

July 20, 2018

K-5 teachers, L IMM teachers, and Administrators:

Clever is synching with our current SY 2018-2019 Aspen rosters, many of which have not been committed yet in Aspen. This is the primary reason many of you are not able to see the Benchmark Education icon in Clever, when you were able to just last week.

**Option A** (This will remain the **preferred** method for accessing Benchmark Advance material and will work as intended once the rosters are committed in Aspen.)

1. Use Chrome as the browser (works more consistently than others) to access Clever at <https://clever.com/in/dodea>
2. Click on "Grade 3-12 and Staff: Log in here" (the "Grade K-2" is for students only)
3. Log in using your DoDEA gmail account ([first.last@student.dodea.edu](mailto:first.last@student.dodea.edu) – should be the same one you use to access Schoology); also ensure you are logged out of other gmail accounts
4. Select your school if you see multiple schools to choose from (Benchmark Universe only appears in schools with grades K-5)
5. If you have tried the steps above and still are not able to log in to Clever or see the Benchmark Universe icon, please try Option B below

**Option B** (If the above does not work or you are unable to see the icon for Benchmark Education, please see below for a temporary solution - please revert to option A when the rosters for your school are committed.)

1. Go to <https://dodea.benchmarkuniverse.com>
2. Log in using the following:
  - a. Username: demo.teacher
  - b. Password: dodea2018
3. *\*Please note this is only a demo account and no actions you take will remain once you log out\**