to his or her sport both during High School and beyond and to weigh carefully both High School achievements and overall achievements as a measure of overall success in one's sport.
- The selection committee will consider the athlete's college career including recognition for achievements and awards obtained there.
- The selection committee cannot self-nominate.
- The selection committee cannot make any nominations.
- The selection committee will determine the number of inductees in the inaugural year. Following the first induction ceremony, no more than five (5) individuals or teams will be honored annually.
- The selection committee will communicate with the local media about the inductees to the Athletic Hall of Fame.
- The selection committee secretary / treasurer will purchase inductee plaques and certificates.
- The QM/HS Principal will serve as the master of ceremonies at the awards presentation.
- The Chairman of the selection committee will advertise the nomination process to the community via the print media, the QM/HS website, and other forms and sources.

### **The voting procedures of the Athletic Hall of Fame Selection Committee shall be as follows:**

- The selection committee shall keep all voting results of the Section Committee confidential.
- The selection committee will vote on choosing inductees only after open discussions about the candidates are completed.
- Each selection committee member shall rank candidates in order of desired induction preference with their top choice receiving the higher number.
- Each member of the selection committee will be given a voting ballot with the candidates or teams name highlighted.
- The inductees will be determined by totaling the number of votes for each candidate or team. The candidates or team with the top five highest scores shall be inducted into the Athletic Hall of Fame.
- No more than a combined total of five candidates / teams will be inducted into the Athletic Hall of Fame within one given year.
- Any candidate / team not voted for induction into the Athletic Hall of Fame during the year of his/her or team nomination will remain in consideration for five years after the year following nomination.
- The Athletic Director will keep all the Athletic Hall of Fame nomination packages on file for five years.
- All nominees that were not selected will be reconsidered each year. After five years, a person / team may be re-nominated.

### **Athletic Hall of Fame Induction:**

- Inductees will be publicly announced following the final selection process and only after the inductees have been contacted.
- The Athletic Hall of Fame induction ceremony shall be held each year in conjunction with Homecoming activities. Ceremonies shall be conducted at the QM/HS Homecoming Pep Rally. Inductees will be notified by 10 June if selected for the current year's class. For 2015, inductees will be notified by 10 October.
- An 8 x16 plaque with the inductee's name will be displayed on the Athletic Hall of Fame wall in the gymnasium.
- Inductees will all receive an Athletic Hall of Fame Plaque and Certificate.
- The selection committee can remove by majority vote any Athletic Hall of Fame member if a member has failed to remain a positive role model for our student athletes. It is the selection committee's responsibility to remove any member who fails to maintain the QM/HS personal conduct standards.

### **Nomination Process**

Names for nomination(s) may be submitted by anyone, except for selection committee members for the Selection Committee's review. Submit to the Selection Committee the following:

- Achievement Summary Nomination Form (Athlete, Team, Coach/Administrator or Contributor).

- Nominations are due to the selection committee no later than 15 May of each year however for this current year (2015) nominations are due by 1 October 2015.
- To submit a nomination, please use either the on-line nomination form on the athletic web site at \_\_\_\_\_ or print out and complete the posted nomination form and send it to the Athletic Director at: Quantico Middle/ High School, 3307 Purvis Road, Quantico, Virginia 22134 or email the Athletic Director with “Athletic Hall of Fame Nomination” in the subject line.
- Nomination applications will also be made available at the school’s main office and the athletic director’s office.
- Nominations must include all information requested on the nomination form. Only nominations that include this information and are received by 15 May will be considered for the current year’s class. For the year (2015), 1 Oct will be the due date considered for this current year’s class of inductees.

**Additional Information required:**

- In addition to the official nomination form and the achievement summary form the following materials should be submitted for an individual or teams consideration.
  1. A letter of recommendation from the person making the nomination and other letters of support from appropriate individuals who can validate or substantiate information related to the high school career or contributions of the nominee
  2. Other supporting materials, newspaper articles, certificates, historical records, letters, film footage etc

# ATHLETE ACHIEVEMENT SUMMARY NOMINATION FORM

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Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Date Submitted: \_\_\_\_\_

Years attended QM/HS: \_\_\_\_\_ Year of Graduation: \_\_\_\_\_

Present Address:/City / State / Zip \_\_\_\_\_ Email Address: \_\_\_\_\_

Present Phone Number: \_\_\_\_\_ Present Email Address: \_\_\_\_\_

**If deceased:** Name of Spouse or closest living relative: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Present Address/ City / State/ Zip: \_\_\_\_\_ email: \_\_\_\_\_

### Emphasis based on High School Achievement Only

Varsity Sports	Number of Years	Years Completed
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

### Special Recognition (All-conference, All-state, etc.)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### Athletic Achievements beyond High School

(Prep school, college, professional, career, etc.)

\_\_\_\_\_

\_\_\_\_\_

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**Individual Submitting Nomination:** Name: \_\_\_\_\_ Address \_\_\_\_\_

Home Phone Number: \_\_\_\_\_ Cell: \_\_\_\_\_ Email Address: \_\_\_\_\_

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## TEAM APPLICATION SUMMARY NOMINATION FORM

Team Sport: \_\_\_\_\_ Date Submitted: \_\_\_\_\_

Year Played \_\_\_\_\_

List all players on team roster at end of season:

List head coach, assistant coaches and managers: \_\_\_\_\_

List the achievements / accomplishments of this team:

Why do you think this team is worthy of Hall of Fame recognition? Be specific regarding won/lost record, championship etc.

**Individual Submitting Nomination:** Name: \_\_\_\_\_ Address: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_ Cell: \_\_\_\_\_ Email Address: \_\_\_\_\_

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## COACH /ADMINISTRATOR APPLICATION SUMMARY NOMINATION FORM

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Date Submitted \_\_\_\_\_

Present Address: \_\_\_\_\_ Year(s) Coached / Administrator \_\_\_\_\_

Present Phone Number: \_\_\_\_\_ Present Email Address: \_\_\_\_\_

### If deceased:

Name of spouse or closest living relative: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Present Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

1. List achievements worthy of consideration: (Use additional pages as necessary). Be specific regarding won/lost records, championships, etc.

2. Why do you think this person should be nominated?

**Individual Submitting Nomination:** Name: \_\_\_\_\_ Address: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_ Cell: \_\_\_\_\_ Email Address: \_\_\_\_\_

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