The Departmental DFAS-IN Branch acts as a liaison between Defense Finance and Accounting Services (DFAS) and DoDEA HQ in support of DoD’s mandate for auditable financial statements by developing auditable, repeatable, sustainable business processes. In addition, we focus on tools and reporting, along with internal controls for processes and systems, which ensures better oversight and improves data reliability. This collaboration and precise execution of concerted efforts ensure delivery of exceptional quality pay and financial information.

We manage the Departmental Reporting requirements, including:

- Establish policy and develop guidance for Departmental Reporting
- Process and coordinate Journal Vouchers posted by DFAS
- Assist in both internal and external audits, and ensure remediation is followed through on all financial reporting points (e.g. DoDEA RM, DFAS and Treasury)
- Reconcile the Treasury Cash account and process monthly adjustments with DFAS
- Maintain Fund Balances with the Treasury
- Ensure proper identification and accounting of Unmatched Disbursements (UMDs), Unmatched Collections (UMCs), Tuition Collections, and outstanding receivables

Procure-to-Pay (P2P)

- Unmatched Disbursements
- Reconcile the Treasury Cash account and process monthly adjustments with DFAS
- Maintain Fund Balances with the Treasury
- Payroll Reconciliations
- Feeder Systems Reconciliations
- Treasury Index (TI)-97 Cash Management Report (CMR) Adjustments

**Order-to-Cash (O2C)**

- Unmatched Collections
- Tuition Collections
- Monthly Receivables Data (MRD) Reconciliation
- Treasury Share
- Dormant Account Review Quarterly (DAR-Q)

**Budget-to-Reporting (B2R)**

- Establish policy and develop guidance for Departmental Reporting
- Process and coordinate Journal Vouchers posted by DFAS
- Assist in both internal and external audits, and ensure remediation is followed through on all financial reporting points (e.g. DoDEA RM, DFAS and Treasury)

**RM Written Communication**

- Responding to DoDEA HQ and DFAS requests as they relate to P2P, O2C, or B2R

**Policies**


DoD 7000.14-R Department of Defense Financial Management Regulation (DoD FMR) [https://comptroller.defense.gov/FMR/](https://comptroller.defense.gov/FMR/)

Treasury Financial Manual (TFM) [https://tfm.fiscal.treasury.gov/](https://tfm.fiscal.treasury.gov/)


DFAS-IN Manual 37-100 [https://army.deps.mil/Army/CMDS/HQDA_ASAFM/SAFM_FO/SitePages/DFAS%2037-…](https://army.deps.mil/Army/CMDS/HQDA_ASAFM/SAFM_FO/SitePages/DFAS%2037-…)

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