

DIGITAL SKILLS & TIPS FOR ONLINE LEARNING



Online classes provide valuable skills to be successful in college, career, and life.



1 PARTICIPATE ACTIVELY

- Students should login to their course each week day.
- Teachers will use course announcements to communicate important reminders or changes about assignments.
- Students can log on to their class from any computer connected to the internet.



2 COMMUNICATE REGULARLY

- Email – students should check 'student.dodea.edu' email each week day
- Google Hangouts – students can communicate with online instructors via text, call, or video. (Must have microphone for calls or videos; also must have camera for video interactions.)



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3 REVIEW ASSIGNMENTS

- Teachers will post new assignments or assignment lists regularly.
- Students should review those tasks each day, paying close attention to due dates and grading rubrics so they know what is expected of them.



4 CHECK GRADES/FEEDBACK

- Parents and students should access GradeSpeed regularly to see how students are doing in their courses.
- Check the course for any feedback associated with a specific assignment.
- Reach out to teachers for any questions related to grades earned.



5 MAINTAIN ACADEMIC INTEGRITY

- Follow teacher test taking procedures.
- Students should read resources to grasp the general idea and then put it in their own words.
- Students should cite any resources used in their work.